



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE DHARAMSHALA
Name of the head of the Institution		Suresh Kumar Pathak
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01892224894
Mobile no.		9418465636
Registered Email		gdcdharamshala@gmail.com
Alternate Email		sanjeevkatoch@gmail.com
Address		Government College Dharamshala
City/Town		Dharamshala
State/UT		Himachal pradesh
Pincode		176215
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Meera Walia
Phone no/Alternate Phone no.	01892224894
Mobile no.	9418314494
Registered Email	gdc dharamshala@gmail.com
Alternate Email	sanjeevkatoch@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://gdc dharamshala.in/wp-content/uploads/2021/12/aqar_report-2015-16.pdf">https://gdc dharamshala.in/wp-content/uploads/2021/12/aqar_report-2015-16.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://gdc dharamshala.in/wp-content/uploads/2021/10/Academic-Calendar-2016-17.pdf">http://gdc dharamshala.in/wp-content/uploads/2021/10/Academic-Calendar-2016-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2	2003	21-Mar-2003	20-Mar-2008
2	A	3.06	2015	25-Jun-2015	24-Jun-2020

<b>6. Date of Establishment of IQAC</b>	05-Sep-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	08-Mar-2017	14

	1	
IQAC Meeting	09-Nov-2016 1	13
IQAC Meeting	06-Aug-2016 1	14
Regular meetings of IQAC arranged	15-Jul-2016 1	16
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College Dharamshala	Central/State Scheme	RUSA	2016 365	10000000
Govt. College Dharamshala	Science Block	state Govt	2016 365	5000000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Installation of Digital Podium. 2. Construction of college auditorium completed. 3. Full internet wifi connectivity in college campus. 4. Construction of new science block started. 5. Installation of generator in the college campus. 6. Collapsible grill doors for departments of Physics, Chemistry, Geography and ICT lab. 7. Department of sculpture started w.e.f 9th Feb 2017

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Installation of CCTV camera in the campus	CCTV cameras got installed
Security guards (Two) for Self Financing Department	Two security guards were appointed
Construction of boundary wall around MCA block	Construction work initiated and to be completed soon
Establishment of 2nd lab in MCA dept. with 25 computers	Lab is expected to be established soo
Tile flooring in front of Prayas Bhavan	The work has been initiated and is supposed to be completed soon
Department of Sculpture under Fine Arts to be started	Department of Sculpture started in Feb 2017
Construction of Auditorium	Construction was completed and Auditorium was ready in 2016-2017
Full internet wifi connectivity in the college campus	Jio Fiber connectivity is provided for the whole campus in Jan 2017
Installation of digital podiums	Four digital Podiums have been installed in different dept.
Vocational Courses to be started under B.Voc.	Proposal has been forwarded for further necessary action.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	11-May-2015
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Institute has its own MIS. The portal for the MIS is gcdharamshala.in. This

portal has different facilities such as filling online forms depositing fees, access to different notices and information about the college .It also has different links to other websites such as HPU Shimla, HPTU Hamirpur, CUHP, UGC, NAAC, IGNOU and AICTE. Students can apply for different scholarships and avail facilities of scholarships provided by the state and central govt. Students can mail their grievances and it helps the college to solve the problems faced by students. The college has its own fee management software which provides different facilities such as student information (year wise, category wise, session wise, religion wise ), identity card printing and maintaining the student fee record. Different departments have Google Drive groups and Whatsapp groups to circulate the notices and enable students to submit the assignments through Google Drive. The college has its own user id and password to access the AICTE portal which helps the students to get the benefits of various scholarship schemes provided by AICTE. The college has five ICT enabled class rooms and eleven smart classrooms. The faculty members use these resources to enhance effectiveness of learning. The college has four MBPS leased line and internet connection in all the departments. The library of the college uses Soul software under INFLIBNET that facilitates students to access different online books, journals and research papers . The College has a huge auditorium for organizing various academic and cultural activities. Students participation is encouraged in different committees like CSCA, IQAC, PTA etc. to enhance the efficacy of the Institution. Communication is strengthened at all levels to avoid any kind of confusion and improve management of the Institution. OSA (Old Student Association) in the Institution has contributed immensely in terms of finances and guidance, whenever required. To maintain transparency in financial matters purchases of equipment/goods are made through Govt. portal GeM.

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College Dharamshala, Dist. Kangra Himachal Pradesh is affiliated to Himachal Pradesh University, Shimla. Some of the courses such as MBA and MCA are affiliated to Himachal Pradesh Technical University, Hamirpur. There are more than 38 departments and 21 courses in the Institution. The institution ensures effective curriculum delivery through a well-planned and well-documented process. The action plan is meticulously developed taking into account the curriculum, teachers, students and the infrastructure available. Since the academic curriculum and its calendar is governed by the University, its implementation involves assiduous planning and punctilious delivery by the faculty members. Adequate flexibility in the choice of subjects is provided to the students, in adherence with the norms of the university. Choice Based Credit System (CBCS) provides greater freedom to students regarding the courses they wish to study, and thus, this newly introduced system, with a thrust on interdisciplinary approach towards curriculum, help them carve a niche for themselves in today's competitive world. The Time Table committee is decentralized but works under the convener of the Time Table In-charge of the College. Time table of Science, Commerce and Arts are prepared separately keeping in view the different interrelated aspects. Time Table of various PG and self-financing courses offered by the college is prepared by the department itself keeping in view the availability of lab, teachers and the students. Therefore, time table In-charge of the college ensures that planning at the faculty level for different streams and the coordinator level for different courses leads to a very healthy atmosphere. The academic plan comes to action through lectures, presentations, seminars, assignments and discussions. Teachers are encouraged to use innovative resources like audio visual aids, skill development equipment like computers, smart boards, LCD projectors for ICT enabled lecture delivery. Educational tours and field visits are organised to take students beyond the curriculum. The institution keeps a track of the academic progress of the students through Continuous Comprehensive Assessment (CCA). CCA accounts for 30% of the final grade that a student gets in a course. 30% Internal assessment will be determined on the bases of class room attendance (Out of 5 marks), Mid Term (Minor) Test (Out of 15 Marks), Assignments/Seminars (Out of 10 marks). A student has to attend at least 75% lectures/Tutorials/ Practicals. A student having less than 75% attendance is not allowed to appear in the end semester examination. The result of mid term examination is submitted to the examination committee for the meritorious students to be awarded for their achievements. Records of the examination result are preserved, assessed and acted upon to improve the quality of performance. Academic guidance is provided to the students to meet the requirement of the syllabus. Extra classes and remedial classes are taken to deal with both the weak students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	NA	0

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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BVoc	Hospitality and Tourism	15/06/2016
BVoc	Retail Management,	15/06/2016
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Retail Management,	11/06/2016
BVoc	Hospitality and Tourism	11/06/2016
BA	Arts	11/06/2016
BSc	Science	11/06/2016
BCom	Commerce	11/06/2016
PGDCA	Computers	11/06/2018
BBA	Business Administration	11/06/2016
BCA	Computer Applications	11/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Project training in MCA dept.	13/10/2016	43
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	Orientation programme	43
MBA	Field project	60
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
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Feedback constitutes an integral part of Institutional working and hence it is collected on regular basis from all major stakeholders i.e students, teachers ,parents ,alumni and other employees. Both verbal and written feedback is then analyzed critically and worked upon by the Principal and IQAC. Departments and committees like Career Guidance, Anti Ragging and Anti Sexual Harassment. Equal Opportunity Cell etc. reinforce the curriculum by incorporating updated information and diurnal issues . Talks and lectures by experts are organized to fill the gaps in teaching and enrich the curriculum. Student satisfaction survey conducted by the college facilitates identification of gaps and helps in bridging them . This survey incorporates factors like overall impact of college on student life, overall ambiance and cleanliness of the Campus , facilities in different areas, organization of co-curricular and extra curricular activities ,administrative and teachers support and response, class tests and examination conducted etc. The analysis of feedback form of students reveal that the students are quite satisfied with overall environment of the college, learning outcomes, teacher's support, practices of the college and organization of co-curricular activities. Students appreciated college endeavors for providing better sports facilities and digitization of library.They are quite satisfied with the infrastructure of the college, admission procedure, canteen facility and ICT facility provided by the college. Parents feedback suggested that college should focus more on career-oriented seminars. In response to this college has increased numbers of career-oriented seminars by organizing lectures on opportunitites available in banking sector, higher education after graduation and lectures on opportunity in defence services etc. Parent Teacher Association (PTA) serve as an important body in ensuring the functioning and quality maintenance of the college. Mutual suggestions are made by teachers and parents in these meetings. Specific complaints and concerns of the parents also are addressed. Alumni of this college has always played a crucial role in its growth and development. Being a college of glorious past, alumni of the college is of a very large number. Every year alumni meetings are arranged where the members make very valuable suggestions, opinions and remarks on the growth, development of the college. Alumni has extended lot of financial support in developing infrastructure of this college. Besides contributing finances for the construction of library and Prayas Bhavan OSA (Old Student Association) has also initiated the proposal of constructing of Auditorium very soon in near future.. Feedback from teaching and non-teaching staff is also collected and reveals that they were highly satisfied with the environment provided by college for their professional development. Teachers suggested that infrastructural facilities and internet connectivity should be upgraded. In this regard lot of repair and construction work is taken upon wherever required and the college is also trying to enhance its Wi-Fi facility.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ENGLISH	80	37	37
BBA	MANAGEMENT	180	260	180
BCA	COMPUTER	180	255	120
BCom	COMMERCE	600	724	587
BSc	SCIENCE	2340	3245	2036
BA	Arts	2940	3550	1947
MBA	management	120	120	91



MCA	Computer	180	180	128
PGDCA	Computer	40	90	40
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	4936	290	68	7	7

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
75	60	8	11	11	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Govt. College Dharamshala HP, has a unique mentoring structure, wherein students are grouped as per their major/core –I subject. Each group is assigned a tutor who executes mentoring responsibilities. Students approach their mentors for any kind of guidance in academics or other activities. All teachers are allocated their mentees and they meet them as per schedule notified through the notice board. Value education is the most important feature of our mentoring system. Mentors counsel students whenever required and help them to internalize essential life skills. To achieve this, interactive sessions are held regularly that also help students to give vent to their pent up emotions and take a better decision in life. Emotional intelligence is as important as intelligence quotient of a person so mentors try to develop personal bonding with the students and help them in developing their emotional skills as well. On the whole mentoring in our institution aims at enhancing teacher-students relationship, students academic performance and attendance, minimize students dropout ratio, make them environment friendly and encourage students to get involved in various social activities. Students are asked to contact their respective tutors for certifications for attestation of documents, if required. Each faculty has a senior tutor who addresses various issues, concerns, apprehensions etc. raised by students during class tutorials meetings. Different Units, Clubs and Societies also help students to develop strong bonding with peer group, seniors and In-charges. So, mentoring students enrolled in these groups also become responsibility of the In-charges which is fulfilled earnestly by them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4936	75	1 : 66

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
96	75	21	Nil	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Ranjit Thakur	Assistant Professor	ADGs Appreciation Certificate for NCC Activities and Camps
2016	Dr. Monika Sharma	Assistant Professor	ADGs Appreciation Certificate for outstanding performance in order of merit (silver medal) NCC
2017	Dr. Naresh sharma	Associate Professor	Shane-Himachal Award
2017	Dr. Naresh Sharma	Associate Professor	Nation Builder Award by Rotary International

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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	II, IV, VI Sem	21/04/2017	02/10/2017
BBA	BBA	I, III, V Sem	28/11/2016	28/03/2017
BCA	BCA	II, IV, VI Sem	12/04/2017	20/09/2017
BCA	BCA	I, III, V Sem	16/11/2016	24/03/2017
BSc	BSc	I, III, V Sem	25/11/2016	20/03/2017
BSc	BSc	II, IV, VI Sem	11/04/2017	12/09/2017
BA	BA	I, III, V Sem	23/11/2016	25/03/2017
BA	BA	II, IV, VI Sem	10/04/2017	21/09/2017
BCom	BCom	I, III, V Sem	21/11/2016	18/03/2017
BCom	BCom	II, IV, VI Sem	17/04/2017	28/09/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to the Himachal Pradesh University, the evaluation

norms set by the University are followed. The college revises the evaluation procedure in accordance with the University guidelines from time to time. Continuous internal evaluation is considered one of the most important aspects so college has carefully implemented the curriculum designed by HPU. As per rules each department calculates the internal assessment of students. Students are evaluated on the basis of mid-terms, attendance, seminars, presentations etc. The college follows the following guidelines for continuous evaluation of the students. For all courses without practical (a) Marks for external examination - 70 (b) Marks of Internal evaluation - 30 for all courses with practical (a) Marks for external examination - 50 (b) Marks for practical -20 and Marks for Assessment -30. Students are made aware of the components of the evaluation process during the orientation programme organised in the college at the beginning of the session. Faculty conducts unit test/surprise test, collaborative learning practices, project-based assignments, tutorial classes, remedial classes to evaluate and improve students performance to get better results. Result review meetings are conducted with result analysis and remedial actions are taken by the faculty in consultation with HODs and the Principal. Teachers are continuously assessing the students performance right from the beginning till the end of academic year. The examination cell of the college works in very effective manner with zero tolerance for malpractice of any kind. Due to the consistent efforts and dedication of the faculty, students of this college are showcasing extraordinary performance in all fields be it curricular, co-curricular or extra-curricular activities. Many of our students have bagged merit positions in academics in Himachal Pradesh University. Students have also brought laurels by bagging commendable positions in different cultural activities in Youth Festivals competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A common academic calendar for all the colleges all over the state is decided by the Directorate of Higher Education, H.P. in consultation with Himachal Pradesh University, Shimla. The same is followed by our college also. This academic calendar is made available through prospectus and official college website at beginning of the academic session. The calendar incorporates a comprehensive coverage of different institutional activities including admissions, examinations, and vacation schedule etc. However, the college is free to schedule various events on its own like annual sports day, prize distribution ceremony, seminars/ workshop, industrial visits and academic tours etc. It serves as an important guiding document for the staff members and students in proper functioning of the college Our academic calendar displays the vacation schedule for summer break, diwali break and winter break. The academic calendar displays the roaster for reservation of seats for various categories as per rules of H.P.U. the categories included are schedule caste, schedule tribe, achievers in sports, achievers in cultural activities, handicapped and single girl child.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://gcdharamshala.in/wp-content/uploads/2021/12/Programme\\_and\\_Course\\_Outcomes-GC-Dharamshala.pdf](https://gcdharamshala.in/wp-content/uploads/2021/12/Programme_and_Course_Outcomes-GC-Dharamshala.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
Nill	BA	Arts	525	498	94.85
Nill	BSc	Science	488	465	95.28
Nill	BCom	Commerce	186	170	91.39
Nill	BCA	Computer	40	35	87.5
Nill	PGDCA	Computer	41	40	97.56
Nill	MBA	Management	60	60	100
Nill	MCA	Computer	58	57	98.27
Nill	BBA	Management	58	49	84.48
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcdharamshala.in/wp-content/uploads/2021/12/student-satisfaction-survey-2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	ISRO	22.6	12.4
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Interactive session with students of Kelly Business School on Career Opportunities and Curriculum	MBA	07/03/2017
Shrinivas Ramaswamy Lecture series by mathematicians across the state	Dept. of Mathematics	21/12/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Shan-e-Himachal Award	Dr. Naresh Sharma	Sarv kalyankari Sanstha	27/11/2016	In the field of Education
Nation Builder Award	Dr. Naresh Sharma	Rotary International	05/09/2016	In the field of Education
ADG's	Dr. Monika	NCC	26/12/2016	NCC

Appreciation Certificate	Sharma	Directorate PB HAR HP CHD	
<a href="#">View File</a>			

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	0
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
Commerce	4
English	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	0	0	Nil
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nil	Nil	Nil	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	Nil	Nil
Presented papers	1	5	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness Programme	Red Ribbon Club and DAPOK Kangra	1	12
Nipun Testing Camp at TaraDevi Shimla	Rovers and Rangers	2	7
Youth Exchange Programme	OC 5 HP (1)COY NCC BOYS, 1HP(Girls)BN Solan	2	2
RDC -2017	OC 5 HP (1)COY NCC BOYS	1	2
Tree plantation	NSS Unit, Govt. PG College, Dharamshala	2	149
Rally on election.	NSS Unit, Govt. PG College, Dharamshala	2	149
Pre-Thal Sena camp	1HP(Girls)BN Solan	1	3
Combined Annual Training Camp(CATC) Shahtalai	1HP(Girls)BN Solan	1	18
National Integration Camp at Calicut ,Kerala	OC 5 HP (1)COY NCC BOYS, 1HP(Girls)BN Solan	2	4
Trekking cum Environment Awareness Programme at Sarain Chopal	Rovers and Rangers	2	6
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Hygiene Awareness drive	NCC	Health Awareness	23	113
AIDS day Celebration	Red Ribbon Club	Health Awareness	15	20
Canbis eradication campaign	NSS	Cleanliness Drive	17	52
Drug Abuse Rally	NCC	Health Awareness	9	40
Swachh Bharat Abhiyan	NCC	Cleanliness Drive	2	35
AIDS awareness programme	Red Ribbon Club	Health Awareness	19	31
Nukkar Natak under Swachh Bharat Abhiyan	NSS	Cleanliness Drive	13	43
BIRD RINGING Programme at Nagrota Surian	ECO Club	Environmental Awareness	1	5
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Industrial Visit	44	School of Computer Science, Govt. PG College, Dharamshala	2
Educational Tour	31	Department of BCA, Govt. PG College, Dharamshala	10
Industrial Visit	42	Department of BBA, Govt. PG College, Dharamshala	11
Industrial/Educational Tour	40	Department of BBA, Govt. PG College, Dharamshala	2

Industrial Visit	52	Department of MBA, Govt. PG College, Dharamshala	3
Industrial Visit	54	Department of MBA, Govt. PG College, Dharamshala	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Summer Internship	NJ Indiainvest Pvt. Ltd. Chandigarh	01/07/2016	16/08/2016	9
Internship	Summer Internship	KANGRA Central Cooperative Bank	01/07/2016	16/08/2016	8
Internship	Summer Internship	ICICI Prudential life insurance	01/07/2016	16/08/2016	9
Internship	Summer Internship	SBI Life Insurance	01/07/2016	16/08/2016	7
Internship	Summer Internship	Ayush Herbs	01/07/2016	16/08/2016	4
Internship	Summer Internship	Wave Beverages Pvt Ltd	01/07/2016	16/08/2016	4
Internship	Summer Internship	Yes Bank	01/07/2016	16/08/2016	6
Internship	Summer Internship	BCCL	01/07/2016	16/08/2016	4
Internship	Summer Internship	Business Standard	01/07/2016	16/08/2016	7
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NIL	Nil



No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10949084	10949084

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	16	8150	Nil	Nil	16	8150
e-Journals	6150	5900	Nil	Nil	6150	5900
Digital Database	49536	Nil	Nil	Nil	49536	Nil
Weeding (hard & soft)	423	38993	Nil	Nil	423	38993
Text Books	19180	3352313	696	209825	19876	3562138
Reference Books	3545	492678	8	8728	3553	501406
e-Books	90000	5900	Nil	Nil	90000	5900

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NIL	Nil

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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	190	4	190	2	1	1	4	4	0
Added	0	0	0	0	0	0	0	0	0
Total	190	4	190	2	1	1	4	4	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Spoken Tutorial (IIT Mumbai and HPU)	<a href="https://spoken-tutorial.org">https://spoken-tutorial.org</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
577942	577942	536917	536917

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College Library Maintenance : The college library is one of the biggest in the state , fully computerized and N listed. It has approximately 19000 books on various subjects 16 journals, 35 magazines and all leading dailies.Under National Mission on Education Programme students can have online access to more than 51000 books and more than 5000 e. journals on : <https://nlist.inflibnet.ac.in/downloads.php>. To have a better and easy access it has different sections for text books and reference books. It is maintained under the supervision of the librarian and the library committee.The committee is responsible for the purchase and audit of books and other material with the approval of the principal. Recommendation and requirement from individual departments is sought on yearly basis. The library receives grants from UGC and RUSA and Amalgamated Fund and lapse Library Security Fund. Sports Facility Maintenance: The Purchase Committee looks after the maintenance of upgraded sporting facilities in the college. It works on the recommendations of the Department of Physical Education. The Sports Fund collected from students and Amalgamated Fund, along with RUSA and UGC grants are gainfully utilized to provide upgraded sports facilities for students. Classroom Maintenance: The cleanliness and upkeep of the available classrooms is high on priority. Grade IV employees and outsourced workers are employed to ensure cleanliness of the entire campus. The students are sensitized regarding keeping cleanliness in the classrooms and the campus. Dustbins are made available easily for garbage disposal. Students of different units also organise cleanliness drives to maintain the campus . Computers and IT facilities: Computer and IT facilities

are maintained and upgraded from time to time. The college has developed its own software to collect fee and office management. This software is purchased by many other colleges that adds to the revenue of the college which is further used for infrastructural development. Laboratory Maintenance: The laboratory equipment, specimens, chemicals etc. are purchased by the recommendations of the teaching staff of the respective departments on the approval of the Principal. Laboratory Assistants are available with the concerned departments. They supervise practical work and check and maintain laboratory equipment for the smooth functioning of the departments Infrastructure Development and Maintenance Committee has been constituted to look into the matters of college property, electricity , water , play ground and sports related under the convener- ship of senior teachers . The funds for maintenance and renovation of infrastructure is provided by Government as well as by the self financing departments of the college.

<https://gcdharamshala.in/infrastructure-facilities-2016-17/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC,ST,OBC,IRDP,KA LPANA CHAWALA,MAHARISHI BALMIKI,DR. AMBEDKAR	432	2626896
Financial Support from Other Sources			
a) National	nil	Nil	0
b) International	nil	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	0
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	43	17	14	35	27
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	21	BCA	BCA	HPU/ HPTU /CU/ PU	MCA.MBA (TTE )JMC
2017	10	Biotech(B.Sc)	Biotechnology	CU Chandigarh,	Biotechnology
2017	2	B.Sc.	Biosciences	DAV COLLEGE Chandigarh, CU Chandigarh	M.Sc.
2016	28	BBA	Bachelor of Business Administration	CUHP/ CU/ HPU /PU	MBA, M.Com. MSW
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ATHLETICS	Intra College	186
CRICKET	Inter College	96
FOOTBALL(Men)	Inter College	430
CSCA Cultural Function SWAR SAMVAD	Intra College	1150
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold	National	1	Nill	6562	Heena Thakur
2016	Bronze	National	4	Nill	8040, 12025, 12023, 6534	Kavita, Pushpa, Gopi, Neelam
2016	Declamation Contest	National	Nill	1	1616	Suraj Kumar
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The CSCA (College Students Central Association) and Advisory committee members act as stakeholders and play a pivotal role in smooth functioning and improvement of college efficiency in different ways. These members in CSCA and Advisory committee act like ventilators thereby providing an opportunity to the students to express their thoughts and vision in the interest of the institution. The representation of students in the aforesaid association is as follows:- In CSCA three students from first, second and third year respectively from each stream of B.A. (Humanities), B.Sc (Sciences), B.Com (Commerce) are nominated on the basis of merit in the previous year annual examinations. Similarly one student each from PG courses like MA(Geography), M.Sc (Chemistry), M.A. (English) and one student each from self finance courses like BBA, MBA, BCA, MCA, Biotechnology is nominated. Two students from each unit like NCC, NSS, Rover Rangers , Sports, Cultural activities and other Clubs/ Societies are nominated. From the above mentioned streams a representing body consisting of President, Vice-president, Gen. Sec and Jt. Secretary is nominated. In addition to this Principal of the College nominates Advisory Committee from teaching staff. One of the senior teachers acts as a member secretary and three others as members of the committee. Regular meetings under the chairmanship of Principal are conducted with CSCA and Advisory Committee for the redressal of grievances of the students. During the previous years/sessions following provisions have been made on the basis of demands of the students: 1 Old damaged roofs of Physics department, B.Voc department, Bio Science department and Geology department have been replaced. 2. New Water Coolers, Air Conditioners have been installed ,as per the requirements of CSCA. 3. Floor tiles in various departments have been laid and repair work in the old parts of the buildings has been taken up. 4. Different relevant books as asked for by the students have been purchased and placed in the Library for reference.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

OSA ( Old Student Association) of the college was formed long back on 10th May, 1991 under the Registration no. 127/C/HRC/91..The association got a new lease of life under the earnest efforts by Brigadier J.L Pathania, Col. T. S Mankotia and Dr. Ashok Sharma ,a renowned surgeon. A grand function was organized in April 1991 which was inaugurated by Brig. Sher Jung Thapa. The Old Student Association invited the actor Dev Anand who is also an alumni to attend its first function A grand function was organized in April 1991 and then in 2000 as

well. OSA has been working incessantly for carrying out development activities on the campus. It was with the efforts of the OSA that the library building was constructed. OSA sponsors various scholarships so that financial difficulties never become an impediment for meritorious students enrolling at GC Dharamshala. The OSA promotes a sustained sense of belonging to the Alma Mater. And, to form a network of former graduates (Alumni), who will, in turn, help to raise the profile of the college.

5.4.2 – No. of enrolled Alumni:

869

5.4.3 – Alumni contribution during the year (in Rupees) :

34000

5.4.4 – Meetings/activities organized by Alumni Association :

Regular meetings are organized with Alumni of the institution . In this session, two meetings have been organized. The first meeting was held on 6-11-2016 under the presidentship of Mr. Kewal Singh Pathania, who is the president of OSA and attended by twenty four members. The important things to be discussed were the creation of a new website for OSA and the inauguration of Auditorium. Various committees were formed for the function to be organised for inauguration ceremony of the auditorium .It was also decided that to give a special color to the function artists from other parts of the state would be invited . The second meeting was held on 7-12-2017 under the presidentship of Sh .Kewal Singh Pathania. The important decision that were taken includes : 1) That more and frequent meetings of OSA should be held to make it more organised. 2) That OSA should have its own office in the auditorium so that functioning of the auditorium can be monitored closely and smoothly by the OSA.3) Various other financial matters were also discussed in the meeting.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- In order to ensure active participation of each faculty member and staff (non-teaching, teaching, library office) various joint and participative committees, cell and councils are formulated for planning and implementation of various academic and administrative policies in the college. These are :- • Internal Quality Assurance Cell (IQAC). • College Advisory Council. • CSCA advisory committee. • House Examination Committee. • Time Table Committee. • UGC Affairs Committee. • Anti Ragging Committee. • Purchase Committee. • Library Affairs Committee. • Equal Opportunity Cell. • Grievances Redressal Cell for Women. • Career Guidance and Placement Cell. • Discipline Committee. • Scholarship and Student Aid Committee, • Special Counseling Cell for Girls. • College Magazine Editorial Board (Staff). • Various clubs and societies are constituted and established in the college, where parents of the students, old students of the college, students of the college, library staff, teaching and non-teaching staff and office staff play vital role in planning, implementation and maintaining over-all well being of the institution and its students. There are :- • Parents and Teacher Association (PTA). • Old Students Association (OSA). • NSS. • NCC (Boys Girls). • Rovers and Rangers. • Red Ribbon Club. • Cultural Committee/Activities. • Editorial Board College Magazine (Students). • Science/Commerce/Geography/Literary Societies. • Painting and Fine Arts Club. • Eco Club/Mountaineering and Trekking Club. • IT Club/Yoga/Music/Dance Club. • Planning Forum.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>College is affiliated to the HP University Shimla-5 and follows the curriculum and syllabus prescribed by HP university and UGC, and HP Technical university. The Board of Study of each subject has senior faculty member as member of BoS from college and universities. The BoS meets frequently to offer suggestions and changes in the designed curriculum . College teachers are also a part of the Academic Council where different departments put up suggestions and recommendations for restructuring or modifying the syllabi .As such there is no specific time -period for such meetings but whenever need arises BoS has the right and authority to call meeting and discuss changes. To supplement the curriculum college keeps organizing guest lectures, seminars, industrial visits, educational tours and various programmes .</p>
Teaching and Learning	<p>Institution encourages student-centric pedagogical approach.Teaching with technology engages students with different kinds of stimuli- so audio-visual resources/smart classes are used . For experiential and hands-on learning experiences, field visits, project workshops, internship, paper presentation, quiz, peer learning , assignments are regular features of teaching and learning process. Active participation of students and teachers in the academic endeavors like workshops, conferences, seminars and programs on soft skills, life skills at college ,Inter-college, cultural ,sports and academic and co-curricular initiatives. Youth festivals is organized by the university every year and college ensures participation in it. Besides this, for enhancing teaching and learning outcomes following points are taken into consideration: • Modernization of classrooms and labs from time to time. • Availability of labs with latest equipment and software . • For</p>



professional development of faculty members they are encouraged to pursue higher studies and participate in various training programmes. • Providing Wi-Fi facility to use online resources. • Annual publication of college Magazine "Bhagsu" provides a platform to the students to improve their creative writing and intellectual abilities. • Taking regular feedback from students and their parents for the improvement In teaching - learning process.

Examination and Evaluation

Examination and evaluation have both internal and external systems in place. Internal examination and evaluation includes mid term test(MTT) and internal assessment which is done by the concerned teachers. Mid Term Test is conducted after completion of seventy five percent of syllabus. For CCA (internal assessment ) out of thirty marks in total fifteen marks are for mid term test, ten marks are for assignment and five marks stand for attendance. This distribution of marks is uniform in the whole state and across disciplines or subjects. External examination is conducted in the form of end semester examination which is conducted by H.P.U, Shimla. .

Research and Development

Faculty members are encouraged to participate and granted leave for conferences, workshops and seminars. They are also encouraged to attend training programmes like Orientation/ Refresher, FDPs , research capacity building workshops, training programmes , and pursue higher studies like PhD. Many of the teachers have written research papers and formulated major/minor research projects. A major project was awarded to Dept. Of Geology by ISRO to study the Umar crust and mineralogy on the moon. To introduce employees to new skills workshops are organised .One such workshop was on Cashless Transaction which was organized by dept. of computer science

Library, ICT and Physical Infrastructure / Instrumentation

Addition of New software, e-books, e-journals to keep pace with new development. • Well equipped separate reading rooms for students and teachers. • Separate common rooms for girl students. • Well facilitated Auditorium. • Availability of SBI and ATM in the college for students and



	<p>staff. • Availability of smart classrooms for students. • Availability of CCTV surveillance at different locations of the college for security and safety of students and infrastructure. • Availability of well equipped labs.</p>
Human Resource Management	<p>During every academic year annual committees are formed to manage different assignments. Teachers are delegated work according to their interest or expertise. Students are also involved in various activities and programmes they work in tandem with the teachers. Apart from these annual committees various other committees are formed as and when required. Staff council, staff advisors, academic coordinators and societies are responsible for planning and implementation of activities. Recruitment of teachers for self financed courses is done by college management. Different Training Programmes ,Orientation and Refresher courses are attended by the teaching and non-teaching faculty.</p>
Admission of Students	<p>Strict adherence to admission as per rules and regulations of HP University Shimla. As a guiding manual a prospectus with details of all courses offered ,fee structure and rules and regulations is prepared made available well in time. • Stream/subject wise counselling is provided to students. • A branch of SBI Bank operates on the campus to facilitate students . E-Challan facility for self financing courses. For encouraging admissions various scholarships are provided sponsored by government and OSA( Old Student association)</p>
Industry Interaction / Collaboration	<p>The college encourages partnerships with different corporate entities . Students get to learn and benefit from these exchanges. The Training and Placement Cell of the college has invited companies like Bebo Technologies ,Wipro Technologies. Srijan Technologies, ICS System Private Ltd. .Tata Consultancy Services .PIC NFRAME etc. Fourteen students of MCA sixth semester were placed in Wipro Technologies through campus placement.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	College Web Site: www.gcdharamshala.in and the website is updated on regular basis. Library Management Software: SOUL
Administration	Employees- a) MANAV SAMPADA: The data and service books of all employees are managed through an integrated PMIS System functional in the name of MANAV SAMPADA. b) Official notices are displayed regularly on the college website. Purchase of all college related items is done via GeM portal. AISHE data on MHRD Portal
Finance and Accounts	Himkosh ,e-salary. HP-epass(As per Govt. order) Online procurement of goods and services through GeM
Student Admission and Support	Software developed by college for Student Admission and Fees Management National Scholarship Portal for students. Online Verification of Student Record Online Management of Internal Assessment
Examination	Online Registration and Examination Forms through HPU e-pariksha software and exams.hpushmanla.in , admissions.hpushmanla.in

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Workshop on Cashless Transaction	NIL	07/09/2016	07/09/2016	43	10
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Induction teacher training programme	1	20/02/2017	04/03/2017	14
Refresher Course	1	22/05/2017	10/06/2017	21
Orientation Course	1	02/05/2017	28/05/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
60	20	23	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS scheme, Partial withdrawal from their GPS, medical reimbursement policy .	GIS scheme, Partial withdrawal from their GP and uniform allowance.	Scholarship and financial support is provided to the needy and deserving students.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts Internal and External financial audits regularly: External audits are done by Local Audit Department (LAD) Account General of Himachal Pradesh (AG). The LAD of Government of HP conducts a thorough audit of the local college fund i.e. student fee etc at regular intervals and submits its report to the higher authorities. The college settles the audit objections raised by producing the supportive documents. The salaries, medical reimbursement other payment s as per budget allocations are made through Government treasury by passing the bills.All these payments are made online. Receipts, bills of these payments are audited by auditors of the office of Account General (AG) of HP. Internal audits are done by college bursar at regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

[View File](#)

6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government/HPU	Yes	IQAC/Principal
Administrative	Yes	Govt. agency (AG office)	Yes	Principal/Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA contributes immensely by providing finances for the recruitment and funding of salary to the supporting staff. The college has a Suggestion Box where suggestions and queries are put by the students as well as parents and then addressed accordingly. Regular Parent -Teacher meetings are held to discuss important issues regarding welfare and development of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Supporting staff is regularly encouraged to participate in the training program for the up-gradation of their skills regarding IT or special training on Computer tools for documentation. 2. GIS ( General Insurance Scheme) have been provided for the supporting staff. 3. Supporting staff is also encouraged to pursue higher studies.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of College Auditorium completed. 2. Construction of New Science Block started. 3. Installation of Generator in the College campus. 4. Department of Sculpture started with effect from 9th Feb. 2017.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Annual Athletic Championship	06/09/2016	06/09/2016	06/09/2016	1320
2016	CSCA Function	07/09/2016	07/09/2016	07/09/2016	1568
2016	Inauguration of Auditorium	18/11/2016	18/11/2016	18/09/2018	840
2016	Birth Anniversary Celebration of famous Mathematician Shrinivas Ramanuj .	22/12/2016	22/12/2018	22/12/2018	325

2017	Start of Department Of Sculpture	14/02/2017	14/02/2017	14/02/2017	22
2017	Team Visit by Kelley Business School, Indiana University	07/03/2017	07/03/2017	07/03/2017	70
2017	Cultural Programme by BBA Department	17/03/2017	17/03/2017	17/03/2017	180
2017	Environmental Day Celebrations by NCC/NSS students	05/06/2017	05/06/2017	05/06/2017	156
2016	International Yoga Day Celebrations	21/06/2016	21/06/2016	21/06/2016	138
2016	70 Years of Independent Day Celebrations	15/08/2016	15/08/2016	15/08/2016	1603
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Hygiene Awareness Drive by NCC Cadets	15/09/2016	15/09/2016	25	88
World Aids Day Celebrations by Red Ribbon Club	01/12/2016	01/12/2016	12	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Total requirement of electricity for the institution is 49.008Kv .Percentage of power requirement met by solar energy is 0.152 KV. To save electricity another step taken was installation of LED lights in the departments, class rooms and office. • Cleanness drive in college campus was held on 23-06-2016 by NCC girl cadets. • Tree Plantation Drive in College Campus 8-8-2016 by NCC girl cadets. • Nukkad Natak on ethics of cleanness was performed by NCC cadets in War Memorial ,Dharamshala. • Another initiative to instill environment</li> </ul>

consciousness among students has been taken by the Botany Department which includes Vermi Composting and collection of Eco- friendly waste from the college canteen/ campus..It helps not only in waste management but also in making organic manure for the plants. This also helps students to learn and adopt such green practices.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	Nil	365	Photostat available in campus	Serve all students and teachers. Even serve local community	5000
2016	1	1	Nil	365	Canteen	Serve all students and teachers	5500
2016	1	1	Nil	365	Examination centre for HAS.I CDEOL, B.Ed, and other competitive exams	Examination Centre	1500
2016	1	1	Nil	365	Bank/ATM	Serve all students and teachers	5500
2016	1	1	Nil	365	Zonal Hospital	Serve all students and teachers	5000
2016	1	1	Nil	365	SAI	Serve	5500

					Sports Complex	all students and teachers	
2016	1	1	Nil	365	cricket Stadium	For Cricket Players with permission from HPCA	30
2016	1	1	Nil	365	Bus Stand	For Students and Teachers	5500
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for the Principal	10/06/2016	<a href="http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf">http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf</a>
Code of conduct for the Teachers	10/06/2016	<a href="http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf">http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf</a>
Code of conduct for the Students	10/06/2016	<a href="http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf">http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf</a> lo

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Bharat Raksha Parv by NSS Volunteers	17/08/2016	17/08/2016	15
Drug Abuse Rally by NCC Cadets	27/11/2016	27/11/2016	40
Plantation drive at Barnet village by NSS Volunteers	17/08/2016	17/08/2016	40
National Unity Day celebrations by NSS Volunteers	05/11/2016	05/11/2016	56
Canbis eradication campaign by NSS Volunteers	22/08/2016	22/08/2016	52
AIDS Awareness programme	07/04/2017	07/04/2017	31
Participated in Independence Day	15/08/2016	15/08/2016	50

celebration held at police ground by NCC cadets			
Participated in MOOT by Rovers and Rangers held at G.C.Rampur	16/12/2016	20/12/2016	16
Participated in State level Republic Day Celebrations by Rovers and Rangers held at Shimla	26/01/2017	26/01/2017	3
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Botanical Garden is the institutionalised mechanism for students and faculty to work together for the environment. The environment is not just the natural environment, but also the built environment. GC Dharmshala takes great pride in keeping its green and scenic campus clean, maintaining its heritage buildings and enhancing the aesthetic appeal of the built environment. Some initiatives taken for the environment during this session are discussed below: Sapling Plantation drives are organised by different units NCC , NSS and Eco Club of the college aim to instill in them a higher environment consciousness. These units work diligently to create awareness about environmental problems through various student competitions like declamation, slogan writing ,essay writing etc. Relevant talks on the environment were organized during the session. Cleanliness drive organised in college campus under Swatchh Barat Abhiyan was organized by 35 NCC cadets on 20/09/2016 Awareness Rally for cleanliness was conducted in the college campus by 40 NCC cadets on 3/4/2017 Environment Day was celebrated by Rovers and Rangers on 5/6/2016 Plantation Drive held on 20/8/2016 by NSS Volunteers in the college campus. Installation of solar lights on the college campus . Plastic free campus: To raise awareness about and ill effects of plastic waste on environment, students are counselled regularly and are directed to pick up the plastic items if any to make the campus plastic free. Plastic bottles and polythene items are completely banned within the campus. Paperless office: The use of less paper in the office is eco-friendly and reduces burden on our valuable forest resources. Information technology, computers and internet are widely used to disseminate information related to the college matters.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Establishing benchmarks through best practices is not a new concept in higher education. GC Dharamshala, being one of the oldest colleges feels the responsibility of identifying and applying best practices to improve the level of performance. Aristotle rightly observed that: "We are what we repeatedly do and excellence is not an act but a habit". So quality in many respects is an attitude of mind. To sustain quality in the Institution various strategies have been adopted over a period of time. Here is the list of some best practices that have been internalized in institutional working. Fostering Environmental Care: Environmental protection is one of the most important challenges being faced by humankind today. We need collective efforts to create awareness towards environmental preservation. As an educational institution, where thousands of young students from across the state interact and study, an important role can be played in creating awareness towards environmental care in society. With



this viewpoint we have initiated several measures towards environmental protection and to foster a sense of environmental care. Various Units like NCC, NSS , Rovers and Rangers, Eco club , Red Ribbon Club have been doing consistent efforts for maintaining clean and green campus that includes following activities : • Plantation drives are organized on regular basis • Campus has been declared No Plastic Zone • Parking space has been designated near the entrance only so as to avoid any kind of air pollution inside the campus • Regular cleanliness drives are organized by volunteers to maintain clean and green campus. • Maintenance of botanical garden Drives for collection of waste paper (for re-cycling) Uniform for Students of Self Finance Courses ,Clubs, Units A uniform plays an important role in creating a feeling of pride, togetherness and decency among students . It also makes one stand out in the crowd. With this intent uniform has been mandated to be worn by students enrolled in different self financed courses and units like NSS, Rovers and Rangers and NCC. These students wear uniforms for drills and other activities organized on regular basis by respective units and clubs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcdharamshala.in/best-practices-3/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Post Graduate College, Dharamshala, carries a long magnificent history of its own and the institution is almost hundred years old. The foundation stone of the college was laid by Sir Louis Dane, the then Lt. Governor of Punjab on 4th May, 1912. At GC Dharamshala education is envisioned as a pathway for human betterment on which no one is left behind. Responding to the imperative for social responsibility that is inherent in educational endeavours, the college believes that an equitable access to social opportunities of education is probably one of the most effective routes to build an engaged and informed community which resonates with the best of human values of caring, sharing and being respectful of differing individual identities. Keeping up with this vision the college has always tried to create a conducive atmosphere for girl education which is why 56 percent of the students are girl students in the college. Financial constraints do not become obstacles in the pathway to education so girls are offered many scholarships which are funded not only by the Government but also OSA of the College. Hostel accommodation for girl students from remote tribal areas has been another step towards strengthening their pursuit for higher education .To ensure safe and secure environment various CCTV cameras have been installed at all vulnerable points in the campus and the hostels . Besides this , special provisions have been made for providing recreational facilities to girl students in Girls' Common Room like chess ,carom board etc. The commitment of the college to empower women of the country is evident from the very fact that due representation has been given to girl students and women employees in administration and academic matters. OSA (Old Student Association) has been playing a very prominent role in the growth and development of the college .It is because of the sincere and huge efforts made by OSA that Auditorium, Prayas building and even Library has been constructed in the college. As large number of students belong to socio-economically weaker sections and most of them being first generation learners ,college has made special provisions for giving opportunity to minority students to enter into main stream in the form of reservation and scholarships. Of all these scholarships around seventeen scholarships are funded by the OSA of the college.

Provide the weblink of the institution

<https://gcdharamshala.in/distinctiveness-2/>

### **8.Future Plans of Actions for Next Academic Year**

i) To fill up vacant teaching posts on priority basis. ii) New vocational courses in Retail Management , Hospitality and Tourism to be started and applications to be invited iii) To strengthen Career Counselling Cell of the College so that students meet National/Global competition in better and prepared way. iv) To organize guest lectures and field visit and seminars.