ACTION TAKEN REPORT AND IQAC MEETINGS 2019-20

- 1. B. Tech. course in Computer science and Engineering was made functional and the process of appointing teaching and supporting staff was initiated.
- 2. Student Leadership Development Camp was organized w.e.f 20th May to 21st May and Tourizmo Trigarth Carnival was organized from 19th Sept. to 27th Sept. by Department of Tourism and Travel.
- 3. Proposal to repair /renovate toilets of BCA ,Bio Tech Departments ,Commerce staff room, seminar room of physics and chemistry dept., IGNOU rooms was approved .
- 4. Construction of rooms in MBA block , Hall ,Computer lab in CSE and Smart Classroom in BBA dept. was approved.
- 5. Proposal to purchase furniture ,computers, software for language lab etc. was put up.
- 6. One day seminar and two day workshop under career path programme was organized in the college by the school of computer science engineering .
- 7. Faculty members were motivated to attend Faculty Development program and In-Service Training programs.
- 8. 45th HPU Inter-College Athletic Championship was organized in the college.

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2019-2020 IQAC I MEETING

A meeting of IQAC was held in the office of the Principal on 4th June, 2019 under the chairmanship of Principal Sh. Jayoti Kumar. The following members were present in the meeting:-

Dr. Madan Guleria

Dr. Janesh Joshi Dr. Naresh Sharma PTA President Dr. Balraj Singh Bandral

- Dr. Sanjay Pathania
- OSA President 1. Admission process for the session for UG & P.G. courses was initiated. Admission committee to deal with essentials.
- 2. At the onset it was decided that for the newly admitted 1st Year students an induction programme would be organized in the first week of July in which DC & SP Kangra would interact with the students.
- 3. NCC In-charge Dr. Monika Sharma would prepare the girl cadets for participation in the camp to be held at Sirmour.
- 4. Orientation programmes to be conducted for new students by MBA/MCA department.
- 5. PTA for the session to be constituted in the first week of August.
- 6. Repair work to be carried out in girls hostel. Requisition to be given by the wardens.
- 7. The members urged the need of appointing teachers on temporary basis in B. Tech/MCA in various subjects.
- 8. NCC/NSS/Red Ribbon Club/Rovers & Ranges/Eco Club to celebrate the following days:
 - i) International Yoga Day
 - ii) Kargil Day
 - iii) Independence Day
 - iv) Plantation drives to be organized to make students aware regarding environmental issues.
- 9. IQAC agreed upon the urgency of appointing the supporting staff in SFVAC.
- 10. Need to purchase computers, projector, podium furniture, Air conditioner, Online UPS was also realized and direction was given to do the needful.
- 11. Different registers would be maintained to keep the record of B.Tech, w.e.f from the current session. Directions were issued to the concerned staff regarding this.
- 12. Debate/Declamation to be organized on the burning issues to keep the students apprised of the current scenario around them.
- 13. To develop leadership qualities in the students and to enable them to take demanding issues in life a leadership development camp was organized from 20th May to 21th May 2019 by the department of Tourism & Travel. IQAC also appreciated the efforts taken by the department in providing effective counseling and mentoring of the students.

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IQAC II MEETING

A meeting of IQAC was held in the office of the Principal on 2nd Sept, 2019 under the chairmanship of Principal Sh. Jayoti Kumar. The following members were present in the meeting:-

Dr. Madan Guleria Dr. Janesh Joshi Dr. Naresh Sharma PTA President OSA President Dr. Balraj Singh Bandral

- Dr. Sanjay Pathania
- 1. Adequate arrangements to be made for the 45th inter college athletic meet to be held from Sept. 29 to Oct.1 2019. The event would be hosted by the college and around 73 colleges across the state would be participating in these competitions.
- 2. IQAC acknowledged the achievements of NCC cadets for winning first position in quiz-competition held at Sirmour during NCC camp.
- 3. CSCA committee to make essential arrangements for the constitution of CSCA 2019-2020 by next week.
- 4. IQAC approved the proposal of repair/renovation of the following:
 - i) Toilets in the ground floor of Prayas Bhawan for BCA/Bio.Tech students from BCA/Bio. Tech. fund
 - ii) Commerce staff room out of MBA fund.
 - iii) Seminar room in Chemistry and Physics department.
 - iv) Old building (Hostel) so that IGNOU office could be shifted there.
 - v) Renovation of existing IGNOU rooms for B.Tech department
- 5. Department of Tourism & Travel to make essential arrangements for organizing Tourism Trigarth carnival from 19th to 27th Sept. various events/competition to be decided.
- 6. IQAC also approved the construction required for the following:
 - i) 2 rooms in MBA blocks
 - ii) BBA & BCA blocks
 - iii) Hall & computer Lab in CSE
 - iv) Smart class room in BBA department along with furniture
- 7. IQAC approved the decision of granting minimum 5% hike to teaching & Non-teaching staff w.e.f. 1st July 2019.
- 8. Guest lectures/seminars/workshops/Educational tours to be arranged to prepare the students for the fast changing and challenging world.
- 9. IQAC agreed to the demand of heaters in different departments.
- 10. Keeping in view, the health and hygiene of the students, cleanliness drive and awareness programmes are to be arranged by NCC/NSS/Red Ribben Club/ Rover & Rangers.
- 11. Examination committee to do the needful to take mid-term test V sem and to make sure the submission of IA before TEE(Term End Examination)
- 12. Days to be celebrated
 - i) Hindi Divas
 - ii) Gandhi Jayanti

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IQAC III meeting

A meeting of IQAC was held in the office of the Principal on 13th Nov, 2019 under the chairmanship of Principal Sh. Jayoti Kumar. The following members were present in the meeting:-

Dr. Madan Guleria Dr. Janesh Joshi Dr. Naresh Sharma PTA President OSA President

Dr. Balraj Singh Bandral

- Dr. Sanjay Pathania
- 1. At the onset it was decided that adequate arrangement be made for the visit of the Governor of the state Sh. Bandaru Dattatreya on November 18, 2019 in the college auditorium.
- 2. IQAC hailed the achievement of the college in 15th inter-college state athletic meet.
- 3. A student of our college kanijo got first position in ten thousand and five thousand mts Athletics .
- 4. Rajat of Govt. P.G. College Dharamshala got first position in long jump.
- 5. Govt. P.G. College Dharamshala bagged the overall winner's trophy in both the categories.
- 6. The title of 'Best Athlete' was also won by Govt. P.G. College Dharamshala .
- 7. NSS to make necessary arrangements regarding Drug Awareness month w.e.f.15/11/2019 to 15/12/2019.
- 8. NCC Day to be celebrated on Nov. 22 World ,AIDS Day in the first week of December and Republic Day to be celebrated by NCC.
- 9. IQAC approved the proposal regarding purchase of furniture, 33 computers, online UPS, Projector screen, language lab software, round table for conference room, revolving chairs in B.Tech and CSE.
- 10. Admission process for B.Tech/ MCA/MBA first semester to be strictly followed as per HPTU Notification.
- 11. IQAC hailed the achievement of NCC volunteer who bagged 1st position in Mega rangoli making competition at DC office on voter awareness.
- 12. Extension of present canteen contract be granted up to December 31, 2019 and canteen contractor instructed to minimize the use of other non-biodegradable material in canteen.
- 13. To guide and update the students about the latest avenues in computer science and technology in one day seminar and two day workshop under career path programme that would be organized in the college by the school of computer science and Engg. (CSE) on 26 November. Dr. Yoginder Verma Retd. Vice Chancellor CU Dharamshala would be resource person. Arrangements to be made for the same.
- 14. NSS to celebrate Constitution Day on 26/11/2019.
- 15. Concerned teachers from the department of Tourism and Travel to plan the departmental tour to Rajasthan in December.
- 16. IQAC directed to make arrangement for CSCA function to be held in December 2019

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IQAC IV meeting

A meeting of IQAC was held in the office of the Principal on 4th March, 2020 under the chairmanship of Vice Principal Dr. Meenakshi Dutta. The following members were present in the meeting:-

Dr. Madan Guleria Dr. Janesh Joshi Dr. Naresh Sharma

PTA President OSA President Dr. Balraj Singh Bandral

Dr. Sanjay Pathania

- 1. Process of preparing online prospectus for the next session to be initiated.
- 2. Examination committee to prepare for Annual Examination and also to ensure the smooth conduct of practical.
- 3. Hostel wardens to ensure strict precautionary measures to be taken by the inmates against the impeding threat of Corona Pandemic.
- 4. International Women's Day & Martyrdom Day, Anti Tobacco Day be celebrated.
- 5. Stock verification to be carried out by different departments.
- 6. Under nationwide programme Ex-NCC Yogdan, NCC cadets would assist the police personnel in different zones of Kangra to ensure social distancing and strict implementation of covid rules among the public.
- 7. An online videos making completion on COVID-19 to be organized by NSS.

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