

## Action Taken 2016-2017

As per the recommendation by NAAC team for systematic and effective student counseling and mentoring to meet national/global competition following initiatives were taken:

- (i) An interactive session with the team of Kelly Business 7<sup>th</sup> School Indiana University (USA) was organized on March 2017 in the college campus in which students & teachers discussed curriculum, syllabi and latest development & trends which can enable students to attain heights in fast growing corporate sectors.
- (ii) Various guest lectures were organized in different departments
- (iii) Techno Management Fest was organized by MBA and MCA on 22<sup>nd</sup> Oct. 2016.
- (iv) Seminar on Cashless transaction was held on 22 Jan. 2017.
- (v) Temporary teachers against leave vacancy were appointed in the department of Public Administration, Sanskrit and Biotech.
- (vi) Two vocational courses under B.Voc. got started and applications were invited till 13<sup>th</sup> Oct. As per the directions of Directorate, Higher Education minimum of 25 applications were required per courses to initiate it. Till 13<sup>th</sup> of Oct. twenty five applications were received in total so it was deferred for the next session.



**Principal**  
**Govt. P.G. College**  
**Dharamshala, (Distt. Kangra)**  
**(H.P)**

**Session (2016-17)**  
**IQAC (1<sup>st</sup> meeting) 15<sup>th</sup> July 2016**

A meeting of IQAC was held in the office of the Principal on 15<sup>th</sup> July, 2016 under the chairmanship of Principal Sh. S.K. Pathak. The following members were present in the meeting:-

Mrs. Meera Walia  
Mrs. Sapna Banta  
Dr. Suman Sharma  
Dr. Charu Sharma  
Dr. Indu Sharma  
Dr. Sunil Dhar (Secretary)  
Dr. K.S.Attri  
Dr. Meenakshi Dutta  
Dr. Anil Khatta  
Dr. Parmod Patial  
Dr. Mohinder Pal  
Dr. Ajay Katoch  
Prof. Sharad Sood (Retd. Principal)  
Sh. K.C.Sharma (IAS Retd.)  
Prof. Yoginder Verma (Pro. V.C.CUHP)  
Prof. Suman Soodan (Retd. Principal)  
PTA President  
OSA President

Following points were discussed in the meeting:-

1. It was decided in the meeting that the RUSA infrastructure grant should be utilized for the upgradation of various labs of the college. The departments should give the requirement of lab material so that the same could be purchased from RUSA fund.
2. For teaching digital Podiums should be procured for various departments of Science & Geography and power Podium from Lecture halls of the college.
3. Repair & Renovation of the Bio-tech department should be expedited and the construction of Performing arts block should be taken up with the concerned authorities.
4. Keeping in view the need of internet & wi-fi facility, the members felt that this work should be started and modalities with Reliance Jio Company be worked out.
5. The members stressed the need of online admission from the next academic session and desired that the required software be purchased for the same.
6. Work on the auditorium should be expedited for the sanction of requisite budget from the government.

7. Installation of grills in the windows from safety point of view in the department of geography, Physics ,Chemistry, Biology and Computer science..
8. Work on the construction of shed and verandah in MBA department should be taken up.
9. Repair work in sports department and the purchase of equipment in the same department be taken up.
- 10.Process to start M.Sc in Geology should be expedited.
- 11.Preparation in terms of infrastructure for the start of two B.Voc courses from the session 2017-2018 should be started.
- 12.Proposal should be submitted to start course on Sculpture in the Performing Arts Department.
- 13.Tiling of the parking lot near Prayas Bhawan should be started.
- 14.Repair & Renovation, paint of the college buildings and for this purpose the amount may be spent from the Self Finance Fund.
- 15.For MCA department establishment of second lab with twenty five computers and other necessary equipments.
- 16.Proposal be submitted for the start of BA Hons in English and other subjects like Physics, Chemistry, Maths and commerce.



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**(H.P)**

**Session (2016-17)**  
**IQAC (IInd meeting)**

A meeting of IQAC was held in the office of the Principal on 6<sup>th</sup> August, 2016 under the chairmanship of Principal Sh. S.K. Pathak. The following members were present in the meeting:-

Mrs. Meera Walia  
Mrs. Sapna Banta  
Dr. Suman Sharma  
Dr. Charu Sharma  
Dr. Indu Sharma  
Dr. Sunil Dhar (Secretary)  
Dr. K.S.Attri  
Dr. Meenakshi Dutta  
Dr. Anil Khatta  
Dr. Parmod Patial  
Dr. Mohinder Pal  
Dr. Ajay Katoch  
Prof. Sharad Sood (Retd. Principal)  
Sh. K.C.Sharma (IAS Retd.)  
Prof. Yoginder Verma (Pro. V.C.CUHP)  
Prof. Suman Soodan (Retd. Principal)  
PTA President  
OSA President

The following points were discussed in the meeting:-

- (i) PTA for the session 2016-17 to be constituted in August.
- (ii) Admission process for the P.G. Courses (M.A. English) would soon to be started.
- (iii) CSCA for the current session could be constituted by the CSCA committee as per University notification by nominating various students on the basis of their academic records and also on the basis of their contribution to various clubs and activities. It was decided that the entire process of constitution of CSCA should be completed by the 2<sup>nd</sup> week of September.
- (iv) IQAC will ensure the filling of registration forms of the students of 1<sup>st</sup> year with the help of respective faculty members of various subjects by 2<sup>nd</sup> week of September, 2016.
- (v) Keeping in view the security of the college campus, construction of a boundary wall around MCA block was proposed during the meeting.

- (vi) Two security guards would be employed to ensure the discipline and security in and around the SFC department.
- (vii) Installation of CCTV cameras near college gate and parking.
- (viii) Instruction board to be placed in parking zones.
- (ix) Tender process to be followed by canteen committee for the session 2016-17.
- (x) Annual Athletic meet of the College for the session 2016-17 would be held in September.
- (xi) Teams for various sport events to be sent along with respective teacher incharge in inter-college championships to be held as per H.P.University calendar.
- (xii) IQAC approved the requirement of library committee to purchase new stock of books.
  
- (xiii) Teams to be prepared for participation in HPU Youth Festival in all the Groups.
- (xiv) Special arrangements to be made for the inauguration of college auditorium by the Chief Minister in November. Different committees to be prepared for the successful conduction of the ceremony.
- (xv) NCC unit of the college would celebrate the following occasions:-
  - (i) International Youth Day
  - (ii) Independence Day
  - (iii) Bharat Raksha Bandhan Diwas
  - (iv) NCC Day
  
- (xvi) NSS and Rovers & Ranger would carry out different plantation and cleanliness drives in & around the campus in August.
- (xvii) College Magazine 'Bhagsu' for the session 2016-17 would be published and essential preparation for the same would start in September. Prof. Meenakshi Dutta would be the chief editor.
- (xviii) Career Guidance and Placement Cell would conduct on campus skill training to keep the students abreast with the latest developments in their respective areas of specialization.
- (xix) Midterm test for UG classes would be held in September. Examination committees to take care of the needful.
- (xx) Department of MBA to organise orientation programme for first year students in the month of August.
- (xxi) On 2<sup>nd</sup> October Gandhi Jayanti to be celebrated as "Swachhata Diwas" in the college campus and various cleanliness activities would be carried out.
- (xxii) Guest teachers and Industrial visits to be organised by the department of MBA during the session.
- (xxiii) For the quality enhancement of the institution by providing more job opportunities and to open new vistas for the youth ,more vocational courses to be started in the institution under B.Voc.

- (xxiv) Construction of IT and Management Block and Performing Arts Block and a shed in Arts Block was proposed.
- (xxv) To install collapsible grill doors in Chemistry, Physics, Geography and ICTE Lab buildings for security purpose.

The meeting ended with a vote of thanks to the chair.



**Principal**  
**Govt. P.G. College**  
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**(H.P)**

### **(3<sup>rd</sup> meeting of IQAC)**

The third meeting of IQAC of Govt P.G. College Dharamshala was held on 9<sup>th</sup> November 2016 in the office of the Principal under the chairmanship of Principal Sh. S.K.Pathak. The following members of IQAC attended the meeting:-

Mrs. Meera Walia  
Mrs. Sapna Banta  
Dr. Suman Sharma  
Dr. Charu Sharma  
Dr. Indu Sharma  
Dr. Sunil Dhar (Secretary)  
Dr. K.S.Attri  
Dr. Meenakshi Dutta  
Dr. Anil Khatta  
Dr. Parmod Patial  
Dr. Mohinder Pal  
Dr. Ajay Katoch  
Prof. Sharad Sood (Retd. Principal)  
Sh. K.C.Sharma (IAS Retd.)  
Prof. Yoginder Verma (Pro. V.C.CUHP)  
Prof. Suman Soodan (Retd. Principal)  
PTA President  
OSA President

The following decisions were taken in the meeting:-

1. As the end term exam are to be held soon as per the H.P. University notification. teachers are therefore advised to complete the syllabi well in time.
2. As World AIDS Day is celebrated on 1<sup>st</sup> December and the 1<sup>st</sup> week of December is celebrated as World Aids Week. Red Ribbon Club will make arrangements for various activities / competitions to be organised to spread awareness for the same.
3. In view of the expected visit of the College by NCC group commander Shimla in near future to gain information about the activities of NCC and for the creation of Battalion in future in the college, the NCC incharge Lt. Dr. Monika Sharma and Lt. Dr. Ranjit Thakur are given the responsibility to make all essential arrangements for the visit and ensure its success as it would prove to be a significant visit for the future development of the institution.
4. IQAC expressed its concern over the construction of the Science Block in the College and that the efforts regarding the work to be expedited.

5. It was decided that the repair work of the roofs of Commerce, Physics and Arts block would be soon started and the expenditure for the same would be done from RUSA grant.
6. It was unanimously agreed upon that CSCA function for the session 2016-17 would be held in March.
7. Annual function would be held in April.
8. The members urged upon the need of having full wi-fi connectivity in the college campus and it was proposed that the essential initial steps should be taken for the same.
9. The purchase of multi equipments like power Podium computers, photostate machines, printer, projector as well as the repair of internet networking would be done from RUSA grant.
10. It was proposed that the college auditorium could be allotted on rented basis to different public departments/agencies as per their requirement. The terms and condition must be decided.
11. Anti-termite treatment of the office of the Principal and the College Office.
12. Republic Day celebration by the NCC Unit.
13. The Examination forms for UG classes would be filled in Feb.
14. The Annual seven day camp of NSS would be held in Feb. The NSS incharges of the unit will plan for the activities to be carried out.
  
15. The members felt the need of appointing certain supporting staff for the newly constructed auditorium. So it was proposed that the following posts should be created and filled under SPVAC:-
  - (i) Technician cum Projector Operator
  - (ii) Chowkidar
  - (iii) Sweeper
16. Members approved the proposal of building of tinshed and the tile flooring of the area in front of the college fee counter.

The meeting ended with a vote of thanks to the chair.



**Principal**  
**Govt. P.G. College**  
**Dharamshala, (Distt. Kangra)**  
**(H.P)**



### **(IV IQAC Meeting 4<sup>th</sup> March, 2017)**

The third meeting of IQAC of Govt P.G. College Dharamshala was held on March, 2017 in the office of the Principal under the chairmanship of Principal Sh. S.K.Pathak. The following members of IQAC attended the meeting:-

Mrs. Meera Walia  
Mrs. Sapna Banta  
Dr. Suman Sharma  
Dr. Charu Sharma  
Dr. Indu Sharma  
Dr. Sunil Dhar (Secretary)  
Dr. K.S.Attri  
Dr. Meenakshi Dutta  
Dr. Anil Khatta  
Dr. Parmod Patial  
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Prof. Yoginder Verma (Pro. V.C.CUHP)  
Prof. Suman Soodan (Retd. Principal)  
PTA President  
OSA President

1. The preparation of the prospectus for the next academic session(2017-2018) to be started.
2. IQAC expressed gladness over the commencement of the long awaited construction of new science block. The construction work is to be taken up by the PWD with the Administrative approval and estimated cost of 703.35 Lakhs.
3. Examination committee would ensure the smooth conduct of ETE for UG classes.
4. Dept. of MBA would ensure all the essential preparation to be made for the proposed visit of the team of Indiana University in the college campus in March.
5. The International Women's Day to be celebrated on 8<sup>th</sup> March.
6. To instill patriotic fervour among the students & staff, 'Martyrdom Day' would be celebrated in the college on 23<sup>rd</sup> March to pay homage to the martyrs .
7. IGNOU would organise induction meeting for the new students in March.
8. A committee will be constituted to decide various competitions to be organised in the CSCA function to be held in April 2017. The committee will strictly scrutinize all the events prior to the function.

9. The members appreciated the sincere efforts of the two NCC officers that resulted in acquiring the title 'The Ideal Institute of NCC' for the college. IQAC hailed the college decision of NCC Group Commander to create a Battalion in near future in the College.
10. Stock verification of various departments to be carried out in March.
11. Red-Ribbon club will organise AIDS awareness programme on the theme 'AIDS: A Dreaded Disease' in the first week of April. Different activities be organised to create awareness about HIV.
12. Department of MBA would organise a visit of a team of Fortis Hospital, Kangra to spread awareness about the personal hygiene in the girl students.
13. Himachal Day to be celebrated by the NCC Unit.
14. IQAC approved the proposal for the urgency of a generator to be installed in campus to facilitate the teachers and for the students and uninterrupted supply of power to accomplish their tasks.



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