# Minutes of the IQAC meetings and Action Taken Report 2017-18

# **ACTION TAKEN REPORT**

Pursuant to the recommendations given by the NAAC team of the previous cycle following decisions and action thereof are listed below:-

- 1. To fill up vacant posts in the college, teachers in the department of Public administration, Biotech, and Sanskrit have been appointed on priority basis.
- 2. A new vocational course B. Voc. has been made functional with full intake capacity from the current session.
- A proposal to start new PG courses in Commerce, Chemistry, Geography, and B.Tech. and M.Tech in Computer Science has been sent to the concerned quarters for approval and likely to be started from the next session.
- 4. A national conference on "Indian Philosophy and Environment" was organized in the month of September, 2017 under the auspices of Govt. College Dharamshala and All India literary council.
- 5. To aware and sensitize students and public at large about the female feticide a campaign on "Save Girl Child" was organized by NCC.
- 6. To Highlight the performing folk art and culture of Himachal Pradesh HPU YOUTH FESTIVAL GROUP-II for the current year was organized in the college.

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#### **IQAC First Meeting**

In the first IQAC meeting for the session 2017-18 was held on 14<sup>th</sup> June 2017 under the chairmanship of College Principal Sh. Sunil Mehta . The following members were present in the meeting:

- Prof. Meera Walia
- Prof. Sapna Banta
- Dr. Indu Sharma
- Dr. Sunil Dhar
- Dr. Meenakshi Dutta
- Dr. K.S.Attri
- Dr. Ajay Katoch
- Dr. Pramod Patial
- Dr. Mohinder Pal
- Dr. Janesh Joshi
- Dr. Naresh Sharma
- Prof. Arti Chauhan
- Prof. Sharad Sood (Rtd. Principal)
- Sh. K.C.Sharma IAS (Retd)
- Prof. Yoginder Verma Prof. Vice Chancellor of CUHP
- Prof. Suman Soodan (Retd. Principal)
- PTA President
- **OSA** President
  - 1. The admission process for the session 2017-2018 for UG classes is to be initiated as per the HPU notification prospectus would be made available for the two newly started vocational courses i.e. (Hospitality & Tourism and Retail Management) in B.Voc.

- 2. The house urged that the grievance redressal cell and Anti-Ragging Cell would ensure the implementation of all the norms strictly in this session to in the college.
- 3. The house appreciated the various college activities under taken by self financing courses and other clubs, societies and units of the college in the last session after making the analysis of the work accomplished by them.
- 4. NCC & NSS would celebrate the following days:
- International Yoga day
- Van Mahotsav
- Kargil Vijay Divas
- World AIDS Day
- Blood Donation Camps
- Drug awareness rally.
- 5. The Annual function of SFC would be held in August 2017.
- 6. The house urged the demand of making the toilets in the prays Bhavan functional
- 7. A full day orientation programme of MBA to be organized.
- 8. For first semester students a two day orientation programme of MCA to be organized for the first semester student in august.
- 9. IQAC hailed the free internet facility provided to the college by reliance Jio. This internet facility will enable the students to search different education sites to enhance their knowledge.
- 10. CSCA committee to initiate the process of CSCA election as per the guideline by HPU.
- 11. To keep an eye over the entire campus and to strengthen the security, high power remote control CCTV cameras would be installed soon. Quotations have already been prepared for the same.
- 12. To commemorate the birthday of the founder of library sciences Padam Shree Dr. S. R. Ranganathan, Librarian Day would be celebrated on August 11, 2017. The librarian would decide activities to be organized.
- 13. IQAC hailed the commencement of B.Voc. courses in the college. The first batch to start from 21-08-2017.
- 14. NSS & NCC units of the college would carry out cleanliness drive plantation in overall the college under 'Swachhta Pakhwada' in August. These units will also decide various competitions to be organized during the period.
- 15. Teams to be prepared for participation in HPU inter college championships & Youth Festival (All Groups)
- 16. Miscellaneous furniture items to be purchased for the college hostels. Electrical repair work to be done in the hostels. Wardens' residences to be repaired.
- 17. IQAC expressed its concern over the hygiene & cleanliness of the college canteen. It was decided that the canteen committee must get into action to ensure that quality services is given by the canteen owner. If needed new tenders may be initiated in near future. Outsiders, entry must be prohibited in the canteen.
- 18. Independence Day celebration to be made by the NCC.
- 19. For the quality enhancement, a proposal to be sent to the HPTU to start B.Tech and M.Tech (cse) in the college.
- 20. Remuneration of Rs. 90,000/- to be paid to Sh. Sandeep Rana for preparing software for college office regarding student's admission, record keeping and fee management.
- 21. On priority basis a temporary teacher arrangement in the department of Public Add., Bio-Tech. and Sanskrit where regular posts are lying vacant are to made for the benefit of the students.

- 22. IQAC approved repair/renovation of the following as per PWD or PWD approved contract estimates.
- i) Repair of computer labs of BBA/MBA & BCA department.
- ii) Renovation of the strong room and the office of the Principal.
- iii) Renovation of Hall in old Boys' Hostel.
- iv) Construction of main gate in MCA Block.
- v) Repair of toilets in college office.
- 23. Requirement of channel grill gate for the entrance of Arts Block.
- 24. Requirement of new stock of books in college library.

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# IQAC 2<sup>ND</sup> Meeting

A meeting of IQAC was held on 4 sept. 2017 under the Chairmanship of College Principal Sh. Sunil Mehta . The following members were present in the meeting:

- Prof. Meera Walia
- Prof. Sapna Banta
- Dr. Indu Sharma
- Dr. Sunil Dhar
- Dr. Meenakshi Dutta
- Dr. K.S.Attri
- Dr. Ajay Katoch
- Dr. Pramod Patial
- Dr. Mohinder Pal
- Dr. Janesh Joshi
- Dr. Naresh Sharma
- Prof. Sharad Sood (Rtd. Principal)
- Sh. K.C.Sharma IAS (Retd)
- Prof. Yoginder Verma Prof. Vice Chancellor of CUHP
- Prof. Suman Soodan (Retd. Principal)
- PTA President
- **OSA** President
- 1. PTA for the session 2017-2018 to be constituted on 7<sup>th</sup> September.
- 2. To prepare the students to meet national and global competitions seminar on science Technology and environment to be organized in collaboration with Himachal Science Tech. and environment council.

- 3. A conference on "Indian philosophy and environment" to be organized in collaboration with 'All India literary council' in September.
- 4. Hindi Divas to be celebrated on 14 September.
- 5. IQAC urged the need to gear up the entire staff for making essential arrangements in department arenas for the forthcoming Youth Festival Group II to be hosted by the college from 26<sup>th</sup> September to 29<sup>th</sup> September .More than fifty colleges are expected to take part in the same.
- 6. IQAC hailed the installation of a 62.5 KVA generator purchased under RUSA grant at the cost of approx. 11 Lacks to ensure un-interrupted availability of power for the entire campus.
- 7. Oath taking ceremony of CSCA for the session 2017-2018 will be held on 10-10-2017
- 8. IQAC expressed its pleasure over the outstanding achievements of NCC cadet Vishal Chaudhary who would represent the country in Bhutan an National Day in December.
- 9. Process to be started for bringing out the next issue of college magazine Bhagsu.
- 10. It is a matter of great honors for the institution that Prof. Dhyan Singh Prof. of JMC would present a paper in Rome in an international conference organized by American International Journal of Arts Science and British School at Rome. IQAC wishes good luck to Prof. Dhyan Singh in his academic pursuits.
- 11. Annual Athletic meet of the college would be organized on 4<sup>th</sup> October.
- 12. Under quality enhancement of the college and to keep the students abreast with the fast changing global scenario in corporate world different seminars would be organized highlighting the importance of Paper Media, International Business in India and on the Importance of GST etc.
- 13. To spread awareness about the female foeticide NCC would organize a compaign on 'Save girl child' in November.
- 14. IQAC approved sending the proposal to HPU to start PG courses in Chemistry.

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# IQAC 3<sup>rd</sup> Meeting 2<sup>nd</sup> Nov. 2017

In the third IQAC meeting for the session 2017-18 was held on 2<sup>nd</sup>Nov, 2017 under the chairmanship of College Principal Sh. Sunil Mehta . The following members were present in the meeting

- 1. Prof. Meera Walia
- 2. Prof. Sapna Banta
- 3. Dr. Indu Sharma
- 4. Dr. Sunil Dhar
- 5. Dr. Meenakshi Dutta
- 6. Dr. K.S.Attri
- 7. Dr. Ajay Katoch
- 8. Dr. Pramod Patial
- 9. Dr. Mohinder Pal
- 10. Dr. Janesh Joshi
- 11. Dr. Naresh Sharma
- 12. Prof. Arti Chauhan
- 13. Prof. Sharad Sood (Rtd. Principal)
- 14. Sh. K.C.Sharma IAS (Retd)
- 15. Prof. Yoginder Verma Prof. Vice Chancellor of CUHP
- 16. Prof. Suman Soodan (Retd. Principal)
- 17. PTA President
- 18. OSA President
- 19. At the outset IQAC highly appreciated the remarkable efforts made by the entire staff. NCC, NSS, Rovers & Rangers etc. in making the HPU Youth Festival Group II a grand success.
- 20. IQAC also hailed the achievement of the college teams that added to the glory of their almamater by winning various championships in HPU Inter-college Athletic meet.
  - i) Bagged first position in Women Kabbadi Championship.
  - ii) The first three positions in1500 mts. race were bagged by the college team.
  - iii) Declared winner with in 5000 & 10,000 meter race and long Jump (M). Heena thakur set a new record in 5000 & 10,000 meters race.
  - iv) Bagged overall winners trophy in women category 43<sup>rd</sup> HPU athletic meet.
- 21. Following achievements In HPU Youth Festival Group II were also acknowledged.
  - i) In HPU Youth Festival Group II the college got commendable position in folk song, Gazal, classical Music, Group Song.
  - ii) The college was declared overall winner in Youth Festival Group IV held at G.D.C. Dhaliara.
- 22. IQAC appreciated the achievement of B.A. first Student Preksha Rana who won the title ' Miss Himalayan 2017.
- 23. Annual function of the college for the current session to be organized in First<sup>t</sup> week of December. His Holiness Dalai Lama consented to grace the occasion as the chief Guest. All the concerned committees to do the needful.
- 24. Adding another feather to its cap, college student Nancy would represent the college in National Youth Festival.

- 25. Arrangements to be made for the fourth coming 5 day National level Rover & Ranger moot to be hosted by the college in Feb. proper committees to be constituted.
- 26. World AIDS Day to be celebrated by Red Ribbon club.
- 27. Annual Seven Day NSS camp to be organized in December. NSS In charge to do the needful.
- 28. Republic Day to be celebrated by NCC.
- 29. IQAC approved the proposal made by MCA department to lay floor tiles to do the ceiling work & install a channel gate to repair and purchase printer/scanner in MCA department.
- 30. IQAC approved the paint work and replacement of curtains in the Principal's office, strong room & MCA department Entire work to be done from MCA finance funds.

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IQAC 4<sup>th</sup> Meeting

In the fourth IQAC meeting for the session 2017-18 was held on 3<sup>rd</sup> March, 2018 under the chairmanship of College Principal Sh. Sunil Mehta . The following members were present in the meeting

- 1. Preparation regarding prospectus for the next academic session 2018-2019 need to be started.
- 2. Adequate arrangements to be made for the 'Techno Management Fest' to be organized by the Department of MCA & MBA on 19 March 2018.
- 3. Examination committee would ensure the smooth conduct of end term exams..
- 4. All the departments must be ready in time with all details for the Stock verification..
- 5. Prospectus committee would initiate the process of preparing the prospectus for the session 2018-2019.
- 6. IQAC approved the proposal made by college advisory to increase the remuneration of the ground man by Rs 1000/- out of AF Sports fund.
- 7. To sensitize the students about the current global environmental issues, Deptt. of MBA would organize different seminars in March.
- 8. Teams to be prepared for participation in HPTU Youth Festival III to be held in Hamirpur in April.
- 9. International Women's Day to be celebrated on 8<sup>th</sup> March.
- 10. 'Shahedi Divas' to be celebrated on 23<sup>rd</sup> March

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