Yearly Status Report - 2015-2016

Part A	

Data of the Institution

1. Name of the Institution	Government College Dharamshala
Name of the head of the Institution	Rampal Chopra
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01892224894
Mobile no.	9418015717
Registered Email	gdcdharamshala@gmail.com
Alternate Email	sanjeevkatoch@gmail.com
Address	Government College Dharamshala
City/Town	Dharamshala
State/UT	Himachal pradesh
Pincode	176215

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Ashok Gupta**
Phone no/Alternate Phone no.	**01892224894**
Mobile no.	**9418007461**
Registered Email	**gdcdharamshala@gmail.com**
Alternate Email	**sanjeevkatoch@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gcdharamshala.in/wp-content/uploads/2021/11/AQAR-2014-15-PDF.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcdharamshala.in/wp-content/uploads/2021/11/academic-calendar-2015-16.jpg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.5**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.06**	**2015**	**25-Jun-2015**	**24-Jun-2020**

6. Date of Establishment of IQAC	**05-Sep-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**14-Jul-2015**	**13**

| | 1 | |
| Collection of data for the preparation of AQAR | 19-Aug-2015 1 | 14 |

View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Dharamshala	RUSA	RUSA	2015 365	5219468

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. A proposal to start a new course of B. Voc was sent to the higher authorities. 2. A public address system for the college has been purchased. 3. Repair and renovation of Boys and girls Hostel, Canteen was undertaken.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Start of BJMC course	Permission and affiliation sought from the H P University

Construction of management block	Estimates submitted to the Department of Higher Education for approval.
Construction of Science Block	Proposal sent to the higher authorities.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	11-May-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Institute has its own MIS. The portal for the MIS is gcdharamshala.in. This portal has different facilities such as filling online forms depositing fees, access to different notices and information about the college .It also has different links to other websites such as HPU Shimla, HPTU Hamirpur, CUHP, UGC, NAAC, IGNOU and AICTE. Students can apply for different scholarships and avail facilities of scholarships provided by the state and central govt. Students can mail their grievances and it helps the college to solve the problems faced by students. The college has its own fee management software which provides different facilities such as student information (year wise, category wise, session wise, religion wise), identity card printing and maintaining the student fee record. Different departments have Google Drive groups and Whatsapp groups to circulate the notices and enable students to submit the assignments through Google Drive. The college has its own user id and password to access the AICTE portal which helps the

students to get the benefits of various scholarship schemes provided by AICTE. The college has five ICT enabled class rooms and eleven smart classrooms. The faculty members use these resources to enhance effectiveness of learning. The college has four MBPS leased line and internet connection in all the departments. The library of the college uses Soul software under INFLIBNET that facilitates students to access different online books, journals and research papers . The College has a huge auditorium for organizing various academic and cultural activities. Students participation is encouraged in different committees like CSCA, IQAC, PTA etc. to enhance the efficacy of the Institution. Communication is strengthened at all levels to avoid any kind of confusion and improve management of the Institution. OSA (Old Student Association) in the Institution has contributed immensely in terms of finances and guidance, whenever required. To maintain transparency in financial matters purchases of equipment/goods are made through Govt. portal GeM.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College Dharamshala, Dist. Kangra Himachal Pradesh is affiliated to Himachal Pradesh University ,Shimla. Some of the courses such as MBA and MCA are affiliated to Himachal Pradesh Technical University, Hamirpur. There are more than 38 departments and 21 courses in the Institution. The institution ensures effective curriculum delivery through a well- planned and well-documented process. The action plan is meticulously developed taking into account the curriculum, teachers, students and the infrastructure available. Since the academic curriculum and its calendar is governed by the University, its implementation involves assiduous planning and punctilious delivery by the faculty members. Adequate flexibility in the choice of subjects is provided to the students, in adherence with the norms of the university. Choice Based Credit System (CBCS) provides greater freedom to students regarding the courses they wish to study, and thus, this newly introduced system, with a thrust on interdisciplinary approach towards curriculum, help them carve a niche for themselves in today's competitive world. The Time Table committee is decentralized but works under the convener of the Time Table In- charge of the College. Time table of Science, Commerce and Arts are prepared separately keeping in view the different interrelated aspects. Time Table of various PG and self-financing courses offered by the college is prepared by the department itself keeping in view the availability of lab, teachers and the students.

Therefore, time table In- charge of the college ensures that planning at the faculty level for different streams and the coordinator level for different courses leads to a very healthy atmosphere. The academic plan comes to action through lectures, presentations, seminars, assignments and discussions. Teachers are encouraged to use innovative resources like audio visual aids ,skill development equipment like computers, smart boards, LCD projectors for ICT enabled lecture delivery. Educational tours and field visits are organised to take students beyond the curriculum. The institution keeps a track of the academic progress of the students through Continuous Comprehensive Assessment (CCA) . CCA accounts for 30% of the final grade that a student gets in a course. 30% Internal assessment will be determined on the bases of class room attendance (Out of 5 marks), Mid Term (Minor) Test (Out of 15 Marks), Assignments/Seminars (Out of 10 marks).A students has to attend at least 75% lectures/Tutorials/ Practicals. A student having less than 75%attendence is not allowed to appear in the end semester examination. The result of mid term examination is submitted to the examination committee for the meritorious students to be awarded for their achievements . Records of the examination result are preserved, assessed and acted upon to improve the quality of performance. Academic guidance is provided to the students to meet the requirement of the syllabus. Extra classes and remedial classes are taken to deal with both the weak students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
View File			

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	15/06/2015
BCom	Commerce	15/06/2015
BSc	Science	15/06/2015
PGDCA	Computer Science	15/06/2015
BVoc	Hospitality and Tourism	15/06/2015
BVoc	Retail Management	15/06/2015
BBA	Business Administration	15/06/2015
BCA	Computer Applications	15/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Project training (MCA)	17/11/2015	55
View File		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	ORIENTATION PROGRAMME	41
MBA	Field project	60
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback constitutes an integral part of Institutional working and hence it is collected on regular basis from all major stakeholders i,e students, teachers ,parents ,alumni and other employees. Both verbal and written feedback is then analyzed critically and worked upon by the Principal and IQAC. Departments and committees like Career Guidance, Anti Ragging and Anti Sexual Harassment. Equal Opportunity Cell etc. reinforce the curriculum by incorporating updated information and diurnal issues . Talks and lectures by experts are organized to fill the gaps in teaching and enrich the curriculum. Student satisfaction survey conducted by the college facilitates identification of gaps and helps in bridging them . This survey incorporates factors like overall impact of college on student life, overall ambiance and cleanliness of the Campus , facilities in different areas, organization of co-curricular and extra curricular activities ,administrative and teachers support and response, class tests and examination conducted etc. The analysis of feedback form of students reveal that the students are quite satisfied with overall environment of the college, learning outcomes, teacher's support, practices of the college and organization of co-curricular activities. Students appreciated college endeavors for providing better sports facilities and digitization of library. They are quite satisfied with the infrastructure of the college, admission procedure, canteen facility and ICT facility provided by the college. Parents feedback suggested that college should focus more on career-oriented seminars. In response to this college has increased numbers of career-oriented seminars by organizing lectures on opportunites available in banking sector, higher education after graduation and lectures on opportunity in defence services etc. Parent Teacher Association (PTA) serve as an important body in ensuring the functioning and quality maintenance of the college. Mutual suggestions are made by teachers and parents in these meetings. Specific complaints and concerns of the parents also are addressed. Alumni of this college has always played a crucial role in its growth and development. Being a college of glorious past, alumni of the college

is of a very large number. Every year alumni meetings are arranged where the members make very valuable suggestions, opinions and remarks on the growth, development of the college. Alumni has extended lot of financial support in developing infrastructure of this college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ENGLISH	80	62	58
BSc	Science	2370	3460	2350
BCom	Commerce	600	780	690
BCA	Computer	180	275	120
BBA	Management	180	325	173
MBA	Management	120	114	119
MCA	Commerce	180	130	173
PGDCA	Computers	40	38	33
BA	Arts	2940	3521	2833
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	6549	383	60	7	67

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
67	58	7	11	11	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Govt. College Dharamshala HP, has a unique mentoring structure, wherein students are grouped as per their major/core –I subject. Each group is assigned a tutor who executes mentoring responsibilities. Students approach their mentors for any kind of guidance in academics or other activities .All teachers are allocated their mentees and they meet them as per schedule notified through the notice board. Value education is the most important feature of our mentoring system. Mentors counsel students whenever required and help them to internalize essential life skills.To achieve this, interactive sessions are held regularly that also help students to give vent to their pent up emotions and take a better decision in life. Emotional intelligence is as important as

intelligence quotient of a person so mentors try to develop personal bonding with the students and help them in developing their emotional skills as well. On the whole mentoring in our institution aims at enhancing teacher-students relationship ,students academic performance and attendance,minimize students dropout ratio, make them environment friendly and encourage students to get involved in various social activities. Students are asked to contact their respective tutors for certifications for attestation of documents, if required.Each faculty has a senior tutor who addresses various issues, concerns, apprehensions etc. raised by students during class tutorials meetings . Different Units ,Clubs and Societies also help students to develop strong bonding with peer group, seniors and In-charges. So, mentoring students enrolled in these groups also become responsibility of the In-charges which is fulfilled earnestly by them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6549	67	1:98

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	60	13	Nill	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. Monika Sharma	Assistant Professor	Silver Medal in Order of Merit (SW)
2015	Dr. Monika Sharma	Assistant Professor	Silver Medal for Planning and Organizing Skills for Institution Training
		View File	

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	I, III, V	27/11/2015	06/04/2016
BBA	BBA	II, IV, VI	25/04/2016	11/10/2016
BCA	BCA	II, IV, VI	27/04/2016	13/10/2016
BCA	BCA	I, III, V	19/11/2015	11/03/2016
BA	BA	I, III, V	18/11/2015	30/03/2016
BA	BA	II, IV, VI	18/04/2016	26/09/2016
BCom	BCOM	I, III, V	19/11/2015	24/03/2016
BCom	BCOM	II, IV, VI	16/04/2016	26/09/2016
BSc	BSC	I, III, V	12/11/2015	22/03/2016

BSc	BSC	II, IV, VI	11/04/2016	20/09/2016

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to the Himachal Pradesh University, the evaluation norms set by the University are followed. The college revises the evaluation procedure in accordance with the University guidelines from time to time. Continuous internal evaluation is considered one of the most important aspects so college has carefully implemented the curriculum designed by HPU. As per rules each department calculates the internal assessment of students. Students are evaluated on the basis of mid-terms, attendance, seminars, presentations etc.The college follows the following guidelines for continuous evaluation of the students. For all courses without practical (a) Marks for external examination – 70 (b) Marks of Internal evaluation – 30 for all courses with practical (a) Marks for external examination – 50 (b) Marks for practical -20 and Marks for Assessment -30. Students are made aware of the components of the evaluation process during the orientation programme organised in the college at the beginning of the session. Faculty conducts unit test/surprise test, collaborative learning practices, project-based assignments, tutorial classes, remedial classes to evaluate and improve students performance to get better results. Result review meetings are conducted with result analysis and remedial actions are taken by the faculty in consultation with HODs and the Principal. Teachers are continuously assessing students performance right from the beginning till the end of academic year. The examination cell of the college works in a very effective manner with zero tolerance for malpractice of any kind. Due to the consistent efforts and dedication of the faculty , students of this college are showcasing extraordinary performance in all fields be it curricular, co-curricular or extra-curricular activities . Many of our students have bagged merit positions in academics in Himachal Pradesh University. Students have also brought laurels by bagging commendable positions in different cultural activities held in Youth Festivals competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A common academic calendar for all the colleges all over the state is decided by the Directorate of Higher Education, H.P. in consultation with Himachal Pradesh University, Shimla. The same is followed by our college also. This academic calendar is made available through prospectus and official college website at beginning of the academic session. The calendar incorporates a comprehensive coverage of different institutional activities including admissions, examinations, and vacation schedule etc. However, the college is free to schedule various events on its own like annual sports day, prize distribution ceremony, seminars/ workshop, industrial visits and academic tours etc. It serves as an important guiding document for the staff members and students in proper functioning of the college Our academic calendar displays the vacation schedule for summer break, diwali break and winter break. The academic calendar displays the roaster for reservation of seats for various categories as per rules of H.P.U. the categories included are schedule caste, schedule tribe, achievers in sports, achievers in cultural activities, handicapped and single girl child.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gcdharamshala.in/wp-content/uploads/2021/12/Programme_and_Course_Outcomes-GC-Dharamshala.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCA	MCA	40	40	100
Nill	MBA	MBA	59	59	100
Nill	BCA	BCA	33	33	100
Nill	BBA	BBA	49	49	100
Nill	BCom	BCOM	309	259	83.82
Nill	BSc	BSC	362	223	61.6
Nill	BA	BA	353	295	83.57
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gcdharamshala.in/wp-content/uploads/2021/12/student-satisfact-2015-16-.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	1095	ISRO/SAC	22.6	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	nil	nil	nil	nil	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ENGLISH	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	1	Nill
National	Physics	3	Nill
National	Commerce	1	Nill
International	PHYSICS	1	Nill

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Geography	2
Department of Commerce and Management	3
Department of Journalism and Mass Communication	3

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	0	0	Nill	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	12	4	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Unity day	NSS Unit, Govt. PG College, Dharamshala	2	125
Quiz competition	NSS Unit, Govt. PG College, Dharamshala	2	125
Resource Talk	NSS Unit, Govt. PG College, Dharamshala	2	125
Run for freedom	NSS Unit, Govt. PG College, Dharamshala	2	125
Industrial Visit	NSS Unit, Govt. PG College, Dharamshala	2	125
Poster making on aids awareness.	NSS Unit, Govt. PG College, Dharamshala	2	125
Environment day celebration.	NSS Unit, Govt. PG College, Dharamshala	2	125

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	0	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Plantation Drive	NCC/NSS/OSA/Rover and Rangers	Plantation Drive	8	56
Ozone Day	ECO Club	Ozone Deplititon	1	32
National Integration Camp at Calicut	OC 5 HP (1)COY NCC BOYS ,1HP(Girls)BN	National Integration Camp at Calicut	2	4

,Kerala	Solan	,Kerala		
CATC	1HP(Girls)BN Solan	Annual Training Camp	1	18
Yoga Camp	NCC	Health Awareness Programme	1	25
National Regional Level Skill Development Training Programme	Rovers and Rangers	Training Programme	1	23
Plantation Drive	Forest Department HP in Collaboration with Rovers and Rangers	Plantation Drive	1	24
[View File]()				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Industrial Visit	School of Computer Science, Govt. PG College, Dharamshala	3	48
Educational Tour	Department of BCA, Govt. PG College, Dharamshala	2	32
Industrial Visit	Department of MBA, Govt. PG College, Dharamshala	2	52
Industrial Visit	Department of MBA, Govt. PG College, Dharamshala	2	53
[View File]()			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0
[View File]()					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	5000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Class rooms	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16000	2100086	204	184996	16204	2285082
Reference Books	3475	483296	70	9382	3545	492678
e-Books	290000	5900	Nill	Nill	290000	5900
Journals	16	8150	Nill	Nill	16	8150
e-Journals	6150	5900	Nill	Nill	6150	5900
Digital Database	49536	5900	Nill	Nill	49536	5900
Others(specify)	2921	1052046	55	15185	2976	1067231

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

			is developed	content
0	0	0	Nill	

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	180	4	180	2	1	1	4	4	0
Added	0	0	0	0	0	0	0	0	0
Total	180	4	180	2	1	1	4	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Spoken Tutorial (IIT Mumbai and HPU)	https://spoken-tutorial.org

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
430319	430319	399294	399294

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College Library Maintenance : The college library is one of the biggest in the state , fully computerized and N listed. It has approximately 19000 books on various subjects 16 journals, 35 magazines and all leading dailies.Under National Mission on Education Programme students can have online access to more than 51000 books and more than 5000 e. journals on : https://nlist.inflibnet.ac.in/downloads.php. To have a better and easy access it has different sections for text books and reference books. It is maintained under the supervision of the librarian and the library committee.The committee is responsible for the purchase and audit of books and other material with the approval of the principal. Recommendation and requirement from individual departments is sought on yearly basis. The library receives grants from UGC and RUSA and Amalgamated Fund and lapse Library Security Fund. Sports Facility Maintenance: The Purchase Committee looks after the maintenance of upgraded sporting facilities in the college. It works on the recommendations of the Department of Physical Education. The Sports Fund collected from students and Amalgamated Fund, along with RUSA and UGC grants are gainfully utilized to provide upgraded sports facilities for students. Classroom Maintenance: The cleanliness and upkeep of the available classrooms is high on priority. Grade IV employees and outsourced workers are employed to ensure cleanliness of the

entire campus. The students are sensitized regarding keeping cleanliness in the classrooms and the campus. Dustbins are made available easily for garbage disposal. Students of different units also organise cleanliness drives to maintain the campus . Computers and IT facilities: Computer and IT facilities are maintained and upgraded from time to time. The college has developed its own software to collect fee and office management. This software is purchased by many other colleges that adds to to the revenue of the college which is further used for infrastructural development. Laboratory Maintenance: The laboratory equipment, specimens, chemicals etc. are purchased by the recommendations of the teaching staff of the respective departments on the approval of the Principal. Laboratory Assistants are available with the concerned departments. They supervise practical work and check and maintain laboratory equipment for the smooth functioning of the departments Infrastructure Development and Maintenance Committee has been constituted to look into the matters of college property, electricity , water , play ground and sports related under the convener- ship of senior teachers . The funds for maintenance and renovation of infrastructure is provided by Government as well as by the self financing departments of the college.

https://gcdharamshala.in/infrastructure-2/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST/OBC/Kalpana Chawla/Dr. Ambedkar	649	3993743
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	Nill	Nill	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
N.J INDIA INUST,ICICI, HDFC,LIFE INSURANCE	37	24	TCS	36	31

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	10	BCA	BCA	HPU/HPTU/CU/PU	MCA,MSc,IT

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Civil Services	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual athletic Meet	Inter Departmental	178
HPU Youth Festival Group i	Inter College	315
Swar sanwad Cultural Festival	Inter departmental	15
HP University Cricket Matches	Inter College	200

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2015	Silver	National	3	Nill	00402, 03519,07008	Arti Kanwar, Manisha Verma, Aayushi
2015	Bronze	National	2	Nill	03519, 06534	Manisha Verma, Kamini
2015	Particip ation	National	3	Nill	07007, 06562, 07025	Shivani, Heena, Manisha

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The CSCA College Students Central Association) and Advisory committee members act as stakeholders and play a pivotal role in smooth functioning and improvement of college efficiency in different ways. These members in CSCA and Advisory committee act like ventilators thereby providing an opportunity to the students to express their thoughts and vision in the interest of the institution. The representation of students in the aforesaid association is as follows:- In CSCA three students from first, second and third year respectively from each stream of B.A. (Humanities), B.Sc (Sciences), B.Com (Commerce) are nominated on the basis of merit in the previous year annual examinations. Similarly one student each from PG courses like MA(Geography), M.Sc (Chemistry), M.A. (English) and one student each from self finance courses like BBA, MBA, BCA, MCA, Biotechnology is nominated. Two students from each unit like NCC, NSS, Rover Rangers , Sports, Cultural activities and other Clubs/ Societies are nominated. From the above mentioned streams a representing body consisting of President, Vice-president, Gen. Sec and Jt. Secretary is nominated. In addition to this Principal of the College nominates Advisory Committee from teaching staff. One of the senior teachers acts as a member secretary and three others as members of the committee. Regular meetings under the chairmanship of Principal are conducted with CSCA and Advisory Committee for the redressal of grievances of the students. CSCA aslo organises function every year where maximum number of students participate in various activities to showcase their talents.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Engagement The college has old student association (OSA) which was formed long back on 10th May, 1991 under the registration Sr. no. 127/C/HRC/91. The urgent need of the association was felt to promote a sustained sense of belonging to the Alma Mater. And, to form a network of former graduates (Alumni), who will, in turn, help to raise the profile of the college. Further on the alumni of the college would serve as brand ambassadors and advocates of the college and act as source of inspiration. They would assist in financial assistance of the needy students in form of scholarships, recruitment of the college students and form mentoring relationships with the OSA. The OSA act as the connecting link for the students by supporting its evolving needs in the private as well as the government sectors. Their regular feedback and suggestions further add feathers in the cap of the old and prestigious institution which was formed in the British times. The alumni of the college also assist OSA in the planning of the college and old welfare activities of

the college.

5.4.2 – No. of enrolled Alumni:
850

5.4.3 – Alumni contribution during the year (in Rupees) :
34000

5.4.4 – Meetings/activities organized by Alumni Association :
one alumni meeting organised

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• In order to ensure active participation of each faculty member and staff (non-teaching, teaching, library office) various joint and participative committees, cell and councils are formulated for planning and implementation of various academic and administrative policies in the college. These are :- • Internal Quality Assurance Cell (IQAC). • College Advisory Council. • CSCA advisory committee. • House Examination Committee. • Time Table Committee. • UGC Affairs Committee. • Anti Ragging Committee. • Purchase Committee. • Library Affairs Committee. • Equal Opportunity Cell. • Grievances Redressal Cell for Women. • Career Guidance and Placement Cell. • Discipline Committee. • Scholarship and Student Aid Committee, • Special Counseling Cell for Girls. • College Magazine Editorial Board (Staff). • Various clubs and societies are constituted and established in the college, where parents of the students, old students of the college, students of the college, library staff, teaching and non-teaching staff and office staff play vital role in planning, implementation and maintaining over-all well being of the institution and its students. There are :- • Parents and Teacher Association (PTA). • Old Students Association (OSA). • NSS. • NCC (Boys Girls). • Rovers and Rangers. • Red Ribbon Club. • Cultural Committee/Activities. • Editorial Board College Magazine (Students). • Science/Commerce/Geography/Literary Societies. • Painting and Fine Arts Club. • Eco Club/Mountaineering and Trekking Club. • IT Club/Yoga/Music/Dance Club. • Planning Forum.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The college encourages partnerships with different corporate entities . Students get to learn and benefit from these exchanges. The Training and Placement Cell of the college has invited companies like Bebo Technologies ,Wipro Technologies. Srijan Technologies, ICS System Private Ltd. .Tata Consultacy Services .PIC NFRAME etc. Fourteen students of MCA sixth semester were placed in Wipro

	Technologies through campus placement.
Admission of Students	Strict adherence to admission as per rules and regulations of HP University Shimla. As a guiding manual a prospectus with details of all courses offered ,fee structure and rules and regulations is prepared made available well in time. • Stream/subject wise counselling is provided to students. • A branch of SBI Bank operates on the campus to facilitate students . E-Challan facility for self financing courses. For encouraging admissions various scholarships are provided sponsored by government and OSA(Old Student association)
Human Resource Management	During every academic year annual committees are formed to manage different assignments. Teachers are delegated work according to their interest or expertise. Students are also involved in various activities and programmes they work in tandem with the teachers. Apart from these annual committees various other committees are formed as and when required. Staff council, staff advisors,academic coordinators and societies are responsible for planning and implementation of activities.Recruitment of teachers for self financed courses is done by college management. Different Training Programmes ,Orientation and Refresher courses are attended by the teaching and non-teaching faculty.
Library, ICT and Physical Infrastructure / Instrumentation	Addition of New software, e-books, e-journals to keep pace with new development. • Well equipped separate reading rooms for students and teachers. • Separate common rooms for girl students. • Well facilitated Auditorium. • Availability of SBI and ATM in the college for students and staff. • Availability of smart class-rooms for students. • Availability of CCTV surveillance at different locations of the college for security and safety of students and infrastructure. • Availability of well equipped labs.
Research and Development	Faculty members are encouraged to participate and granted leave for conferences, workshops and seminars. They are also encouraged to attend training programmes like Orientation/

	Refresher, FDPs , research capacity building workshops, training programmes , and pursue higher studies like PhD. Many of the teachers have written research papers and formulated major/minor research projects. A major project was awarded to Dept. Of Geology by ISRO to study the Umar crust and mineralogy on the moon. To introduce employees to new skills workshops are organised .One such workshop was on Cashless Transaction which was organized by dept. of computer science
Examination and Evaluation	Examination and evaluation have both internal and external systems in place. Internal examination and evaluation includes mid term test(MTT) and internal assessment which is done by the concerned teachers. Mid Term Test is conducted after completion of seventy five percent of syllabus. For CCA (internal assessment) out of thirty marks in total fifteen marks are for mid term test, ten marks are for assignment and five marks stand for attendance. This distribution of marks is uniform in the whole state and across disciplines or subjects. External examination is conducted in the form of end semester examination which is conducted by H.P.U,Shimla. .
Teaching and Learning	Institution encourages student-centric pedagogical approach.Teaching with technology engages students with different kinds of stimuli- so audio-visual resources/smart classes are used . For experiential and hands-on learning experiences, field visits, project workshops, internship, paper presentation, quiz, peer learning , assignments are regular features of teaching and learning process. Active participation of students and teachers in the academic endeavors like workshops, conferences, seminars and programs on soft skills, life skills at college ,Inter-college, cultural ,sports and academic and co-curricular initiatives. Youth festivals is organized by the university every year and college ensures participation in it. Besides this, for enhancing teaching and learning outcomes following points are taken into consideration: • Modernization of classrooms and labs from time to time. • Availability of labs with latest

	equipment and software . • For professional development of faculty members they are encouraged to pursue higher studies and participate in various training programmes. • Providing Wi-Fi facility to use online resources. • Annual publication of college Magazine "Bhagsu" provides a platform to the students to improve their creative writing and intellectual abilities. • Taking regular feedback from students and their parents for the improvement In teaching – learning process.
Curriculum Development	College is affiliated to the HP University Shimla-5 and follows the curriculum and syllabus prescribed by HP university and UGC, and HP Technical university. The Board of Study of each subject has senior faculty member as member of BoS from college and universities. The BoS meets frequently to offer suggestions and changes in the designed curriculum . College teachers are also a part of the Academic Council where different departments put up suggestions and recommendations for restructuring or modifying the syllabi .As such there is no specific time -period for such meetings but whenever need arises BoS has the right and authority to call meeting and discuss changes. To supplement the curriculum college keeps organizing guest lectures, seminars, industrial visits, educational tours and various programmes .

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College Web Site: www.gcdharamshala.in and the website is updated on regular basis. Library Management Software: SOUL
Administration	Employees- a) MANAV SAMPADA: The data and service books of all employees are managed through an integrated PMIS System functional in the name of MANAV SAMPADA. b) Official notices are displayed regularly on the college website. Purchase of all collegerelated items is done via GeM portal. AISHE data on MHRD Portal
Finance and Accounts	Himkosh ,e-salary. HP-epass(As per Govt. order) Online procurement of goods and services through GeM

Student Admission and Support	Software developed by college for Student Admission and Fees Management National Scholarship Portal for students. Online Verification of Student Record Online Management of Internal Assessment
Examination	Online Registration and Examination Forms through HPU e-pariksha software and exams.hpushimla.in , admissions.hpushimla.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	NIL	NIL	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training Programme on research methodology	1	25/05/2015	03/06/2015	10

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
60	20	23	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

GIS scheme, Partial withdrawal from their GPS, medical reimbursement policy .	GIS scheme, Partial withdrawal from their GP and uniform allowance.	Scholarship and financial support is provided to the needy and deserving students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts Internal and External financial audits regularly: External audits are done by Local Audit Department (LAD) Account General of Himachal Pradesh (AG). The LAD of Government of HP conducts a thorough audit of the local college fund i.e. student fee etc at regular intervals and submits its report to the higher authorities. The college settles the audit objections raised by producing the supportive documents. The salaries, medical reimbursement other payment s as per budget allocations are made through Government treasury by passing the bills.All these payments are made online. Receipts, bills of these payments are audited by auditors of the office of Account General (AG) of HP. Internal audits are done by college bursar at regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	IQAC/Principal
Administrative	No	NIL	Yes	Principal/Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA contributes immensely by providing finances for the recruitment and funding of salary to the supporting staff. The college has a Suggestion Box where suggestions and queries are put by the students as well as parents and then addressed accordingly. Regular Parent -Teacher meetings are held to discuss important issues regarding welfare and development of the college.

6.5.3 – Development programmes for support staff (at least three)

1.Supporting staff is regularly encouraged to participate in the training program for the up-gradation of their skills regarding IT or special training on Computer tools for documentation. 2. GIS (General Insurance Scheme) have been provided for the supporting staff. 3. Supporting staff is also encouraged to pursue higher studies.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal to start new Job Oriented Courses has been sent to the Govt. and University 2. A College Level function to highlight the local Gadiyaly Folk and Culuture has been started. 3.Campus has been Partially made different abled friendly

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	A public Address system to disseminate important notices in the entire Campus was purchased	13/12/2016	13/12/2016	13/12/2016	4500
2016	Annual Athletic Championship	31/05/2016	31/05/2016	31/05/2016	1350
2016	CSCA Function	18/04/2016	18/04/2016	19/04/2016	2021
2015	NCC DAY	29/11/2015	29/11/2015	29/11/2015	150
2015	HINDI DIWAS	14/09/2015	14/09/2015	14/09/2015	150
2016	Environmental Day Celebrations by NCC/NSS students	05/06/2016	05/06/2016	05/06/2016	223
2015	ATM of College Branch of SBP became functional	12/10/2015	12/10/2015	12/10/2015	5000
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Save Girl Child	25/10/2016	25/10/2016	25	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Poster making on World Forestry Day 21.03.15 32 2. Cleanliness drive at War Memorial Nov. 15 38 3. Plantation drive in College campus Nov. 15 40

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NA	NA	Nill

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for the Principal	10/06/2015	http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf
Code of conduct for the Teachers	10/06/2015	http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf
Code of conduct for the Students	10/06/2015	http://gcdharamshala.in/wp-content/uploads/2021/09/converted-Ethics-7th-criterion-1-2.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Botanical Garden is the institutionalised mechanism for students and faculty to work together for the environment. The environment is not just the natural environment, but also the built environment. GC Dharmshala takes great pride in

keeping its green and scenic campus clean, maintaining its heritage buildings and enhancing the aesthetic appeal of the built environment. Some initiatives taken for the environment during this session are discussed below: Sapling Plantation drives are organised by different units NCC , NSS and Eco Club of the college aim to instill in them a higher environment consciousness. These units work diligently to create awareness about environmental problems through various student competitions like declamation, slogan writing ,essay writing etc. Relevant talks on the environment were organized during the session. Cleanliness drive organised in college campus under Swatchh Barat Abhiyan was organized by 35 NCC cadets on 20/09/2016 Awareness Rally for cleanliness was conducted in the college campus by 40 NCC cadets on 3/4/2017 Environment Day was celebrated by Rovers and Rangers on 5/6/2016 Plantation Drive held on 20/8/2016 by NSS Volunteers in the college campus. Installation of solar lights on the college campus . Plastic free campus: To raise awareness about and ill effects of plastic waste on environment, students are counselled regularly and are directed to pick up the plastic items if any to make the campus plastic free. Plastic bottles and polythene items are completely banned within the campus. Paperless office: The use of less paper in the office is eco-friendly and reduces burden on our valuable forest resources. Information technology, computers and internet are widely used to disseminate information related to the college matters.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Establishing benchmarks through best practices is not a new concept in higher education. GC Dharamshala, being one of the oldest colleges feels the responsibility of identifying and applying best practices to improve the level of performance. Aristotle rightly observed that: "We are what we repeatedly do and excellence is not an act but a habit". So quality in many respects is an attitude of mind. To sustain quality in the Institution various strategies have been adopted over a period of time. Here is the list of some best practices that have been internalized in institutional working. Fostering Environmental Care: Environmental protection is one of the most important challenges being faced by humankind today.We need collective efforts to create awareness towards environmental preservation. As an educational institution, where thousands of young students from across the state interact and study, an important role can be played in creating awareness towards environmental care in society. With this viewpoint we have initiated several measures towards environmental protection and to foster a sense of environmental care. Various Units like NCC,NSS , Rovers and Rangers, Eco club , Red Ribbon Club have been doing consistent efforts for maintaining clean and green campus that includes following activities : • Plantation drives are organized on regular basis • Campus has been declared No Plastic Zone • Parking space has been designated near the entrance only so as to avoid any kind of air pollution inside the campus • Regular cleanliness drives are organized by volunteers to maintain clean and green campus. • Maintenance of botanical garden Drives for collection of waste paper (for re-cycling) Uniform for Students of Self Finance Courses ,Clubs, Units A uniform plays an important role in creating a feeling of pride, togetherness and decency among students . It also makes one stand out in the crowd. With this intent uniform has been mandated to be worn by students enrolled in different self financed courses and units like NSS, Rovers and Rangers and NCC. These students wear uniforms for drills and other activities organized on regular basis by respective units and clubs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gcdharamshala.in/best-practices-3/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Post Graduate College, Dharamshala, carries a long magnificent history of its own and the institution is almost hundred years old. The foundation stone of the college was laid by Sir Louis Dane, the then Lt. Governor of Punjab on 4th May, 1912. At GC Dharamshala education is envisioned as a pathway for human betterment on which no one is left behind. Responding to the imperative for social responsibility that is inherent in educational endeavours, the college believes that an equitable access to social opportunities of education is probably one of the most effective routes to build an engaged and informed community which resonates with the best of human values of caring, sharing and being respectful of differing individual identities. Keeping up with this vision the college has always tried to create a conducive atmosphere for girl education which is why 56 percent of the students are girl students in the college. Financial constraints do not become obstacles in the pathway to education so girls are offered many scholarships which are funded not only by the Government but also OSA of the College. Hostel accommodation for girl students from remote tribal areas has been another step towards strengthening their pursuit for higher education .To ensure safe and secure environment various CCTV cameras have been installed at all vulnerable points in the campus and the hostels . Besides this , special provisions have been made for providing recreational facilities to girl students in Girls' Common Room like chess ,carom board etc. The commitment of the college to empower women of the country is evident from the very fact that due representation has been given to girl students and women employees in administration and academic matters. OSA (Old Student Association) has been playing a very prominent role in the growth and development of the college .It is because of the sincere and huge efforts made by OSA that Auditorium, Prayas building and even Library has been constructed in the college. As large number of students belong to socio-economically weaker sections and most of them being first generation learners ,college has made special provisions for giving opportunity to minority students to enter into main stream in the form of reservation and scholarships. Of all these scholarships around seventeen scholarships are funded by the OSA of the college.

Provide the weblink of the institution
https://gcdharamshala.in/distinctiveness-2/

8.Future Plans of Actions for Next Academic Year

Proposal sent for starting the department of Sculpture and Dance in the college. To celebrate important National / International Days. To start B-Voc Courses in Hospitality and Retail Management Proposal for constructing Science Block The College has applied for affiliation and permission to start BJMC and BTA courses ,M.Com and M.Sc Geology. Arts Block to be provided with computers and internet facility.