

# HAND BOOK OF INFORMATION

GOVERNMENT POST GRADUATE COLLEGE DHARAMSHALA

Distt. Kangra (H.P)-176215

NAAC ACCREDITED Grade 'A'

Established Since 1926

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**Session 2020-2021**

## Message From the Principal's Desk

Dear Students

It is said that education is as much necessary for our intellectual health as nutritious food is for our physical well-being. It is only through acquiring good education that we can grow holistically. The very purpose of education is to acquire knowledge, which differentiates us from other species.

There are varied ways of acquiring knowledge. As an infant grows, she/he learns initial lessons of life in the lap of her/his mother. Thereafter, she/he obtains a range of knowledge at various levels in different educational institutions with a view to understand life better and to seek employment in diverse work arenas.

When a student enters the portals of a college, her/his ability to perceive and grasp is at its best. It is simply owing to the fact that at this level, there is a remarkable coordination between her/his physical and intellectual capacities. Moreover, her/his energy levels are very high. This youthful energy can be lent a meaningful direction as today's college students are tomorrow's educated and responsible citizens.

I extend a hearty welcome to the young students who are going to join our college.

Let us all participate with keenness and enthusiasm in this *yajna* of acquiring knowledge in the beautiful and salubrious learning environment that our beautiful college offers!

With Warm Wishes...!!!



Dr. Rajesh Sharma  
Principal

# **GOVERNMENT POST GRADUATE COLLEGE DHARAMSHALA**

## **Introduction**

Government Degree College Dharamshala, nestled at the foothills of lofty snowcapped Dhauladhars is one of the oldest institutions of the state and enjoys a magnificent history of achievements.

The foundation stone of the college was laid way back in 1912; in the year 1926, it was elevated to the level of an intermediate college; upgraded to the level of graduation in 1947 and was the first college of the state to introduce Post Graduation in different streams in 1977. The journey of success still continues, as it was accredited 'B' grade in 2003 and 'A' grade in the academic session 2015 by NAAC (National Assessment and Accreditation Council Bengaluru). The evolution and growth of the college has been phenomenal. Apart from the regular streams of Arts, Science and Commerce, the college also offers self-financing courses like BBA, BCA, PGDCA, B.Sc.-Biotech, B.Voc.(RM and H & T) under HPU. Other self finance courses like MBA, MCA, and B.Tech.(CSE) under HPTU. The College also offers MA in English, M.Sc. in Chemistry, M.Sc. in Geography and M.Com.

The vision and mission of this educational institution has been to impart knowledge, build careers, develop skills and focus on the holistic growth and development of each and every student so that they are competent enough to face the challenges of a bigger world.

The College has implemented RUSA-CBCS from 2013 onwards. The college has IGNOU study centre. As library is an integral part of any educational institution, the library of this college is fully computerized, spacious and the largest in the state with a total number of 62,855 books on its shelves. The college library has been "N-Listed" under INFLIBNET whereby students can have online access to books and journals. The college Library subscribes 25 magazines, 10 journals and 10 different newspapers in Hindi and English language.

The Career Guidance Cell of the college remains active throughout the session and arranges various counselling lectures for students to make them aware of the vistas open to them in this modern competitive world. The college has five modern Computer Labs with more than 200 computers and students have the privilege to avail internet facility with broad-band connection. The college has constituted various clubs and societies like Drama Club, Eco Club, Mountaineering and Trekking Club, Yoga and Fitness Club, Disaster Management Club, B-Speak Club, Planning Forum, Cultural Society, Literary Society, Commerce Society, Science Society etc. which provide platform to the students who have the ability and talent for doing something exceptional, extra-ordinary and adventurous. The college has not only excelled in academic activities but has also distinguished itself in sports and cultural activities as well. The sports persons of the college have brought laurels not only at state or national level but also at international level.

The College has separate NCC unit for boys and girls and two units of National Service Scheme (NSS) and one unit of Rovers and Rangers. In order to spread AIDS awareness, the college is running Red-Ribbon Club. The college has three hostels, one for boys and two for girls and these hostels provide accommodation to 50 boys and 100 girls. The Parent-Teacher Association is an integral part of the college and it always comes forward to assist the college administration to take up various developmental activities in the college. Old Students' Association has been playing a pivotal role in the growth of the college. Under the UGC scheme, the college offers free of cost Remedial Coaching Classes for the students belonging to SC/ST/OBC and Weaker Section of the society and also for competitive exams like AIEEE, PMT, NDA, CDS, Banking, NET or SLET etc. and the initiative has attracted large number of aspirants from different parts of the state.

## STAFF

The college has a total number of 76 sanctioned posts in the teaching faculty and out of these 52 posts are filled on regular basis, 10 on contract remaining 14 posts are lying vacant in various subjects. In the non-teaching staff, the college has 44 sanctioned posts and out of which 24 are filled up on regular basis, 3 on contract and 15 are lying vacant in various categories.

### Faculty Positions

**Dr. Rajesh Sharma, Principal**

#### DEPT. OF ENGLISH

1. Prof. Preeti Prabha, Associate Professor	9805428220
2. Prof. Sapna Bakshi, Associate Professor	9418460399
3. Prof. Salil Sagar, Assistant Professor	9418453174
4. Dr. (Lt.) Monika Sharma, Assistant Professor	9418455255
5. Prof. Puja Sandal, Assistant Professor	9418049015
6. Prof. Sominder Singh Randhawa, Assistant Professor	9459220643
7. Dr. Arti Chandel, Assistant Professor	7018265551
8. Dr. Madhvi Prashar, Assistant Professor	9418825688

#### DEPT. OF HINDI

1. Dr. Meenakshi Dutta, Associate Professor	9459416333
2. Dr. Malkiat Singh, Assistant Professor	9418393987

#### DEPT. OF SANSKRIT

1. Dr. Kailash Chand, Assistant Professor	7018128875
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#### DEPT. OF COMMERCE

1. Dr. Ajay Katoch, Associate Professor	9418482635
2. Prof. Amrish Ghai, Associate Professor	9418096885
3. Dr. Shivani Sabharwal, Assistant Professor	9015045885
4. Prof. Sapna Thakur, Assistant Professor	9805014243
5. Prof. Harsh Deepika, Assistant Professor	9805038408
6. Prof. Sonika, Assistant Professor	9418152918

#### DEPT. OF BOTANY

1. Dr. Anjana Kharwal, Associate Professor	7807932369
2. Dr. Ranjeet Singh Thakur, Assistant Professor	9418017600
3. Prof. Sonam, Assistant Professor	7833819870
4. VACANT	

#### DEPT. OF ZOOLOGY

1. Dr. Anita Dhiman, Associate Professor	9418476934
2. Prof. Bhavana, Assistant Professor	9418427570
3. Prof. Jyoti Bala, Assistant Professor	7807353064
4. VACANT	

#### DEPT. OF CHEMISTRY

1. Prof. Rakesh Pathania, Associate Professor	9418026775
2. Dr. Janesh Joshi, Associate Professor	9418115616
3. Prof. Rajnish Diwan, Associate Professor	9418312900
4. Dr. Raghubir Barsola, Associate Professor	9418096880
5. Dr. Sanjay Gupta, Associate Professor	9418495684
6. Dr. Ritu Bala, Assistant Professor	9459456050
7. VACANT	
8. VACANT	

**DEPT. OF PHYSICS**

- |   |            |
|---|------------|
| 1. Dr. Yuvraj Pathania, Associate Professor | 9418125398 |
| 2. Dr. S.K. Soni, Associate Professor       | 9418459801 |
| 3. Dr. V.S. Vats, Associate Professor       | 9418085705 |
| 4. Prof. Sanjiv Puri, Assistant Professor   | 9418686951 |
| 5. Prof. Govind Singh , Assistant Professor | 7018148487 |

**DEPT. OF GEOLOGY**

- |  |            |
|--|------------|
| 1. Dr. Pooja Rajput, Assistant Professor | 8628850840 |
| 2. VACANT                                |            |
| 3. VACANT                                |            |

**DEPT. OF MATHEMATICS**

- |  |            |
|--|------------|
| 1. Dr. Arvind Kumar, Associate Professor   | 6230111824 |
| 2. Prof. Suman Katoch, Associate Professor | 9418490110 |
| 3. Prof. Rajesh Kumar, Assistant Professor | 7018202812 |
| 4. Prof. Reeta Devi, Assistant Professor   | 9459094403 |
| 5. Prof. Priti Bala, Assistant Professor   | 8988174007 |
| 6. Prof. Vivek Kumar, Assistant Professor  | 9418600766 |

**DEPT.OF ECONOMICS**

- |  |            |
|--|------------|
| 1. Prof. Nitu Sinha, Assistant Professor | 9816303987 |
| 2. VACANT                                |            |

**DEPT. OF FINEARTS**

- |   |            |
|---|------------|
| 1. Prof. Jatinder Singh, Assistant Professor  | 9418393640 |
| 2. Prof. Sharmila Sharma, Assistant Professor | 9418380490 |

**DEPT. OF SCULPTURE**

- |  |            |
|--|------------|
| 1. Prof. Mithun Kumar Dutta, Assistant Professor | 9305475417 |
|--|------------|

**DEPT.OF GEOGRAPHY**

- |   |            |
|---|------------|
| 1. Dr. Vinod Sharma, Associate Professor    | 8219594370 |
| 2. Prof. Pankaj Katwal, Assistant Professor | 8580731158 |
| 3. VACANT                                   |            |

**DEPT. OF PSYCHOLOGY**

- |   |            |
|---|------------|
| 1. Dr. Monika Makkar, Assistant Professor | 9418188276 |
| 2. Prof. Puja Deewan, Assistant Professor | 9418656677 |

**DEPT. OF PUBLIC ADMINISTRATION**

- |   |            |
|---|------------|
| 1. Prof. Ashish Negi, Assistant Professor | 9459821469 |
|---|------------|

**DEPT. OF HISTORY**

- |   |            |
|---|------------|
| 1. Prof. Nishesh kumar, Assistant Professor | 8219993957 |
| 2. VACANT                                   |            |

**DEPT. OF SOCIOLOGY**

- |  |            |
|--|------------|
| 1. Prof. Reeta Devi, Assistant Professor | 8894510568 |
| 2. VACANT                                |            |

**DEPT. OF POLITICAL SCIENCE**

- |   |            |
|---|------------|
| 1. Prof. Ashwani Kumar, Assistant Professor | 9418253808 |
| 2. Prof. Ajay Kumar, Assistant Professor    | 9418809999 |

**DEPT. OF PHYSICAL EDUCATION**

- |  |            |
|--|------------|
| 1. Dr. Beena Mankotia, Associate Professor | 9418253309 |
|--|------------|

**DEPT. OF COMPUTER APPLICATION**

1. Prof. Vivek Choudhary, Assistant Professor 9418115445

**DEPT OF MUSIC (VOCAL)**

1. Dr. Satish Thakur, Associate Professor 9816410888

**DEPT. OF MUSIC (INSTRUMENTAL)**

1. Prof. Sadhna Awasthi, Assistant Professor 9418252296

**DEPT. OF EDUCATION**

1. Dr. Gourav Mahajan, Assistant Professor 9418221205

**DEPT. JOURNALISM & MASS COMMUNICATION**

1. Dr. Dhyan Singh, Assistant Professor 9459278947

**DEPT. OF TOURISM & TRAVEL**

1. Dr. Amit Katoch, Assistant Professor 9418385084

**DEPT. OF PHILOSOPHY**

1. Prof. Anita Kumari, Assistant Professor 7018965764

**DEPT. OF DANCE**

1. Prof. Amarjeet Kaur, Assistant Professor 9813037060

**LIBRARIAN**

1. Smt. Anjana Dharwal 9418839765

**ASSISTANT LIBRARIAN**

1. Sh. Ramesh Chand 9418337136

**OFFICE STAFF**

1. Sh. Sanjeev Katoch, Superintendent
2. Sh. Satbir Guleria, Clerk
3. Sh. Kamaljeet Singh, JOA(IT)
4. Sh. Chander Shekhar, JOA(IT)
5. Sh. Nitian Kumar, JOA (IT)
6. Sh. Rohit Kumar, JOA (IT)

# **ADMINISTRATIVE ASSIGNMENTS**

## **1. COLLEGE ADVISORY COUNCIL**

- |   |                        |
|---|------------------------|
| 1. Dr. Meenaksh Dutta ( <b>Convener</b> ) | 2. Dr. Yuvraj Pathania |
| 3. Dr. S. K. Soni                         | 4. Dr. Arvind Kumar    |
| 5. Dr. Vinod Sharma                       | 6. Dr. Janesh Joshi    |
| 7. Dr. Beena Mankotia                     | 8. Dr. Ajay Katoch     |
| 9. Dr. Satish Thakur                      |                        |

## **2. GRIEVANCES REDRESSAL CELL FOR WOMEN**

- |   |                                 |
|---|---------------------------------|
| 1. Dr. Meenaksh Dutta ( <b>Convener</b> ) | 2. Prof. Preeti Prabha          |
| 3. Prof. Suman Katoch                     | 4. Prof. Sapna Bakshi           |
| 5. Prof. Salil Sagar                      | 6. Prof. Reeta Devi (Sociology) |
| 7. Prof. Puja Dewan                       |                                 |

## **3. TIME TABLE COMMITTEE**

- |   |                        |
|---|------------------------|
| 1. Dr. Janesh Joshi ( <b>Convener</b> ) | 2. Prof. Preeti Prabha |
| 3. Dr. Ajay Katoch                      | 4. Dr. Ranjeet Singh   |
| 5. Prof. S.S. Randhawa                  |                        |

## **4. HOUSE EXAMINATION COMMITTEE**

- |   |                          |
|---|--------------------------|
| 1. Dr. Janesh Joshi ( <b>Convener</b> ) | 2. Dr. Ajay Katoch       |
| 3. Dr. Satish Thakur                    | 4. Prof. Vivek Choudhary |

## **5. COLLEGE BURSAR**

1. Prof. Amrish Ghai

## **6. HOSTEL ADVISORY**

- |  |  |
|--|--|
| 1. Dr. Ajay Katoch ( <b>Convener</b> ) | 2. Prof. Mithun Dutta (Warden Boys Hostel) |
| 3. Prof. Sapna Thakur (Hostel Warden)  | 4. Prof. Kanika (Hostel Warden)            |
| 5. President CSCA                      | 6. President PTA                           |

## **7. LIBRARY AFFAIRS COMMITTEE**

- |   |                                   |
|---|-----------------------------------|
| 1. Dr. Vinod Sharma ( <b>Convener</b> ) | 2. Prof. Raghubir Barsola         |
| 3. Prof. Sapna Bakshi                   | 4. Prof. Amrish Ghai              |
| 5. Prof. Salil Sagar                    | 6. Dr. Ranjeet Singh              |
| 7. Prof. Govind                         | 8. Ms. Anjana Dharwal (Librarian) |

## **8. UGC AFFAIRS COMMITTEE**

- |                    |                        |
|--------------------|------------------------|
| 1. Dr. S. K. Soni  | 2. Prof. Rajnish Dewan |
| 3. Dr. Ajay Katoch | 4. Dr. Satish Thakur   |

**a) EQUAL OPPORTUNITY CELL**

- |                                   |                       |
|-----------------------------------|-----------------------|
| 1. Prof. Preeti Prabha (Convener) | 2. Prof. Suman Katoch |
| 3. Prof. Preeta Bala              |                       |

**b) REMEDIAL COACHING CLASSES**

- |                                     |                      |
|-------------------------------------|----------------------|
| 1. Prof. Rakesh Pathania (Convener) | 2. Dr. Malkiat Singh |
| 3. Dr. Sanjay Gupta                 |                      |

**c) CENTRE FOR PERSONS WITH SPECIAL NEEDS**

- |                                     |                          |
|-------------------------------------|--------------------------|
| 1. Prof. Rakesh Pathania (Convener) | 2. Dr. Monika Sharma     |
| 3. Prof. Vivek Choudhary            | 4. Prof. Sharmila Sharma |
| 5. Prof. Madhvi Prashar             |                          |

**9. SCHOLARSHIP AND STUDENT AID FUND**

- |                                   |                               |
|-----------------------------------|-------------------------------|
| 1. Prof. Suman Katoch (Convener)  | 2. Dr. V.S Vats (Non Medical) |
| 3. Prof. Bhavna (Medical)         | 4. Prof. Ashwani Kumar (Arts) |
| 5. Prof. Harsh Deepika (Commerce) |                               |

**10. CAREER GUIDANCE & PLACEMENT CELL**

- |                              |                       |
|------------------------------|-----------------------|
| 1. Dr. S. K. Soni (Convener) | 2. Dr. Amrish Ghai    |
| 3. Prof. Vivek Choudhary     | 4. Dr. Ranjeet Thakur |

**11. INFRASTRUCTURE DEVELOPMENT & MAINTENANCE COMMITTEE**

**a) COLLEGE PROPERTY( INCHARGES)**

- |  |  |
|--|--|
| 1. Dr. S. K. Soni (Science Block)        | 2. Dr. Ajay Katoch<br>(Commerce Block) |
| 3. Prof. S. S. Randhawa ( Arts<br>Block) |  |

**b) ELECTRICITY RELATED**

- |                             |                       |
|-----------------------------|-----------------------|
| 1. Dr. V.S. Vats (Convener) | 2. Prof. Sanjay Gupta |
| 3. Prof. Vivek Choudhary    | 4. Prof. Sanjiv Puri  |
| 5. Prof. S. S. Randhawa     |                       |

**c) WATER RELATED**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. Dr. Janesh Joshi (Convener) | 2. Dr. Malkiat Singh    |
| 3. Prof. Ashwani Kumar         | 4. Prof. S. S. Randhawa |
| 5. Prof. Mithun Dutta          | 6. Prof. Ajay Kumar     |

**d) PLAY GROUND/SPORTS RELATED**

- |                                 |                              |
|---------------------------------|------------------------------|
| 1. Dr. Beena Mankotia(Convener) | 2. Prof. Jatinder Singh      |
| 3. Dr. Ranjeet Thakur           | 4. Prof. Vivek Kumar (Maths) |
| 5. Prof. Nishesh Kumar          |                              |

### e) EDUCATIONAL TOUR

- |                                     |                            |
|-------------------------------------|----------------------------|
| 1. Prof. Rakesh Pathania (Convener) | 2. Dr. Satish Thakur       |
| 3. Prof. Reeta Devi (Maths)         | 4. Prof. Shivani Sabharwal |
| 5. Dr. Sapna Thakur                 | 6. Dr. Amit Katoch         |

### f) HEALTH CARE

- |                                 |                       |
|---------------------------------|-----------------------|
| 1. Dr. Malkiat Singh            | 2. Dr. Ranjeet Thakur |
| 3. Prof. Reeta Devi (Sociology) | 4. Prof. Puja Dewan   |

## 12. UNIVERSITY FORMS/BUS PASS COMMITTEE (MAJOR/CORE)

- (i) Botany (Dr. Ranjeet Thakur)
- (ii) Chemistry (Prof. Sanjay Gupta & Prof. Raghubir Barsola)
- (iii) Mathematics (Prof. Reeta Devi, Prof. Vivek Kumar & Prof. Preeti Bala)
- (iv) Geology (Prof. Pooja Rajput)
- (v) Physics (Prof. Govind Singh)
- (vi) Zoology (Prof. Jyoti Bala)
- (vii) English (Prof. S.S. Randhawa, Prof. Salil , Dr. Monika & Prof. Madhavi Prashar)
- (viii) Economics (Prof. Neetu Sinha)
- (ix) Music (Dr. Satish Thakur/Prof. Sadhana Awasthi)
- (x) Fine Arts (Prof. Jatinder Singh/Prof. Sharmila)
- (xi) Hindi (Dr. Malkiat Singh)
- (xii) Sanskrit (Dr. Kailash Chand)
- (xiii) Psychology (Dr. Monika Makkar/Prof. Puja Dewan)
- (xiv) Political Science (Prof. Ashwani Kumar)
- (xv) History (Prof. Nishesh Kumar)
- (xvi) Geography (Prof. Pankaj Katwal)
- (xvii) Sociology (Prof. Reeta Devi)
- (xviii) Commerce (Prof. Shivani , Prof. Sapna & Prof. Sonika)
- (xix) Sculpture (Prof. Mithun Dutta)
- (xx) Public Administration (Prof. Ashish Negi)
- (xxi) Philosophy (Dr. Kailash Chand)
- (xxii) Tourism (Dr. Amit katoch)
- (xxiii) Education (Dr. Gourav Mahajan)

## 13. CANTEEN COMMITTEE

- |                                   |                      |
|-----------------------------------|----------------------|
| 1. Prof. Rajnish Dewan (Convener) | 2. Dr. Preeti Prabha |
| 3. Dr. Satish Thakur              | 4. Prof. Puja Dewan  |
| 5. Prof. Aarti Chandel            | 6. Dr. Kailash Chand |

## 14. COORDINATOR SELF FINANCE COURSES

- |                  |   |                     |
|------------------|---|---------------------|
| 1. BBA           | : | Dr. Arvind Kumar    |
| 2. BCA           | : | Dr. V. S. Vats      |
| 3. MBA           | : | Dr. Ajay Katoch     |
| 4. MCA           | : |                     |
| 5. PGDCA         | : | Prof. Rajnish Dewan |
| 6. IGNOU         | : | Dr. S. K. Soni      |
| 7. B.Sc. Biotech | : | Dr. Ranjeet Thakur  |
| 8. B.Tech        | : |                     |

**15. a) SENIOR TUTORS – SCIENCE FACULTY**

B.Sc IIIrd Year	Dr. S.K. Soni
B.Sc-IIInd Year	Dr. Arvind Kumar
B.Sc-I Year	Dr. Anita Dhiman

**b) SENIOR TUTORS – COMMERCE FACULTY**

B.Com-I, II & III	Dr. Ajay Katoch & Prof. Amrish Ghai
B.Voc	Dr. Ranjeet Singh

All the heads of respective departments will act as senior tutors.

**c) SENIOR TUTORS – ARTS FACULTY**

B.A IIIrd Year	Dr. Vinod Sharma
B.A-IIInd Year	Prof. Preeti Prabha
B.A-I Year	Prof. Sapna Bakshi

**16. INTERNAL QUALITY ASSURANCE CELL (IQAC)**

- |   |                                |
|---|--------------------------------|
| 1. Dr. Yuvraj Pathania (Convener)   | 2. Dr. S.K. Soni               |
| 3. Prof. Preeti Prabha  | 4. Prof. Rajnish Dewan         |
| 5. Prof. Salil Sagar  | 6. Prof. Vivek Choudhary       |
| 7. Dr. Madhvi Prashar   | 8. Dr. Roshan Lal (VC,CUHP)    |
| 9. Dr. Ajay Lakhanpal(Rtd.<br>Principal)  | 10. Sh. Sanjeev Katoch(Supdt.) |
| 11. Mr. Jitender Singh, 1902070,<br>Major-Pol. Science ,Class 2 <sup>nd</sup><br>Year |                                |

**17. SPECIAL COUNSELING CELL FOR GIRLS**

- |                                      |                            |
|--------------------------------------|----------------------------|
| 1. Dr. Meenakshi Dutta<br>(Convener) | 2. Prof. Suman Katoch      |
| 3. Dr. Anita Dhiman                  | 4. Prof. Reeta Devi(Maths) |
| 5. Dr. Monika Makkar                 | 6. Prof. Puja Dewan        |

**18. CSCA ADVISORY COMMITTEE**

- |                        |                          |
|------------------------|--------------------------|
| 1. Dr. Meenakshi Dutta | 2. Prof. Yuvraj Pathania |
| 3. Dr. S.K. Soni       | 4. Prof. Arvind Kumar    |
| 5. Dr. Vinod Sharma    | 6. Dr. Janesh Joshi      |
| 7. Dr. Beena Mankotia  | 8. Dr. Ajay Katoch       |
| 9. Dr. Satish Thakur   |                          |

**19. INFRASTRUCTURE PROGRAMME RUSA GRANTS PROGRAMME  
MONITORING UNIT**

- |                                |                        |
|--------------------------------|------------------------|
| 1. Dr. Vinod Sharma (Convener) | 2. Prof. Rajnish Dewan |
| 3. Prof. Raghubir Barsola      | 4. Dr. V.S. Vats       |
| 5. Prof. Sanjiv Puri           | 6. Prof. Nishesh Kumar |
| 7. Sh. Sanjiv Katoch(Supdt.)   |                        |

## **20. EQUITY INITIATIVES (RUSA) COMMITTEE**

- |                         |                      |
|-------------------------|----------------------|
| 1. Dr. S.K. Soni        | 2. Dr. Preeti Prabha |
| 3. Prof. Sadhna Awasthi | 4. Dr. Monika Sharma |

## **CO-CURRICULAR ASSIGNMENTS**

### **1. NATIONAL CADET CORE (NCC)**

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Dr. Ranjeet Singh (Boys) | 2. Dr. Monika Sharma (Girls) |
|-----------------------------|------------------------------|

### **2. NATIONAL SERVICE SCHEME (NSS)**

- |                      |                      |
|----------------------|----------------------|
| 1. Dr. Malkiat Singh | 2. Prof. Salil Sagar |
|----------------------|----------------------|

### **3. ROVERS & RANGERS**

- |                      |                                    |
|----------------------|------------------------------------|
| 1. Dr. Kailash Chand | 2. Prof. Reeta Devi<br>(Sociology) |
|----------------------|------------------------------------|

### **4. PLANNING FORUM**

1. Prof. Amrish Ghai

### **5. EDITORS COLLEGE MAGAZINE**

Chief Editor	Prof. Meenakshi Dutta
English Section	Prof. Preeti Prabha
Hindi Section	Dr. Malkiat Singh
Sanskrit Section	Dr. Kailash Chand
Pahari Section	Prof. Satish Thakur
Gadiali Section	Prof. Govind Singh
Science Section	Prof. Sanjiv Puri
Planning Section	Prof. Amrish Ghai

### **6. CULTURAL ACTIVITIES**

#### **a) MUSIC INSTRUMENTAL & VOCAL**

- |                                 |                          |
|---------------------------------|--------------------------|
| 1. Dr. Satish Thakur (Convener) | 2. Prof. Sadhana Awasthi |
| 3. Dr. Monika Makkar            | 4. Prof. Puja Dewan      |

### **8. DANCE**

- |                        |                                    |
|------------------------|------------------------------------|
| 1. Dr. Satish Thakur   | 2. Prof. Sadhana Awasthi           |
| 3. Prof. Neetu Sinha   | 4. Prof. Reeta Devi<br>(Sociology) |
| 5. Prof. Harsh Deepika |                                    |

### **9. DRAMA/ONE ACT PLAY/MIME/MONO ACTING**

- |                                 |                       |
|---------------------------------|-----------------------|
| 1. Prof. Amrish Ghai (Convenor) | 2. Prof. Salil Sagar  |
| 3. Prof. Aarti Chandel          | 4. Prof. Govind Singh |
| 5. Prof. Ashish Negi            |                       |

**10. PAINTING/POSTER MAKING/CARTOONING**

- |                                    |                       |
|------------------------------------|-----------------------|
| 1. Prof. Jatinder Singh (Convener) | 2. Prof. Mithun Dutta |
| 3. Prof. Sharmila Sharma           | 4. Dr. Amit Katoch    |

**11. RANGOLI/ COLLAGE/CLAY MODELLING**

- |                                 |                                |
|---------------------------------|--------------------------------|
| 1. Dr. Monika Sharma (Convener) | 2. Prof. Reeta Devi(Sociology) |
| 3. Prof. Mithun Dutta           | 4. Prof. Sharmila Sharma       |

**12. QUIZ**

- |                              |                       |
|------------------------------|-----------------------|
| 1. Dr. S. K. Soni (Convener) | 2. Dr. Suman Katoch   |
| 3. Dr. Ranjit Thakur         | 4. Dr. Pooja Rajput   |
| 5. Dr. Gaurav Mahajan        | 6. Prof. Sapna Thakur |
| 7. Dr. Amit Katoch           | 8. Dr. Kailash Chand  |

**13. DEBATE/DECLAMATION/ELOCUTION**

- |                                 |                      |
|---------------------------------|----------------------|
| 1. Dr. Preeti Prabha (Convener) | 2. Dr.Malkiat Singh  |
| 3. Prof. Jyoti Bala             | 4. Dr. Kailash Chand |
| 5. Prof. Madhavi Prashar        |                      |

**13. WALL MAGAZINE**

- |                                  |                          |
|----------------------------------|--------------------------|
| 1. Prof. Sapna Bakshi (Convener) | 2. Prof. Jatinder Singh  |
| 3. Dr. Dhyan Singh               | 4. Prof. Mithun Dutta    |
| 5. Dr. Monika Makkar             | 6. Prof. Sharmila Sharma |

**14. CAMPUS BEAUTIFICATION**

- |                                   |                         |
|-----------------------------------|-------------------------|
| 1. Prof. Rajnish Dewan (Convener) | 2. Dr. Anita Dhiman     |
| 3. Dr. Malkiat Singh              | 4. Prof. Anjana Kharwal |
| 5. Prof. Salil Sagar              | 6. Dr. Ranjeet Singh    |
| 7. Prof. Reeta Devi, Sociology    | 8. Prof. Ajay Kumar     |

**15. MEDIA COMMITTEE**

- |                          |                      |
|--------------------------|----------------------|
| 1. Prof. Madhavi Prashar | 2. Dr. Kailash Chand |
|--------------------------|----------------------|

**16. LOK SAHITYA AVAM KALA MANCH**

- |                                |                         |
|--------------------------------|-------------------------|
| 1. Dr. Malkiat Singh(Convener) | 2. Prof. Jatinder Singh |
| 3. Dr. Gaurav Mahajan          | 4. Prof. Ajay Kumar     |

## **SOCIETIES AND CLUBS**

### **1. SCIENCE SOCIETY**

- |      |                     |     |                   |
|------|---------------------|-----|-------------------|
| i.   | Dr. Yuvraj Pathania | ii. | Prof. Sanjiv Puri |
| iii. | Dr. Ranjit Thakur   | iv. | Dr. Jyoti Bala    |

### **2. COMMERCE SOCIETY**

- |      |                         |     |                    |
|------|-------------------------|-----|--------------------|
| i.   | Dr. Ajay Katoch         | ii. | Prof. Amrish Ghai  |
| iii. | Prof. Shivani Sabharwal | iv. | Prof. Sapna Thakur |
| v.   | Prof. Sonika            |     |                    |

### **3. GEOGRAPHY SOCIETY**

- |    |                  |     |                     |
|----|------------------|-----|---------------------|
| i. | Dr. Vinod Sharma | ii. | Prof. Pankaj Katwal |
|----|------------------|-----|---------------------|

### **4. HISTORY SOCIETY**

- |    |                     |     |                  |
|----|---------------------|-----|------------------|
| i. | Prof. Nishesh Kumar | ii. | Prof. Ajay Kumar |
|----|---------------------|-----|------------------|

### **5. TAGORE LITERARY COMMITTEE**

- |      |                              |     |                       |
|------|------------------------------|-----|-----------------------|
| i.   | Dr. Preeti Prabha (Convener) | ii. | Prof. Salil Sagar     |
| iii. | Dr. Malkiat Singh            | iv. | Prof. Madhavi Prashar |

### **6. DISASTER MANAGEMENT CLUB**

- |      |                     |     |                      |
|------|---------------------|-----|----------------------|
| i.   | Dr. Malkiat Singh   | ii. | Prof. Ranjeet Thakur |
| iii. | Dr. Monika Sharma   | iv. | Dr. Kailash Chand    |
| v.   | Prof. Pankaj Katwal |     |                      |

### **7. IT CLUB**

Prof. Vivek Choudhary

### **8. TOURISM AND TRAVEL SOCIETY**

Dr. Amit katoch

### **9. PAINTING AND FINE ARTS CLUB**

- |      |                       |     |                    |
|------|-----------------------|-----|--------------------|
| i.   | Prof. Jatinder Singh  | ii. | Prof. Mithun Dutta |
| iii. | Prof. Sharmila Sharma |     |                    |

### **10. RED RIBBON CLUB**

- |      |                   |     |                         |
|------|-------------------|-----|-------------------------|
| i.   | Prof. Bhavana     | ii. | Prof. Reeta Devi(Maths) |
| iii. | Prof. Neetu Sinha | iv. | Prof. Puja Dewan        |

### **11. ECO CLUB**

- |      |                   |     |                    |
|------|-------------------|-----|--------------------|
| i.   | Dr. Anita Dhiman  | ii. | Dr. Anjana Kharwal |
| iii. | Dr. Malkiat Singh | iv. | Dr. Kailash Chand  |

**12. MOUNTAINEERING/HIKING/TREKKING CLUB**

- |                            |                       |
|----------------------------|-----------------------|
| i. Dr. Yuvraj Pathania     | ii. Dr. Vinod Sharma  |
| iii. Prof. Vivek Choudhary | iv. Dr. Ranjit Thakur |
| v. Prof. Amit Katoch       |                       |

**13. Marshal Art Club**

- |                       |                       |
|-----------------------|-----------------------|
| i. Dr. Beena Mankotia | ii. Dr. Malkiat Singh |
|-----------------------|-----------------------|

**14. Yoga and Fitness Club**

Dr. Kailash Chand

**15. Music and Dance Club**

- |                      |                         |
|----------------------|-------------------------|
| i. Dr. Satish Thakur | ii. Dr. Sadhana Awasthi |
|----------------------|-------------------------|

**A) DISCIPLINE COMMITTEE**

- |                                   |                          |
|-----------------------------------|--------------------------|
| i. Dr. Yuvraj Pathania (Convener) | ii. Dr. S.K. Soni        |
| iii. Prof. Rakesh Pathania        | iv. Dr. Ajay Katoch      |
| v. Dr. Janesh Joshi               | vi. Dr. Raghubir Barsola |
| vii. Dr. Beena Mankotia           | viii. Dr. Satish Thakur  |
| ix. Dr. Ranjeet Thakur            | x. Prof. S.S. Randhawa   |
| xi. Dr. Monika Makkar             | xii. Prof. Ashish Negi   |

**B) ANTI RAGGING COMMITTEE**

- |                              |              |
|------------------------------|--------------|
| i. Dr. Yuvraj Pathania       | (9418073373) |
| ii. Dr. S.K.Soni             | (9418459801) |
| iii. Dr. Satish Thakur       | (9816410888) |
| iv. Dr. Beena Mankotia       | (9418253309) |
| v. Dr. Malkiat Singh         | (9418393987) |
| vi. Prof. Vivek Kumar        | (9418600766) |
| vii. Dr. Ranjit Singh Thakur | (9418017600) |
| viii. Dr. S.S. Randhawa      | (9459220643) |
| ix. Prof. Shivani Sabarwal   | (9015045885) |
| x. Prof. Nishesh Kumar       | (8219993957) |

**i. ANTI RAGGING/DISCIPLINE SQUADS**

**1. COMMERCE/BBA BLOCK**

- |                         |                        |
|-------------------------|------------------------|
| i. Dr. Arvind Choudhary | ii. Prof. Suman Katoch |
| iii. Dr. Ajay Katoch    |                        |

**2. OFFICE AREA/PHYSICS DEPT.**

- |                                   |                       |
|-----------------------------------|-----------------------|
| i. Dr. Yuvraj Pathania (Convener) | ii. Dr. S.K.Soni      |
| iii. Dr. V.S. Vats                | iv. Prof. Sanjiv Puri |
| v. Prof. Govind Singh             |                       |

### **3. ARTS BLOCK**

- |                                |                           |
|--------------------------------|---------------------------|
| i. Dr. Vinod Sharma (Convener) | ii. Dr. Malkiat Singh     |
| iii. Dr. Monika Sharma         | iv. Prof. Vivek Choudhary |
| v. Prof. Ashwani Kumar         | vi. Prof. S.S. Randhawa   |
| vii. Prof. Pooja Dewan         | viii. Prof. Ajay Kumar    |
| ix. Prof. Ashish Negi          | x. Prof. Nishesh Kumar    |

### **4. CANTEEN/PRAYAS/MCA/PGDCA**

- |                           |                           |
|---------------------------|---------------------------|
| i. Dr. Beena Mankotia     | ii. Dr. Satish Thakur     |
| iii. Prof. Jatinder Singh | iv. Prof. Rajesh Kumar    |
| v. Prof. Vivek kumar      | vi. Prof. Sharmila Sharma |

### **5. LIBRARY/BCA/MBA BLOCK**

- |  |                                  |
|--|----------------------------------|
| i. Dr. Ajay Katoch                     | ii. Prof. Amrish Ghai            |
| iii. Ms. Anjana Dharwal<br>(Librarian) | iv. All Teachers of BCA<br>& MBA |

### **6. BIO-SCIENCE/ BIO-TECH BLOCK**

- |                       |                        |
|-----------------------|------------------------|
| i. Dr. Anjana Kharwal | ii. Dr. Ranjit Thakur  |
| iii. Prof. Bhavana    | iv. Prof. Pooja Rajput |

#### **D) COMMITTEE AGAINST SEXUAL HARASSMENT OF WOMEN AT WORKPLACE**

- |                            |            |
|----------------------------|------------|
| i) Prof. Meenakshi Dutta   | (Convener) |
| ii) Prof. Preeti Prabha    | (Member)   |
| iii) Prof. Suman Katoch    | (Member)   |
| iv) Prof. Sapna Bakshi     | (Member)   |
| v) Prof. Reeta Devi(Maths) | (Member)   |
| vi) Prof. Monika Makkar    | (Member)   |

#### **E) GRIEVANCES REDRESSAL CELL (EMPLOYEES)**

- |                           |                     |
|---------------------------|---------------------|
| i) Principal              | (Chairman)          |
| ii) Prof. Meenakshi Dutta | (Member)            |
| iii) Dr. Yuvraj Pathania  | (Member)            |
| iv) Dr. S.K.Soni          | (Member)            |
| v) Dr. Satish Thakur      | (Member)            |
| vi) Mr. Sanjeev Katoch    | (Office Supdt.)     |
| vii) Sh. Kishan Chand,SLA | (Rep. of Lab Staff) |
| ix) Ms. Rekha             | (Rep. of Class-IV)  |

## RULES OF ADMISSION

1. Admission will be strictly on fulfillment of eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by documentary evidence. (Upload Affidavit on a plain paper )
3. Failed or Compartment candidates from other colleges will not be admitted.
4. Application form must be filled properly, complete in all respects and uploaded along with the following documents:
  - a) Copy of Character Certificate from the last attended institution. In case of gap, Affidavit from Tehsildar/on a plain paper for gap year must be uploaded and character certificate should be issued either by village Pradhan or by Gazetted Officer. The validity of Character Certificate is six months only.
  - b) Copy of detailed marks card of the previous examination last attended.
  - c) Copy of Matriculation Examination/date of birth certificate.
  - d) Copy of SC/ST/Physically Challenged, Sports and cultural Activities.
  - e) **Himachali Girl students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves of fee-concession. (Tuition Fee only)**
  - f) Candidates coming from School of Education Boards/Universities other than HP Board of School Education/HPU Shimla must produce migration certificate in original at the time university registration.
5. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
6. Admission of a student is liable to be cancelled if he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
7. Notwithstanding eligibility for admission, the Principal can refuse admission if the conduct of a student has not been up to the mark during past years.
8. The Principal reserves the right to disallow or cancel any admission.
9. Rules for admission are subject to change as per the HPU notifications from time to time.
10. Initially, all admissions will be provisional (i.e. subject to the approval of HP University).

## RULES OF MIGRATION

11. A student can migrate from one college to another only after completing year I, within 10 days of starting of next year in accordance with the rules laid down by the HP University. However, students migrating from other colleges must obtain the approval of the concerned Admission Committee.
12. Students who migrate either from this college to any other or vice-versa must ensure that college name is changed on university online Rolls with the RUSA co-coordinator and concerned clerk.
13. Inter-Institutional migration (i.e. from one college to another as well as from a college to ICDEOL and vice-versa) of students will be allowed when no-objection is obtained from both the relieving and receiving institutions, duly signed by both the Principals/Director to ascertain that the DSC1/DSC2 subjects being studied by the students are available in the receiving institution. The credits and grades earned will be carried over.

### **Eligibility for Admission:**

- a. A pass in the Senior Secondary (+2) Examination (Academic Stream), conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
  - Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
  - Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. Programme.
  - For Music and Fine Arts, preference will be given to students who have either studied the subjects at +2 level or who have an aptitude for it.

- The Student who wants to take Mathematics as core/minor subject must have read Mathematics at 10+2 level.
  - An applicant must not be more than 23 years (25 years for girls) of age as on 01-07-2020 and must not have been born earlier to 01.07.1998. However in age of overage candidates, the Vice-Chancellor may allow age relaxation up to six months. In case of Scheduled Caste / Scheduled Tribe, students' age relaxation up to three years is allowed as per rules.
- b. An applicant failing in all subjects or having a compartment in 10 + 2 will not be admitted.
- c. The admissions will be on the basis of merit, as the seats are limited in all faculties.
- d. The reservation of seats will be according to the HP University "120 points" roster given ahead.

### Course Evaluation (Evaluation of the students)

All courses involve an evaluation system of students that has the following two components

- Continuous Comprehensive Evaluation (CCE) accounting for 30% of the final grade that a student gets in a course.
- End-Term Examination (ETE) - accounting for the remaining 70% of the final grade that a student gets in a course.

#### Continuous Comprehensive Evaluation (CCE):

This would have the two components:

- Classroom Attendance** - Each student will have to attend a minimum of 75% lectures / practicals. A student having less than 75% attendance will not be allowed to appear in End Semester Examination.
  - Provided that those having 74% and 65% attendance will apply for exemption in the prescribed form accompanied by clear reason(s) for absence
  - Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports, etc.) to the extent of 25%

Those having greater than 75% attendance will be awarded CCE marks as follows:

>	75% but < 80%	1 mark
>	80% but < 85%	2 marks
>	85% but < 90%	3 marks
>	90% but < 95%	4 marks
>	95% but < 100%	5 marks

- Mid Term Tests** - There will be one midterm test to be conducted approximately when 2/3 of the syllabus has been covered. The midterm test will be for 15 marks.
- Seminar /Assignment** - The remaining 10 marks of the CCA will be awarded on the basis of Seminar / assignment.

#### (II) End-Term Examination (ETE)

The remaining 70% of the final grade of the student in a course will be on the basis of an End-Term Examination (ETE) that will be for three hour duration and will be covering the whole syllabus of the course.

For practical subjects 50 marks for theory and 20 marks for practicals out of 100.

**Note:** A student will have to pass both components (i.e. CCA & ETE) separately to become eligible to be declared successful in a course.

*For Practical subject = 50 Theory + 20 marks practicals + 30 marks CCA*

*For non-Practical subjects = 70 Theory + 30 CCA*

**INSTRUCTIONAL TEMPLATE FOR FACILITATING IMPLEMENTATION OF CHOICE BASED CREDIT SYSTEM (CBCS) ANNUAL PATTERN UG COURSES**

**Scheme for Choice based Credit System in B.A/B.Com/B.Sc.**

Year	Core Course	Ability Enhancement Course (AEC) 2 Papers	Skill Enhancement Course(SEC) (4 Papers)	Discipline Specific Elective Courses (DSE) (4 Papers)	General Elective
1 <sup>st</sup>	ENG-1= 6 Credits SKT/HINDI-2= 6 Credits DSC-1A= 6 Credits DSC-1B= 6 Credits DSC-2A= 6 Credits DSC-2B= 6 Credits 36 Credits <b>Total Credits in 1<sup>st</sup> Year= 44</b>	Environment Science= 4 Credits  Hindi/ENG/SKT (One out of Three) = 4 Credits  <b>8 Credits</b>	NIL	NIL	NIL
2 <sup>nd</sup>	ENG-2= 6 Credits SKT/HINDI-2= 6 Credits DSC-1C= 6 Credits DSC-1D= 6 Credits DSC-2C= 6 Credits DSC-2D= 6 Credits 36 Credits <b>Total Credits in 2<sup>nd</sup> Year= 44</b>	NIL	SEC-1 =4 Credits SEC-2 =4 Credits  <b>8 Credits</b>	NIL	NIL
3 <sup>rd</sup>	NIL  <b>Total Credits in 3<sup>rd</sup> Year= 44</b>	NIL	SEC-3 =4 Credits SEC-4=4 Credits  <b>8 Credits</b>	DSE-1A=6 Credits DSE-1B=6 Credits DSE-2A=6 Credits DSE-2B=6 Credits  <b>24 Credits</b>	GE-1=6 GE-2=6  12 Credits
<b>Total Credits in Degree Course B.A/B.Com = 44 x 3 = 132 Credits</b>					

132 Credits is the mandatory requirement of RUSA and UGC for passing B.A/B.Com

- AECC for B.A/ B.Sc./ B.Com.- English

**Note:** Credits Spilt of Theory and Practical Subjects

Theory = 5

Theory = 4

Tutorial = 1

Practical= 2

**DEFINITION OF TERMINOLOGY:**

**Core Courses:** These are of two types

- Compulsory core courses such as English/Hindi/Sanskrit (any one).
- Discipline specific courses: These are related to discipline such as English, Hindi, History etc and Physics, Chemistry, Math, Botany, Geology, Zoology and Commerce related subjects in B.Com.

**1. Ability Enhancement Course(AEC):** These are of two types:

EVS & English Communication/Hindi/Sanskrit Communication.

<b>Govt. College Dharamshala (H.P.)</b>			
<b>Combinations of BA</b>			
<b>Combination</b>	<b>Core/DSC-1</b>	<b>Core/DSC-2</b>	<b>Compulsory subjects BA 1st Year</b>
69	Commercial Arts	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
71	Commercial Arts	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
72	Commercial Arts	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
73	Commercial Arts	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
20	Economics	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
21	Economics	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
22	Economics	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
105	Economics	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
123	Economics	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
127	Economics	Mathematics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
176	Education	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
177	Education	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
179	Education	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
180	Education	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
189	Education	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
1	English	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
2	English	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
3	English	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
4	English	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
5	English	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
6	English	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
96	English	Psychology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
37	Geography	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
38	Geography	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
39	Geography	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
40	Geography	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
42	Geography	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104

183	Geography	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
7	Hindi	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
8	Hindi	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
9	Hindi	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
10	Hindi	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
11	Hindi	Music Instrumental	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
12	Hindi	Music Vocal	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
13	Hindi	Painting	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
32	History	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
33	History	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
91	History	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
92	History	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
104	History	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
185	History	Education	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
165	Journalism and Mass Communication	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
166	Journalism and Mass Communication	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
167	Journalism and Mass Communication	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
168	Journalism and Mass Communication	Psychology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
169	Journalism and Mass Communication	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
170	Journalism and Mass Communication	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
171	Journalism and Mass Communication	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
65	Mathematics	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
74	Music Instrumental	Sanskrit	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
75	Music Instrumental	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
76	Music Instrumental	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
77	Music Instrumental	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
78	Music Instrumental	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104

80	Music Instrumental	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
51	Music Vocal	Sanskrit	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
52	Music Vocal	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
53	Music Vocal	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
54	Music Vocal	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
55	Music Vocal	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
56	Music Vocal	Pol. Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
57	Music Vocal	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
58	Painting	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
60	Painting	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
98	Painting	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
160	Painting	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
61	Physical Education	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
63	Physical Education	Psychology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
64	Physical Education	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
25	Pol. Science	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
26	Pol. Science	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
27	Pol. Science	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
28	Pol. Science	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
31	Pol. Science	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
95	Pol. Science	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
103	Pol. Science	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
187	Pol. Science	Education	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
48	Psychology	English	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
49	Psychology	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
50	Psychology	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
94	Psychology	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
120	Psychology	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
174	Psychology	Painting	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
14	Sanskrit	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104

17	Sanskrit	Music Instrumental	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
18	Sanskrit	Music Vocal	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
114	Sanskrit	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
175	sanskrit	Painting	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
190	Sanskrit	Hisotry	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
191	Sanskrit	Pol.Science	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
81	Sculpture	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
83	Sculpture	Sociology	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
84	Sculpture	Tourism and Travel	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
85	Sculpture	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
43	Sociology	Music Instrumental	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
44	Sociology	Music Vocal	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
46	Sociology	Public Administration	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
47	Sociology	Sanskrit	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
97	Sociology	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
99	Sociology	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
101	Sociology	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
124	Sociology	Hindi	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
188	Sociology	Education	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
86	Tourism and travel	History	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
87	Tourism and travel	Geography	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
88	Tourism and travel	Journalism and Mass Communication	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104
89	Tourism and travel	Economics	Compulsory English-ENG CE101, Compulsory Hindi-HINDI 101, Writing Skills-ENG AECC 104

<b>Govt. College Dharamshala (H.P.)</b>				
<b>Combinations of B. Sc.</b>				
<b>Combination</b>	<b>Core/DSC-1</b>	<b>Core/DSC-2</b>	<b>Core/DSC-3</b>	<b>Compulsory subjects B.Sc. 1st Year</b>
201	Physics	Chemistry	Mathematics	Writing Skills-ENG AECC 104
202	Physics	Mathematics	Computer Science	Writing Skills-ENG AECC 104
203	Physics	Chemistry	Geology	Writing Skills-ENG AECC 104
204	Chemistry	Physics	Mathematics	Writing Skills-ENG AECC 104
205	Chemistry	Botany	Zoology	Writing Skills-ENG AECC 104
206	Chemistry	Physics	Geology	Writing Skills-ENG AECC 104
207	Chemistry	Zoology	Geology	Writing Skills-ENG AECC 104
208	Botany	Zoology	Chemistry	Writing Skills-ENG AECC 104
209	Zoology	Botany	Chemistry	Writing Skills-ENG AECC 104
210	Zoology	Chemistry	Geology	Writing Skills-ENG AECC 104
211	Mathematics	Physics	Chemistry	Writing Skills-ENG AECC 104
212	Mathematics	Physics	Computer Science	Writing Skills-ENG AECC 104
213	Geology	Chemistry	Zoology	Writing Skills-ENG AECC 104
214	Geology	Chemistry	Geography	Writing Skills-ENG AECC 104
215	Geology	Chemistry	Physics	Writing Skills-ENG AECC 104
216	Geology	Physics	Mathematics	Writing Skills-ENG AECC 104
217	Botany	Zoology	Geography	Writing Skills-ENG AECC 104
218	Physics	Mathematics	Geology	Writing Skills-ENG AECC 104

<b>Govt. College Dharamshala (H.P.)</b>			
<b>Combinations of BCOM</b>			
<b>Combination</b>	<b>Core/DSC-1</b>	<b>Core/DSC-2</b>	<b>Compulsory subjects B.Com. 1st Year</b>
401	Financial Accounting	Business Organization and Management	Compulsory English-ENG CE101, Compulsory Hindi- HINDI 101, Writing Skills-ENG AECC 104
	Business Law	Business Mathematics and Statistics	Compulsory English-ENG CE101, Compulsory Hindi- HINDI 101, Writing Skills-ENG AECC 104

Govt. College Dharamshala (H.P.) Combinations of MA English			
Combination	Core/DSC-1	Core/DSC-2	Core/DSC-3
601	MA English	MA English	

Govt. College Dharamshala (H.P.) Combinations of M. Com.			
Combination	Core/DSC-1	Core/DSC-2	Core/DSC-3
801	M.Com-Sub Main	M.Com-Sub Main	

Govt. College Dharamshala (H.P.) Combinations of MSc Geography			
Combination	Core/DSC-1	Core/DSC-2	Core/DSC-3
1001	M.Sc. Geog. Sub Main	MSc Geog Sem-1	

Govt. College Dharamshala (H.P.) Combinations of MSc Chemistry			
Combination	Core/DSC-1	Core/DSC-2	Core/DSC-3
2001	M.Sc. Chemistry Sub Main	MSc Chemistry Sem-1	

**IMPORTANT NOTE:** Any changes in the rules and regulations framed by Govt. / university will be notified separately and it is mandatory for the college and its students to abide by the rules and regulations then framed.

#### PROCEDURE OF ADMISSION

- Admission for the session 2020-2021 will be through online mode only.
- A student will fill single form in which three preferences must be given along with codes.
- The duly filled form will be processed and scrutinized by the relevant admission committee and will be kept by the committee for preparing merit list.
- The merit list will be displayed on the college website and student will have to deposit the requisite fee and funds on the stipulated date, failing which their seat will be allotted to the next candidate in the merit list.
- At the time of fee deposit, the student will be issued receipt for fee, PTA fund and College Roll No. On production of the fee receipt and a passport size photograph the identity card will be issued from the library.

**NOTE: Students are advised to fill the Main core subjects with precautions, as the core subject once allotted cannot be changed.**

- Admission to 1<sup>st</sup> Year is restricted to the availability of seats in the concerned major / core subject i.e. the admission will be strictly on merit and roster as per the H.P.U.
- The students have to fill up the other subjects according to the list of combinations for the respective streams i.e. Arts / Science / Commerce and B. Voc.
- Criterion for admission will be marks obtained in 10+2 examination. However if the two/more students have same marks in 10+2, then student having more marks in 10th will be given preference and if they have same marks in 10th then date of birth will be criteria.
- For "Sports/Cultural Quota" admissions, the certificate should be of "State Level Representation & above."
- The name of a student will be struck off from the rolls of the college if he/she remains absent without leave continuously for five days in any class/subject (Theory/Practical).** In case the name of a candidate is struck off, the re-admission is permissible within 1<sup>st</sup> seven days with first re-admission fee of Rs. 100/- on a prescribed Performa. If the candidate fails to seek re-admission within first seven days then he/she should seek re-admission up to 12 days, on payment of Rs.

200 as second readmission fee on the personal presence of parent/guardian. After 12 days from the date of his/her name is struck off, there shall be no re-admission in any case.

**(A) POST GRADUATION**

The college offers post graduation in four subjects i.e. M.A (English), M.Sc. (Chemistry), M.Com and M.Sc. (Geography). The Schedule of admission for PG Courses will be according to the notification of HP University. There will be a centralized entrance test conducted by HP University for admission on the dates notified by HPU. Interested students have to apply separately after the declaration of the result to the respective college.

**(B) HPTU (MBA, MCA, , B.Tech(CSE) )**

**HPU (BBA, BCA, B.Sc. Bio-technology and PGDCA Courses):**The college also runs seven self-financing courses i.e. Master of Business Administration (MBA), Master of Computer Application (MCA), Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA), B.Tech (CSE), (PGDCA) and B.Sc. Bio-Technology, for which separate prospectus is available.

**NOTE**

**I** One seat is reserved for Kashmiri Migrant over and above the normal seats of admission in the above courses as per the notification circulated by H.P. Govt. in this regard.

**II** In PG Courses one additional seat is allotted to single girl child (Student must produce documentary evidence to avail the benefit.)

**(C) CAREER ORIENTED PROFESSIONAL COURSES (ADD ON COURSES) :**

- (a) The college offers one Career Oriented Professional Add on Courses in Environment and Disaster management for which separate prospectus is available. The bonafide student of the college irrespective of the stream he/she is studying can opt for the courses at any stage of his/her degree i.e. 1st year or 2<sup>nd</sup> year or 3rd year. On completion of one year in the concerned Add on course student will get Diploma and on completion three years in the concerned Add on course student will get Advance Diploma.
- (b) Admission for 30 seats in the Career Oriented Professional Add on Courses will be on merit basis. The list of selected candidates will be displayed on the College Notice Board in the third week of July, 2020.

**FEES/FUNDS/FINES**

1.
  - (a) Every student must pay his/her dues on the dates notified from time to time.
  - (b) A student will have to pay 1<sup>st</sup> installment at the time of admission and 2<sup>nd</sup> installment in November/December.
  - (c) Failure to pay dues on due date will entail a fine of Re. 1/- per day.
  - (d) In case of non-payment of dues in advance, the name of the student will struck off from the college rolls at the end of that month.
  - (e) Registration fee will not be charged from a student migrating from another college if he/she is already registered with HP University. Other dues will be charged accordingly as per rules
2. Every student will have to procure No Dues Certificate from the Library, Hostel, NCC, NSS, Sports, College Canteen, Fee Clerk etc. if he/she wants to leave the college.
3. The Principal can expel a student from the College/Hostel if he/she is found guilty of misconduct /indiscipline /ragging.
4. The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
5. The fine for absence has to be paid along with dues, while fine imposed otherwise have to be deposited by the date announced in the college office/fee counter.
6. Contribution towards PTA funds Rs. 150/- per student (to be paid at the time of admission) and Rs. 100/- at the time of fee deposit of 2nd year.
7. No tuition fee is charged from the Bonafide Himachali girls students, subject to production of H.P. Bonafide Certificate at the time of admission.

- Students having more than 40% disability are exempted from tuition fee

## DETAILS OF FEE STRUCTURE

<b>General Fee</b>	<b>B.A./ B.Com./ B.Sc./I,II &amp; III Year</b>
Annual Fund	25
Admission Fee (Late Admission Fee Rs.10day)	
Tuition Fee	300
Univ. Regd. Fee (a) with-in State (b) outside State	200 400
College Development Fund	10
Univ. Sports Fee	15
Youth Welfare Fund	15
Univ. Holiday Home Fund	1
Building Fund	60
Sports Fund	120
Identity Card	10
NCC	5
Health Fund	6
House Examination	40
Student Aid Fund	10
College Magazine	50
Library Security (Refundable)	100
	a)
Amalgamated Fund	150 b)
	c)
Campus Development Fund	10 d)
Book Replacement Fund	25 e)
Cultural Activity Fund	20 f)
Furniture Repair Fund	10 g)
Sanchayika Refundable	20 h)
Rover & Rangers Fund	30 i)
	j)
Computer & Internet Facility	20 k)
	l)
University Development Fund	m)
Student General Category	250 n)
IRDP / BPL	125 o)

<b>Practical Fee</b>	<b>B.A./ B.Com./ B.Sc./I,II &amp; III Year</b>
Physics	120
Chemistry	120
Botany	120
Zoology	120
Geology	120
Geography	90
Fine Arts	90
Music	90
Physical Education	90
Psychology	90
Duplicate I Card	20
Computer Practical	90
(Commerce & Math) 3 <sup>rd</sup> year	90
Indirect Tax B. Com III	90

**(FIR must be lodged, if Identity Card is lost Duplicate Identity Card fee is Rs. 20/-)**

### **FINE:**

- a) Absence for a period RE. 1/
- b) Absence for a practical : Rs. 3/
- c) Absence in tutorial group/class test Rs. 2/-per day per test.
- d) Absence in tutorial group/class test Rs. 2/- per Day per test.
- e) Delay in returning library books : Rs. 1/- day per book.

### **Note :**

1. The fee structure is subject to changes as notified by the University from time to time.
2. Concession in fee is allowed as per the rules applicable.

## **B.Voc. Degree Program**

**(Bachelor of Vocation)**

### **UGC Approved 3-Year Regular Degree Program**

The college offers the following two 'NSQF' (National Skill Qualification Framework) complete UGC approved 3-year regular degree programs under semester system for vocational studies as mentioned below:

**B.Voc. in Retail Management: 45 Seats**

**B. Voc. in Hospitality & Tourism: 45 Seats**

**Introduction about the Bachelor of Vocation Degree Program (B. Voc.) :** The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/ University education leading to Bachelor of Vocation Degree (B.Voc.). This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7 viz. Diploma, Advance Diploma and Degree in compliance to the National Skill Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. Degree. After the completion of Semester I the candidate will get a certificate and he/ she may go for a job or continue studying. The candidate may rejoin Semester II. After the completion of Semester II the candidate will get a Diploma and he/she may go for a job or continue studying. The candidate may rejoin Semester III. After the completion of Semesters III and IV the candidate will get an Advanced Diploma and he/she may go for a job or continue studying. The candidate may rejoin Semester V. After the completion of Semesters V and VI the candidate will be awarded a B.Voc. Degree.

**Internship Program:** The Internship shall also carry credits to be added in the final evaluation of skill components. HPKVN (Himachal Pradesh KaushalVikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60%) of this program along with courseware for whole of the program. Candidates enrolled for this program are entitled for 'KaushalVikasBhatta' as per state government policy. The course contents of the B. Voc. program will be taught in English.

After completion of degree one can go for a job or become an entrepreneur, or continue studying for the M.Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. degree (NSQF level 10) after it in Vocational studies or they can take admission in any other masters program after completion of required Bridge course or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

**Placements:** The purpose for which Bachelor of Vocation Degree programme was started by The Govt. of Himachal Pradesh with collaboration of HPKVM and DOHE in different colleges in HP has been successfully met till date by our college. Total 18 students from Retail Management and Hospitality & Tourism placed in different MNC across India like KAPSONS, Life Style, Lacoste, Hotel Hayyat, Pluto Tour and Travels etc. In addition to it many students got selected in higher education in various universities in courses like M.Voc , MBA etc.

**Eligibility Conditions:** Admission to the B. Voc. program will be as per the rules and regulations of the Himachal Pradesh University. The eligibility criteria for admission to the B.Voc. degree program shall be 10+2 in any streams from a recognized board. 10+2 examination or an examination equivalent thereof from a Board/ University established by law in India with English as a compulsory subject with 45% marks in aggregate.

Or

Any examination of a University/ Board / College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor / Equivalence Committee on its own.

or

On the recommendation of Association of India Universities with 45% marks.

or

As per eligibility norms of the college for admission to undergraduate courses. Maximum age limit for admission to B.Voc. Courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates as on July 1, 2020 The Vice-Chancellor HPU may permit age relaxation as per norms. Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government. Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose i.e., they would require a minimum of 40% marks in aggregate at 10+2 level. Compartment students shall not be allowed admission in the B. Voc. program. A candidate cannot pursue two full time undergraduate courses simultaneously. The University reserves the right to cancel any admission at any stage. In matters relating to undergraduate admissions, the decision of the Admission Committee/ Vice Chancellor, Himachal Pradesh University, Shimla shall be final. All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

**Selection Process :** Admission to the B.Voc. Program in Retail Management and Hospitality & Tourism

(Semester I) shall be done purely on the merit in the qualifying examination i.e. 10+2. There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

**Category 1:** Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill based courses under NSQF.

**Category 2:** Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

**Category 3:** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Vocational subjects under NSQF will be given weight age equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013 (CC/NSQF) dated 30.04.2014 of UGC. Regarding selection of students for B.Voc. Program 10% extra weightage shall be given to Category-I, 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on combined merit of all category students.

#### **Important Points to Remember for Admission**

- \* Application for admission will be accepted only on prescribed form and should be registered in the college office within the prescribed time limits.
- \* A self-addressed post card is to be attached along with the filled-in application form for acknowledging the receipt of application.
- \* The following certificates in original are to be produced at the time of admission. :
  - a) Higher Secondary Certificate / Matriculation
  - b) 10+2 Mark Sheet
  - c) Character certificate from the Head of the Institution where applicant his 10+2 examination for fresh.
  - d) For candidates who have passed the exam the proceeding year an affidavit will have to be attached and
  - e) In case of students having gap will have to produce the character certificate from village pradhan.
  - f) Category Certificate in case applying under reserve category.

**Dress Code:** White Shirt, Black Trouser with black tie and black belt (in summer) and black blazer and black sweater (in winter), black leather shoes and socks.

**Note:** There is a fine of Rs. 50/- for not wearing proper uniform and Rs. 100/- for using mobile phone in campus.

**Internship:** It's an essential part of B.Voc. Degree likewise

- a. One month internship in level 4 & level 5 i.e in (1<sup>st</sup> and 2<sup>nd</sup> Sem) particularly in hotel and retail industry.
- b. For level 6, there is 2 months training for Retail Management Students and 3 months training for Hospitality & Tourism management students.
- c. For level 7, there is a training of 3 months for Retail Management Students and 4-5 months training for Hospitality & Tourism management students. Faculty Members:-

For Level 4 & 5 (H & T)	- Mrs. Kanika Sood
For Level 6 (H & T)	- Mr. Anshul Rana
For Level 4 & 5 (RM)	- Mr. Kunal Kashyap
For Level 6 RM	- Mrs. Shaishav Sharma
For Level 7 RM	- Mr. Rohit Sabarwal
For Level 7 (H & T)	- Mr. Tarsem Jaryal
Lab attendant (RM)	- Mr. Hitesh Sharma
Lab attendant (H&T)	- Mr. Sanjeev Kumar
Office Coordinator	- Mr. Shushank Gupta

Sr. No.	Detail of Fee/ Funds	Amount (in Rs.)
A	Annual Charges	
1.	Admission Fee	50.00
2.	Registration Form	20.00
3.	University Registration (1 <sup>st</sup> year only)	200.00 For HP Board students & 400 for Other Board
4.	Univ. Migration Fee	50.00
5.	Continuation Fee	10.00
6.	Univ. Sports Fund	15.00
7.	Youth Welfare Fund	15.00
8.	Univ. Holiday Home Fund	1.00
9.	Yearly Exam	80.00
10.	Library Fund (Refundable)	100.00
11.	Student aid	20.00
12.	Magazine Fund	50.00
13.	Health, Red Cross Fund	25.00
14.	NCC Fund	5.00
15.	Book Replacement Fund	25.00
16.	Furniture Repair Fund	10.00
17.	Identity Card	10.00
18.	Cultural Activity Fund	20.00
19.	Computer and internet Facility Fund	20.00
20.	Campus Beautification and Development Fund	10.00
21.	Univ. Development Fund	250(Gen.) & 150 BPL
B	<b>Monthly Charges :</b>	25.00
1.	Tuition Fee (Only Boys) Rs. 50/- month	600.00
2.	Amalgamated Fund @ Rs. 25/- month	300.00
3.	Building Fund @ Rs. 10/- month	120.00
4.	Rover & Ranger @ Rs. 5/- month	60.00
5.	Sports Fund @ 20/- month	240.00
C	Other Charges (Skill Component) per Semester	
1.	Skill Component Practical – I	240.00
2.	Skill Component Practical – II	240.00
3.	Late Fee (per day)	10.00
4.	Assessment-cum- certification fee charged by sector skill per semester	1200.00

**Note:** Any change in fee structure by the Govt. /University, will be notified separately to the students through the notice board of the college

## LEAVE RULES

### (a) GENERAL LEAVE RULES (Latest Certificate to be submitted)

1. Students can proceed on leave with prior permission. For this, they should fill in the leave forms to be supplied to the students @Rs. 5/- per booklet at the time of admission. DO NOT DETACH THE LEAVES AND COUNTERFOIL SHOULD BE KEPT BY THE STUDENT.
2. A tutor can recommend leave up to 6 days; for longer duration i.e. up to 10 days, a student must get the application signed by the Senior Tutor and Principal.
3. Leave during House Examination/Class Test will be sanctioned only by the Principal on the recommendation of the Senior Tutor duly signed by controller of examination.
4. Leave for sickness must be accompanied by a medical certificate.

### b) DUTY LEAVE RULES

Participation by the students in Sports/Cultural/NSS/NCC/Co-Curricular activities. Inter College/University Competitions shall be considered as duty leave for the period of respective competition (s). Duty Leave, however, shall only be allowed if recommended by the concerned activity in charge, prior to proceeding to the event.

## SCHOLARSHIPS AND AWARDS

The College offers various scholarships and awards to the students regulated by the detailed rules available in the college office. Application for these scholarships/awards should be submitted in the College office after the recommendation of the concerned tutor. The application for any of the scholarships will be accepted only if the candidate attaches copy of Aadhar Card and photocopy of the bank a/c passbook with IFSC Code. The college offers following Scholarships/awards:

1. Government of India Scheduled Caste / Tribe / OBC Scheme.
2. IRDP Scholarship Scheme.
3. Scholarship to the children of Armed Forces Personnel killed/disabled during different wars.
4. Maharishi Balmiki ChatravritiYojna-to the girls belonging to Balmiki families.
5. INBA Scholarship for NCC Students.
6. Scholarship belonging to Minority Communities (Muslims/Christians/Sikhs/Buddhists/Parsis)
7. Kalpana Chawla Scholarship for go brilliant girl students of H.P. Board merit.
8. Molana Azad Scholarship for Girl Students.
9. Scholarship for students with disabilities : Dr. Ambedkar Post Graduate Scholarship Scheme for the economical backward class..
10. Post Graduate Indira Gandhi Scholarship for only Single Girl Child.
11. INSPIRE Scholarship - for Science students.

**Note : The students will have to apply online for above mentioned scholarships.**

12. Old Students' Association Scholarship/Awards :

- a) Pandit Gomti Parshad Gold Medal for Academic Excellence.
- b) Mian Raj Singh Memorial Award for Outstanding Sports person.
- c) Onkar Rashmi Srijan Puraskar for Excellence in Cultural Activities.
- d) Sh. J.N. Sharma Memorial Award of Academic Excellence - For B.Com. 11 Topper.

- e) Amrit Lal Puri Memorial Award.
- g) OSA Award of Academic Excellence
- h) Sh. B.C. Katoch Memorial Award for Excellence in Tourism & Travels. Studies.
- (i) Sh. Paras Ram Award of Academic Excellence - for Topper Students of 1st Year of B.A., B.Sc., B.Com., BBA & BCA.
- (j) Smt. HarbansiBholi Memorial Award to the topper of B.A. II in Psychology in H.P.U.

Exam.

- (k) Pancham Chand Katoch Memorial award.
- (l) K.D. Vasudeva award.
- (m) Award for promising excellence.
- (n) Smt. Padma Singh award.
- (o) Sh. Shiv Dev Singh award.
- (p) Award for Professional Excellence
- (q) Academic Excellence Award for Science.
- (r) Bhawna Memorial Scholarship for Poverty cum brilliance.

13. PTA Scholarship for poorest of the Poor Students (Based on academic excellence)

### **NATIONAL MISSION ON EDUCATION PROGRAMME (NMEP)**

NMEP is an ambitious project of Ministry of Human Resource Development (MHRD). Govt, of India. Under this mission Govt. College, Dharamshala has been equipped with Eleven broadband internet connections in different departments and college library with the objective to provide quality multimedia education content based on UGC's model curricula absolutely free.

### **LIBRARY**

- (a) The College Library is one of the biggest in the state which is fully computerized and "Nlisted". The Library has approximately 62855 books on various subjects, fourteen journals, thirty five magazines and all leading dailies. Under National Mission Education Programme students can have online access to more than 51,000 e-books and 2100 e-journals on:<http://nlist.inflibnet.ac.in/downloads.php>
- (b) The library has different sections for text-books and reference books. Books are also issued for the whole session to the needy poor students on recommendation of the tutor.
- (c) Ordinarily two books are issued at a time for 7 days and the Librarian has right to recall the books.
- (d) Reference books are not issued.
- (e) In case of loss of a book, the student will have to either replace the book or pay fine in addition to the market price of the book(s).

### **HOSTELS**

The college provides hostel facilities to 60 Boys & 100 Girls & the seats are allotted strictly on merit. The accommodation in tribal hostel is given to tribal students.

**NOTE: Rules regarding admission to the Hostel and other information will be provided with Hostel Admission Hand Book of Information available in the College Office.**

## **ANNUAL PRIZE DISTRIBUTION FUNCTION**

Annual Prize Distribution Function is held in the third or fourth week of April. Prizes are awarded to those students who show excellence in the fields of Academics, Sports, Cultural, NCC, NSS and other activities. The rules for the award of prizes will be notified later on.

### **STUDENT PARTICIPATION - NCC/NSS/ROVERS & RANGERS**

- (a) **NCC:** The college has two NCC wings separately for boys and girls and recruitment is done by selection. If the NCC Cadets choose to appear for certificate examination, they will have to ensure 80% attendance in the training programme and the Camps. The Cadet who qualifies 'C' Certificate in NCC in 'A' and 'B' grade during his/her stay in the college can directly be called for SSB interview without qualifying UPSC exams, to be an officer in Army. Every student must seek written permission from the concerned subject teachers before going to attend any out-door activity.
- (b) **NSS:** NSS is also available in the college and the enrolment is by selection. There are three units of NSS in the college.
- (c) **ROVERS & RANGERS :** Rovers& Rangers have also been introduced in the college.

**NOTE : The students can opt for either NCC or NSS or Rovers and Rangers.**

### **RED RIBBON CLUB**

In order to raise awareness level regarding the dreaded AIDS disease the college has Red Ribbon Club. The Red Ribbon Club is a voluntary on-campus intervention programme for students to address the knowledge, attitude and behaviour in the interrelated areas of voluntary blood donation, HIV and AIDS.

### **COLLEGE MAGAZINE - BHAGSU**

The College magazine "Bhagsu" is published every year to give expression to the creative talent of our students. The magazine has seven sections; each section is edited by a member of the staff and assisted by student editor.

### **COUNSELLING & CAREER GUIDANCE**

Keeping in mind the career of the students, the college runs a Career Guidance and Campus placement cell. The students are made aware of various competitive examinations. Various companies of repute also visit the College campus and offer placement to the deserving candidates.

### **REMEDIAL COACHING CLASSES**

- (a) Remedial Coaching Classes for College Students: Under the UGC scheme the students of the College belonging to SC/ST/OBC/IRDP categories are being provided free of cost 'Remedial Coaching Classes' for the subjects they are studying to remove their difficulties.
- (b) Coaching Classes for Competitive Examinations : The College under different UGC Schemes has made arrangements for providing free of cost coaching to the candidates belonging to SC/ ST/ OBC/ IRDP categories for different competitive admission tests such as NDA/CDS/Banking Sector/ Railways/ NET/ SLET/ PMT/ AIEEE etc.

### **SPORTS ACTIVITIES**

The college also provides excellent facilities to sports persons who wish to make a mark in games. The disciplines in which the college prepares teams for university championship are : Athletics, Basket Ball, Boxing, Chess, Judo, Cricket, Wrestling, Weightlifting, Hockey, Football, Volleyball, Table-Tennis, Badminton & Kabaddi. The college offers special incentives to students recommended by sports council. A committee of teachers decides the formation of teams to represent the college in different tournaments.

## CULTURAL/CO-CURRICULAR ACTIVITIES

The college provides opportunities to students to take part in cultural and co-curricular activities. These are Music (vocal), Music Instrumental), Debate & Declamation, Collage and Rangoli, Cartooning, Painting, Poster Making, Wall Magazine, Drama, Quiz etc.

**Note : Every student must seek written permission on prescribed Performa from concerned subject teacher before leaving the college for participation in various activities.**

## CLUBS & SOCIETIES

Students studying in the college can become member of any of the Club/Society of their interest. These Clubs/Societies are:

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Eco Club                 | 2. Martial Arts Club                      | 3. Painting & Fine Arts Club |
| 4. Disaster Management Club | 5. Mountaineering, Hiking & Trekking Club | 6. Tagore Literary Society   |
| 7. Science Society          | 8. Commerce Society                       | 9. Geography Society         |
| 10. History Society         | 11. Red Ribbon Club                       | 12. Yoga & Fitness Club      |

## COMMUNITY PARTICIPATION

### (a) PARENT TEACHER ASSOCIATION (PTA)

There is a Parent Teacher Association which plans and undertakes various development works in the college. The association is run by the Executive Committee which takes all decisions. The parents/guardians of the students contribute towards P.T.A. fund at the time of admission. The earlier project of building Students Activity Center 'PRAYAS' had been constructed at a cost of approx. Rs. 80 Lakhs.

### (b) OLD STUDENTS ASSOCIATION (OSA)

The Old Students Association of this college has formed an association (OSA) which functions for the betterment of the college and for interaction between former and present students. The present Library .Block was built by the initiative of the OSA. The construction of an Auditorium with a seating capacity of 1000 persons was completed and handed over to college.

## EDUCATIONAL / STUDY TOURS

- (I) Educational tours are arranged only for final year students and such tours are allowed only during winter vacations. The routes will be recommended by the concerned committee and approved by the Principal.
- (ii) For such tours members of societies and Teacher In charges or Heads of the departments should fix itinerary with in charge of tours, the co-coordinator of Tourism & Travel.
- (iii) The college provides limited financial support as permitted under rules.
- (iv) Students will have to produce written permission from their parents for joining such tours.
- (v) The college will not recognize any Organization other than College Students Central Association (CSCA) or such Subject Societies as are established by college authorities.
- (vi) Applications for educational tours must reach the Co-coordinator Educational Tour Committee by 30<sup>th</sup> November, 2020 and no application after that date is entertained.

## COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The college student body called the CSCA is elected as per the norms and directions of H.P. University. The CSCA extends helping hand to the college administration in the smooth functioning of all activities. CSCA function is held in the first or second week of April.

### CONDUCT AND DISCIPLINE

The Principal can impose fine, suspend or even rusticate any student who is found indulging in such misconduct as is listed below. Indiscipline on campus will not be tolerated.

1. (i) Any act of ragging in the campus, in or around the hostels will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associated in such nefarious activities will be held guilty of gross misconduct. **Remember Ragging is a cognizable offence.**
- (ii) Any body found guilty of writing obscene language and words on blackboard, walls or furniture of the college.
- (iii) Aimlessly loitering in the verandas, making noise or attempting to disturb classes, is not allowed.
- (iv) Smoking or consumption of alcohol/drugs etc. in the college hostel/campus is strictly prohibited.
- (v) Bringing unwanted outsider persons to the campus or sitting unnecessary in the passage to the hostel or within campus is not allowed.
- (vi) Playing in the hostels or stadium without the permission of the Principal is not permissible.
- (vii) Pasting posters on the walls or notices on the Notice Board without Principal's permission is prohibited.
- (viii) **Mobile phone should be on switch off mode in classes and on silent mode outside classes/college campus. Violation of rule would lead to fine Rs. 100/-**
2. Students who participate in sports participate in sports or other-curricular activities/educational tours must produce written permission from their parents/guardians.
3. Every student must always carry with him/her duly completed identity card which is issued to him/her at the time of admission. He/ She must produce the identity card when-ever demanded by any teacher or the Principal.
4. Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.

## **ANTI-RAGGING/INDISCIPLINE RULES**

In order to have zero tolerance and its total elimination from the educational institutions. Hon'ble Supreme Court of India vide its orders dated 4th May, 2001; 16th May, 2007 and 11th Feb. 2009 has directed are here as under:

1. Ragging is banned in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiably harsh.
3. Punishment for ragging includes:
  - Imprisonment, fine or both.
  - Expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology.
  - Withholding scholarship or other benefits.
  - Debarring from representation in events.
  - Withholding of results.
  - Suspension or expulsion from hostel or mess and the like.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the day except under the authority of the person in charge (Warden or Hostel Superintendent)
5. If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
6. Character/Migration certificates(s) issued by the institution shall have an entry part from that of general conduct and behavior to the effect whether the student had participated in ragging and in particular was punished was punished for ragging.
7. IN CASE THE APPLICANT FOR ADMISSION IS FOUND TO HAVE INDULGED IN RAGGING/INDISCIPLINE IN THE PAST OR IF IT IS NOTICED LATER THAT HE/SHE HAS INDULGED IN RAGGING, HIS/HER ADMISSION MAY BE REFUSED OR HE/SHE SHALL BE EXPELLED FROM THE INSTITUTION FORTHWITH.

**Note: In case of any emergency, the student(s) may call Tel. No. 01892-225394, 01892-225394 and contact any member of the Anti-Ragging cum Discipline Committee.**

## APPENDIX - 'B'

### Roster for Admission and Reservations

Keeping in view the various types of reservations mentioned in clause 6 "Admission and Reservation" the following roster has been evolved w.e.f. session 1992-93 and all the admission shall be made according to this Roster of Reservation.

1	26 SC	51	76	101	
2	27 ST	52 SC	77	102	
3	28	53 ST	78 SC	103	
4	29	54	79 SP	104	
5	30	55	80 ST	105	
6	31	56	81 CUL	106 SC	
7 SC	32	57	82	107 ST	
8	33 SC	58	83	108	
9	34 HC	59 SC	84	109	
10	35	60 SP	85 SC	110	
11	36	61CUL	86	111	
12 SC	37	62	87	112	
13 ST	38 CUL	63	88	113 SC	
14	39 SC	64	89	114	
15	40 SP	65 SC	90	115	
16	41 ST	66 HC	91 SC	116	
17	42	67 ST	92	117 SP	
18 SC	43	68	93 ST	118 CUL	
19 SP	44	93 ST	94	119 SC	
20 CUL	45	70	95	120 ST	
21	46 SC	70	96		
22	47	72 SC	97 SC		
23	48	73	98 CUL		
24	49	74	99 SP		
25	50	75	100 HC		
(HC-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)	(E.W.S- 10%)

**HC: Handicapped**, CUL: Cultural, SP : Sports, SC : Scheduled Caste, ST : Scheduled Tribe,EWS-  
Economical Weaker Section

**Note:** The degree of Physically Handicapped will be the same as prescribed by the Govt. of Himachal Pradesh i.e.40% or more

## **ORDER AND LIST OF DOCUMENTS TO BE UPLOADED ONLINE**

1. Admission form
2. Matric (Class 10<sup>th</sup> Mark sheet Photocopy)
3. 10 + 2 ( Class 12<sup>th</sup> Mark sheet photocopy)
4. Category certificate photocopy(SC/ST/Differently able)
5. Himachali Bonafide photocopy(in case of girls applicants only for tuition fee concession)
6. Character Certificate