SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

GOVT. COLLEGE DHARAMSHALA DISTT. KANGRA
176215
www.gcdharamshala.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Set against the majestic Dhauladhar Mountains, surrounded by dense pine trees and blessed with cool, quiet, pollution free, healthy environment, Govt PG College Dharamshala has the privilege to be one of the oldest institutions of the state affiliated to Himachal Pradesh University, Shimla. It takes pride in its glorious history of achievements. The college is housed in the building which has historical significance as it was earlier the residence of British officers. The building is a specimen of architectural brilliance that blends beautifully with its lush green scenic surroundings. The foundation stone of the college was laid by the then Lieutenant Governor of Punjab Sir Louis W. Dane on May 4, 1912. It became intermediate college in 1926 and started producing graduates in 1947. In 1977, it became the first college of the state to introduce post graduation in different streams. The journey of success still continues and the institution has widened its academic horizons by offering new courses like BBA, BCA, B.Tech, B.Voc, Bio-Tech,MBA, MCA,PGDCA, M.Com, M.Sc Chemistry., M.Sc Geography . Established to cater to the needs of the aspirants of higher education in the hilly areas of Himachal Pradesh, Govt PG College Dharamshala remains a popular destination for students from Kangra, Chamba, Kullu and Lahaul& Spiti districts. To facilitate quality education to students who come from far flung areas, a secure, homely and affordable hostel accommodation is provided to both girls and boys. The students not only from Himachal but also from other states join this institution for the benefit of higher education. The dedication of the college to achieve excellence is evident from the fact that it improved its NAAC grade from "Grade B" in 2003 to "Grade A" in 2015. It has IGNOU study centre. Its library has been N-Listed under INFLIBNET enabling the students an online access to books and journals. It is one of the largest libraries in the state with a rich treasure house of books. Even after the emergence of many more colleges in the surrounding areas, the college still continues its rich intellectual heritage and academic ethos.

Vision

The vision of the institution is to educate and train the students to be efficient and socially responsible individuals and to empower them to fulfill their academic and professional passions, thus justifying its motto **Asato ma sadgamaya.** The vision of the college acts as beacon of light for the governance and the management of the college. With the core aim of making the students efficient and responsible citizens, the institution aims to impart holistic, value oriented, skill based and globally competent education. The institution fully realizes its moral duty towards the youth and makes consistent efforts to inculcate healthy values among the students who act as the ambassadors of these values in the society. The institution is ever prepared to counter new challenges in education and takes initiatives to promote creativity and quality education. The ability of student for impartial judgment and the quest for knowledge reflect the real worth of an institution. The institution continues to pursue this path with a deep sense of social commitment. It has been striving to ensure quality education with equal opportunity to all the sections of the society. It will continue encouraging the youth to aspire, learn, achieve and serve, thus adding on to success stories of its glorious history. Keeping this vision in mind, the institution adheres to all the guidelines issued by the HP University, Shimla / Department of Higher Education. Faculty members are delegated different duties in the constituted committees. The non-teaching staff also works dedicatedly for the smooth functioning of the institution. IQAC plays a pivotal role in planning, and establishing systems and procedures through constant meetings. Regular feedback and Action Taken Report system is maintained and documented by IQAC for improvement in various aspects of institutional operations and procedures. Regular meetings of IQAC are held and documented. Annual

action plan is prepared well in advance and Action Taken Report is generated at the end of the academic session. There is a well-developed, transparent and efficient Management Information System for admissions, examinations, and accounts. Optimal utilization of all resources is the key concern of the institution.

Mission

The mission of the institution is to impart quality education to the students and equip them with the latest knowledge and skill by maintaining high standards of teaching and learning. Chiseling the talents of students, to build employment potential and instilling in them a sense of civic and social responsibility has always remained the foremost priority of the institution. The College provides value based quality education by focusing on academics, sports, cultural and extracurricular activities for all round development of the students. The mission of the institution reflects the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society and thus tries to enable its students to face challenges of life. The College has firm faith that education focus on the core values of contributing to national development and the institution strives at its best to instill these in students. The College is committed to provide an environment conducive to innovation and team spirit. The institution makes constant efforts to inculcate sound ethical values in students so that they can become able and responsible citizens in nation's march towards growth and prosperity. Healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, humanity, responsibility and social accountability. The efficacy of the mission of the college is evident from the value-based ethical conduct of its committed faculty members, staff and students. Empowered with ignited minds and hearts, students are groomed to pursue the goal of positive and healthy transformation of the modern progressive society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The institution takes pride in being one of the oldest institutions of the state with a splendid history and stays committed to the cause of quality education to all for more than a century. The college is situated in the idyllic setting of majestic Dhauladhar sharing its boundaries with the scenic international cricket stadium captivating the students across the state to enjoy their journey of education in the sylvan surroundings. The college is a powerful beacon of light as it is associated with a place which spreads the message of universal harmony and peace, being the abode of Holy Guru Dalai Lama .The College has convenient accessibility as it is ideally located with the excellent road, railway and air connectivity. To facilitate the students from the tribal/remote areas, the college runs three well equipped hostels. The strength of the college is evident from the fact that a minimum of 5000 students get enrolled in the college every year. The college offers a wide range of programmes and courses with 140 combinations of core and additional subjects with Innovative ICT enabled student centric teaching and a wide range of sports facilities with the collaboration of Sports Authority of India(SAI). To empower the students to meet the challenges of the corporate world and to provide them with better job opportunities, the college offers self-financed courses with good campus placements. Consistently excellent results with university top positions are to the credit of the college. The college facilitates distance learning with the privilege of an IGNOU centre in the campus. The college has academically brilliant,

experienced, diligent and dedicated faculty having strong professional ethics. The college has a shining galaxy of notable Alumni who have made their alma mater proud and their proclivity is evident from the valuable contributions towards the growth and development of the college. The spacious library with a large number of books, rare classics, journals and INFLIBNET facility serves as a rich treasure house of knowledge. Providing excellent opportunities and enabling the young girls with self defense techniques, by building up confidence and grit, the college is running an exclusive girls wing in NCC, which has recorded tremendous increase from 40 to 133 in the last five years.

Institutional Weakness

Though the college has strong points to its credits yet there are certain areas in which the imperative attention is required. Since this college is not an autonomous College we are confined within the permissible domain of academic, sports and cultural activities. For enhancement of institutional growth and development, the number of permanent teaching staff in the College needs to be increased. The research is an area where some measures have to be initiated as the rules of affiliating university do not have the provision of granting permission to college teachers to work as research guide. No major grant for research has been sanctioned as there is no such institutional mechanism and it is basically dependent on the individual initiative of the teachers. There are comparatively less number of teachers with Ph.D. The college is an affiliated institution and is bound to follow the curriculum devised by the University and therefore not allowing much flexibility in curriculum design and delivery. This reduces the scope of changes in accordance with the requirements of students as well as teachers. The college lacks adequate infrastructure in SFC and still needs a proper campus for these courses. To empower the students with professional competence more vocational/add on courses are required.

Institutional Opportunity

Entrepreneurship start up centre can be initiated for the benefit of consultancy and industrial interaction. With the association of Dalai Lama Trust college can establish Dalai Lama chair for research in Ancient Indian Wisdom and Buddhist Philosophy. Boosting up student exchange programmes at national and international level will provide an immense exposure to the raw youth. To establish Media Lab with proper infrastructure and Community Radio in JMC department for providing hands on training to students. Promotion of Research at UG and PG level through RUSA funding is to be encouraged. To set up SWAYAM/NPTEL centre in the college and the Inclusion of Faculty members as Experts in SWAYAM/NPTEL so that potential lying with the faculty can be utilized. House system to be introduced to make the students more responsible and devoted towards the alma mater and society. The services of a private practitioner can be engaged on contract basis to deal with medical emergencies in the campus. To upgrade technical and digital infrastructure is another milestone to be achieved. The rich experience and knowledge of the senior retired faculty members can be utilized to train and conduct FDPs that would induct the younger generation of students and faculty into the high quality of teaching and learning skills that stem from the timeless values and ethos of the college.

Institutional Challenge

To instill the humanitarian values in the students in this age of commercialization of education is undoubtedly a serious challenge. Modern techno-savvy generation is quite ignorant about the thin line between knowledge

and easily available information which forbids them to furrow deep and eventually most of them are gullible and hence vulnerable to severe cyber crimes. Also, this easy accessibility has moved this generation from reading to surfing template. The swiftness of the response howsoever inexact has, made them impatient and restless. To keep intact the old glory of teacher hailed as Guru-the beacon of light and knowledge is a challenge. It is a challenge to obtain the Grants and Funding for pursuing research projects. The initiation of any new academic programme requires a long and complicated procedure for getting permissions from multiple authorities which often delays the process. The college caters to a large number of students who hail from the marginalized sections of society. The challenge of meeting their day-to-day educational and personal needs is an urgent and immediate need.   Not being able to cope up with the stress created by the modern highly competitive educational world, students easily become the victim of psychological ailments like anxiety, frustration and depression. Sometimes to release the stress momentarily, they fall into the trap of narcotics and drug abuse. To counsel the youth to face such situations resiliently and boldly is yet another challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution has the mechanism for well planned curriculum delivery and documentation. In order to systemize everything at the beginning of the session, the academic processes are streamlined by taking all important components into consideration. Ensuring effective curriculum delivery has not been an easy task during this academic period as it witnessed varied changes of shifting from semester based, choice based credit system to annual system and later adapting to the mode of virtual education due to Covid pandemic situation. The academic design comes into action through lectures, seminars/webinars, presentations, assignments both in offline/online mode as per requirement. The institution keeps a track of the academic progress of the students through Continuous Comprehensive Assessment. The result of Mid Term examination is submitted to the examination committee for maintaining the records and to award the meritorious students for their achievements. Emotional health of the students is also taken care of by providing them counseling and guidance from time to time. The institution adheres to the academic calendar including for the conduct of CIE. Being affiliated to Himachal Pradesh University, the college follows the academic calendar notified by the University at the commencement of every academic year. This academic calendar defines landmark dates delineating schedule for teaching, examination and vacations. The calendar is customized by incorporating necessary changes required at college level, creating a special space for college events, which is communicated to students well advance in time. Thus the college aims to create a transformative educational experience focused on leadership, communication, and interpersonal skills, personal health and well-being. Students are also provided opportunities to interact with NGOs working with stray animals, specially abled children and slum inhabitants. NSS unit of the college makes special efforts for the conservation and re- functioning of dying water bodies. Vermicomposting is an initiative taken for environmental sustainability. The college provides ample equal opportunities and identical platforms to both boys and girl students in different student bodies and programmes organized in the college.

Teaching-learning and Evaluation

The students of this institution have bagged many positions at university level in different arenas. In every Annual Function students are awarded for excelling in academics, sports and cultural activities at Intra College and Inter college level. Students participate in extension activities through various units/ clubs that help them to learn different professional and intellectual skills. Cleanliness drives, plantation drives, gender equity

awareness program, visits to villages and slum areas etc. are regular features of the college activities that help in engaging students intellectually, creatively, emotionally, socially and physically. Opportunities like "Swar Samvaad" and Tourizmo Trigarth Carnival etc. are provided to the students where they have been given free hand to organize the events. Different departments organize field works for the students so as to provide opportunities for the students to learn application of knowledge to the real world setting. The college has ICT enabled classrooms having Desktops, Laptops, and Projectors which help in the e-learning process. Students have an access to e-journals, INFLIBNET and library database. **Mechanism to deal with examination related grievances is transparent, time-bound and efficient.** In order to maintain transparency in the process, the answer sheets of the house tests are shown to the students. Final marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint, if any. Students are made aware of the course specific outcomes through orientation programme, classroom discussion and expert lectures. Programme specific outcomes of all the departments are shown through the career options available to students after completion of their degrees. The feedback system of different stakeholders helps to measure and reckon the attainment of the programme outcomes. Alumni of various departments are invited to the college to interact and guide students about potential careers. OSA also plays an active role in mentoring of students by not only providing financial assistance but also adequate guidance. IQAC plays a vital role in supervising over the functioning of all the components of the college and frame strategies for quality enhancement.

Research, Innovations and Extension

A healthy environment is provided to the students so that they can come out with their innovative ideas and understand the practical exigencies of their respective academic domain. The institution organizes a range of research and extension activities for community welfare which also help multifaceted development of students. Some teachers have acted as Ph.D. supervisors. A research project was carried out in the institution with funding from ISRO. A number of publications by the faculty in various journals including Scopus, WoS and UGC-CARE, Springer etc gained an impetus with time. A good number of books and book chapters in edited books bearing ISBN and ISSN have also been published by the faculty. The College is in the forefront in hosting a number of conferences, workshops and seminars on entrepreneurship and other related fields. Students are encouraged to consult the books and e content other than their prescribed syllabus to refine their knowledge. In an effort to encourage more students in community welfare, various activities are carried out through organized platforms or departmental societies. These are:

National Service Scheme (NSS) aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. One of NSS volunteers of the college has been awarded and honored by the Hon'ble President of India for best social service for the session 2020-21.

National Cadet Corps (NCC) The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps.

Red Ribbon Club: The Red Ribbon Club is a voluntary on-campus intervention program for students. They are engaged in various significant, constructive activities in the college throughout the session. Rovers &Rangers: The unit of Rovers and Rangers functions under the guidelines of Bharat & Scout Guide. The volunteers of this unit shoulder major responsibilities in various activities in the college. Departmental Societies: Various activities were undertaken by the Tagore Literary Society and Science Society and Geography society beneficial for the students in general.

Infrastructure and Learning Resources

The adequate infrastructural facilities and learning resources are necessary for providing qualitative academic environment to students. Government College Dharamshala is a premier higher education institution having a very large campus of about 12.25 acres acres with the covered area of 17023 sq. mts. 44 airy and spacious classrooms, and seminar halls, well equipped labs, 19 fully equipped class rooms with ICT facility, a rich infrastructure of computer labs with 244computer systems having internet connection with band width of ? 200MBPS. The spacious library of the college is Wi-Fi enabled, having a total number of 21265 books of different subjects, 3563 reference books, 16 journals and all leading daily newspapers in Hindi and English. Under National Mission on Education Programme students can have online access to more than 90,000 e-books and 6150 e-journals on hppt://nlist.inflibnetac.in /downloads.bhp. A well-equipped, multipurpose auditorium with a seating capacity of 1026 people and enriched with excellent acoustics, a sound system with ten speakers, six amplifiers, a mixer, six wireless mikes and three other mikes. The auditorium is also equipped with a screen and a projector. There is a full stage system of of 62 lights. A Seminar hall and a Multipurpose Prayas hall, Separate Music Room for vocal and instrumental events, Two Girls' Common Room, Two Girls' Hostels, One boys' Hostel, a large playground with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and even cricket. Badminton, basketball courts are also available. Indoor arrangements comprise of a badminton court, table tennis and gymnasium. Major infrastructural work and revamping was done in the college with the huge amount of Rs 143,248,282/- during last five years. The college has Rooftop Solar Power Plant with 55KVA Solar Grid Interactive Power Plant with a unit generation capacity of 57600 per year. The College has a power generator, serviced annually by the technicians. There is a well established system in the college for the optimum use of available infrastructure and its regular maintenance.

Student Support and Progression

The college firmly believes in participative working and student partnership. It has a resourceful student support system. CSCA (College Students Central Association) is constituted annually as per the norms of the HP University. During the ceremony, officially recognized Student Council led by the President and the Vice-President of the council take an oath to serve in the interest of the institution and the society with integrity and devotion. These members in CSCA and Advisory committee act as a bridge between the administration and the students. Students also have representation in other administrative committees such as Grievance Redressal Cell and Anti-ragging Committee.
 Students as editors and budding writers in college magazine "BHAGSU" contribute enthusiastically and learn the nuances of writing, editing and publication.
 In hostels also, students perform important role in administration. The Hostel and Mess Committee (HMC) also comprises of students responsible for supervising the food and cleanliness.
 Apart from this, GC Dharamshala also hosts events like "Swar Samvad", " TourizmoTrigarth Carnival" to provide platform to the students where events are planned ,organized and managed by them. Having student progression as an important concern, the college also organizes counseling session, has a Yoga room and peace zone in the campus to reduce the stress related problems. Students have qualified many competitive exams like UGC, JRF, and IELTS etc. Besides offering all the scholarships under various government schemes, the college also offers scholarships and awards in various categories to support and encourage students. The OSA promotes a sustained sense of belongingness to the Alma Mater to form a vibrant, global network and forum of alumni, who will, in turn, help to raise the profile of the college. The rich library and Prayas Bhawan (housing IQAC Room, Seminar Hall, PGDCA Room etc.), well equipped and spacious Auditorium in the college are some of the initiatives taken by the OSA. To promote best practices in different areas of social life for the benefit of society, OSA envisions a transformative and empowering role for the students.

Governance, Leadership and Management

The vision of the institution is to educate and train the students to be efficient and socially responsible individuals, empowering them to fulfill their academic and professional passions thus justifying the motto of the College **Asto ma sadgamaya.** With the core aim of holistic development and equal opportunity of education, the institution is devoted to impart value oriented, skill based and globally competent education. IQAC, under the guidance of the Principal, devises the perspective plan in the beginning of every academic year towards achieving the goals of the institution. The administrative committees implement and execute the plan of the college. The College follows the practice of decentralization and participatory management in governance. The Principal conducts meetings with the Conveners of various committees/cells and decisions are taken with comprehensive consultations following the guidelines of Department of Higher Education. The members of different committees make sincere efforts to continuously improve the standard of all academic and co-curricular activities. The institution carries out all the welfare measures available for the government employees effectively. The College has a rich culture of institutional functioning through collaborative participation. Being the nodal agency for institutionalizing the quality assurance strategies for the institution, the IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. The achievements of members of the staff are monitored through Performance Based Appraisal System (PBAS). The institution has an effective and transparent system to make the optimum use of the funds meticulously. The audit of the funds of the college is done by the government agencies. The parameters for academic audit are the annual results and placement record of the students. Feedback is collected from the students to improve upon the course content and its delivery mechanism. To ensure holistic development of students, academic curriculum is integrated with various extracurricular activities.

Institutional Values and Best Practices

Shifting age-old misplaced notions of gender difference in educational goals, the college advocates education for both male and female students. Keeping this in mind, the college takes pride in providing hostel facility to the girl students belonging to the far-flung areas, where higher education is not easily accessible. The institution provides separate common rooms facility with vending machine to the girl students keeping in view the safety and security of the girl students. Providing excellent opportunities by channelizing the energy of young girls in constructive activities, enabling them with self defence techniques by inculcating the spirit of adventure and building up confidence and fortitude, the college is running an exclusive girls wing in NCC. It has opened new vistas for the girls to create a space in defence services. The   institution is conscientiously managing the waste by segregating single use plastic, bio-medical waste and bio degradable waste and disposing them off in specific bins. The college campus is declared plastic free. Vermicomposting is adopted as a low-cost, environment friendly; alternative to expensive synthetic fertilizers. Proper drainage system is functional in the institution. The college is continuously making efforts to reduce the carbon footprints by switching over to alternative energy resources like solar power, LED lights for conservation of energy. The college promotes language and cultural diversity as many students belonging to Tibetan Buddhist community as well as far flung tribal communities study here. Awareness programmes like Ban on the use of plastic, Cleanliness, Health and Hygiene, Go Green etc. are organized to sensitize the students for burning issues. The institution sensitizes the students and the employees to the constitutional obligations by providing an effective, supportive, accessible and holistic learning environment and constantly makes serious endeavors to inculcate the values and consciousness of their rights and duties. . Keeping in mind the different facets of the personality of the individual, the students are provided a chance to participate in miscellaneous activities catering to their taste and talent. The youth is motivated for selfless social service through the practices like 'Cultivating a Compassionate Heart'.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	Govt. College Dharamshala Distt. Kangra
City	DHARAMSHALA
State	Himachal pradesh
Pin	176215
Website	www.gcdharamshala.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajesh Kumar Sharma	01892-224894	7018920035	01892-224894	gdcdharamshala@gmail.com
IQAC / CIQA coordinator	Rajnish Dewan	01892-232323	9418312900	01892-224894	dewan_rajnish@yahoo.co.in

Status of the Institution	
Institution Status	Government and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1926

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Himachal pradesh	Himachal Pradesh Technical University	[View Document](#)
Himachal pradesh	Himachal Pradesh University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1960	[View Document](#)
12B of UGC	01-01-1975	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	[View Document](#)	25-06-2021	12	Next Approval is due and process is underway

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Govt. College Dharamshala Distt. Kangra	Urban	12	17023

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Physics	36	Plus Two	English	440	366
UG	BSc,Chemistry	36	Plus Two	English	440	348
UG	BSc,Botany	36	Plus Two	English	440	343
UG	BSc,Zoology	36	Plus Two	English	440	344
UG	BSc,Mathematics	36	Plus Two	English	440	382
UG	BSc,Geology	36	Plus Two	English	250	182
UG	BSc,Bio Technology	36	Plus Two	English	90	67
UG	BCom,Commerce	36	Plus Two	English + Hindi	640	612
UG	BA,English	36	Plus Two	English	240	202
UG	BA,Hindi	36	Plus Two	Hindi	240	212
UG	BA,Sanskrit	36	Plus Two	Sanskrit	120	91
UG	BA,Geography	36	Plus Two	English + Hindi	240	208
UG	BA,Music	36	Plus Two	Hindi	60	43
UG	BA,Music	36	Plus Two	Hindi	60	58
UG	BA,Sculptures	36	Plus Two	English + Hindi	45	10
UG	BA,Commer	36	Plus Two	English +	60	29

	cial Arts			Hindi		
UG	BA,Fine Arts	36	Plus Two	English + Hindi	45	21
UG	BA,Travel And Tourism	36	Plus Two	English + Hindi	120	94
UG	BA,Journalism And Mass Communication	36	Plus Two	English + Hindi	120	72
UG	BSc,Computer Science	36	Plus Two	English	120	50
UG	BA,Economics	36	Plus Two	English + Hindi	240	193
UG	BA,Education	36	Plus Two	English + Hindi	180	120
UG	BA,History	36	Plus Two	English + Hindi	240	239
UG	BA,Sociology	36	Plus Two	English + Hindi	240	194
UG	BA,Public Administration	36	Plus Two	English + Hindi	120	0
UG	BA,Political Science	36	Plus Two	English + Hindi	270	254
UG	BA,Physical Education	36	Plus Two	English + Hindi	120	105
UG	BA,Psychology	36	Plus Two	English + Hindi	240	156
UG	BBA,Business Administration	36	Plus Two	English	180	173
UG	BCA,Computer Applications	36	Plus Two	English	180	166
UG	BTech,Computer Science And Engineering	36	Plus Two	English	126	126

UG	BA,Dance	36	Plus Two	English + Hindi	30	0
UG	BA,Philosophy	36	Plus Two	English + Hindi	120	60
UG	BVoc,Vocational Education	36	Plus Two	English + Hindi	120	88
UG	BVoc,Vocational Education	36	Plus Two	English	120	100
PG	MSc,Chemistry	24	Graduation	English	50	45
PG	MCom,Commerce	24	Graduation	English + Hindi	80	80
PG	MA,English	24	Graduation	English	80	60
PG	MSc,Geography	24	Graduation	English + Hindi	40	40
PG	MBA,Business Administration	24	Graduation	English	120	116
PG	MCA,Computer Applications	24	Graduation	English	180	131
PG Diploma recognised by statutory authority including university	PGDCA,Computer Applications	12	Graduation	English	40	32

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				18				58
Recruited	0	0	0	0	11	7	0	18	21	22	0	43
Yet to Recruit				0				0				15
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				18
Recruited	0	0	0	0	0	0	0	0	9	9	0	18
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				45
Recruited	16	10	0	26
Yet to Recruit				19
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	4	5	0	9
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				19
Recruited	4	1	0	5
Yet to Recruit				14
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	2	0	7	8	0	26
M.Phil.	0	0	0	2	5	0	13	12	0	32
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	8	8	0	16
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	4	0	6
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	4	2	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2756	0	0	0	2756
	Female	2942	0	0	0	2942
	Others	0	0	0	0	0
PG	Male	195	0	0	0	195
	Female	287	0	0	0	287
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	9	0	0	0	9
	Female	23	0	0	0	23
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	565	543	435	465
	Female	587	528	469	472
	Others	0	0	0	0
ST	Male	569	517	485	439
	Female	634	613	539	617
	Others	0	0	0	0
OBC	Male	513	523	478	395
	Female	663	719	683	645
	Others	0	0	0	0
General	Male	1110	1085	1120	1012
	Female	1359	1227	1385	1123
	Others	0	0	0	0
Others	Male	34	25	29	33
	Female	42	33	23	25
	Others	0	0	0	0
Total		6076	5813	5646	5226

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The focus on making education multidisciplinary is a significant step that will benefit students, and will have far reaching effects. G C Dharamshala ,being a constituent college of HP University ,Shimla adheres to the policies formulated by it. In view of the NEP, a Task Force has been constituted to reframe the syllabus that will include more Multidisciplinary /Interdisciplinary courses to the already existing ones. All programmes are being designed in such a way that students will get maximum flexibility to choose courses offered by other Departments. It can be said that the University is proactively working towards implementation of the suggestions given in the NEP.

2. Academic bank of credits (ABC):	The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and Higher Education Department, Shimla. For this purpose, a centralised database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be create
3. Skill development:	The college realizes the importance and the necessity of developing skills among students, and creating work ready manpower on large scale. The institutional preparedness reflects clearly in running of skill courses such as Retail Management, Tourism and Hospitality . The college also facilitates certificate courses such as Digital Marketing, Web Developing and Accounts Executive offered by HPKVN(Himachal Pradesh KAUSHAL VIKAS KENDRAS .Our BBA, MBA, B.Tech in CSE ,Bio Technology programmes are also designed in a way to mould future managers thoroughly conversant with the application of tools and techniques of modern management practices in order to align with the Government of India's National Skills Qualification Framework (NSQF) and requirements of Industry
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The Institute encourages learning of national language of Hindi by offering UG and PG, degrees in Hindi. In order to promote /integrate the local language, art and culture, compulsary activities in the curriculum has been added like literary activities etc. College Magazine includes different sections such as Pahari Section, Gadiyali Section to promote folk language and culture. Besides this ,our college prepares folk songs and dance and even skits in vernacular language every year to participate in Youth Festival Programmes. . Field trips to local heritage sites/museum are also organized to increase awareness of the culture and traditions.
5. Focus on Outcome based education (OBE):	The institute has well defined Program Outcomes (PO), Program Educational outcomes (PEO) and Course Outcomes (CO) on the college /university website and conveyed to the students by the teachers in departmental orientation . Students are assessed as per OBE attainment model. For further keeping up

	with guidelines of NEP 2020 the process outlined above would be further strengthened and attainment levels will continue to be monitored closely to modify the pedagogy and /or the evaluation, if necessary.
6. Distance education/online education:	The National Education Policy 2020 envisions a complete overhauling of the higher education system to overcome constraints that prevent equity, inclusion and diversity. The policy propagates that HEIs that fulfill stipulated criteria should offer ODL and online programmes so as to reach out to geographically and socio- economically disadvantaged groups Institute has successfully imparted all its courses content delivery in online mode during the Pandemic (COVID-19

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
719	715	715	614	466
File Description			Document	
Institutional data prescribed format			View Document	

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
42	42	38	38	36

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6212	6076	5732	5446	5226
File Description			Document	
Institutional data in prescribed format			View Document	

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2399	2307	2215	2189	2163

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1498	1790	1678	1268	1261

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	74	72

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
76	76	76	75	73

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 44

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
394.48	290.48	260.92	196.87	289.71

4.3

Number of Computers

Response: 244

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- .The College is affiliated to Himachal Pradesh University, Shimla and as such follows the

curriculum prescribed by it.Apart from the regular B.A/B.Sc./B.Com and PG Courses, the college also offers self-financed courses like BCA, MCA, MBA, Biotechnology and Certificate Courses. Hence, a myriad number of courses are offered by the institute to meet diverse academic needs of the students and to improve their employability skills.

- .Within the established academic structure things are planned meticulously to bring out the best

results. In order to systemize everything at the beginning of the session, the academic processes are streamlined by taking all important components into consideration like academic calendar, availability of teachers/students, workloads,timetable and infrastructure.

- Ensuring effective curriculum delivery has not been an easy task during this academic period as

it witnessed varied changes of shifting from semester based, choice based credit system to annual system and later adapting to the mode of virtual education due to covid pandemic situation.

- The academic design comes into action through lectures, seminars/webinars, presentations,

tutorials, assignments and academic discussions both in offline/online mode as per requirement.

- To keep abreast of recent times teachers are encouraged to use ICT enabled lecture delivery,

audio visual aids, smart boards and LCD projectors. Educational tours and field visits are organised periodically to take students beyond the curriculum.Teachers also enhance their knowledge through active involvement in Research and Faculty Development Programmes.

- The college has a rich library which provides access to a vast repertoire of journals, reports,

books etc as well as e-resources to strengthen the teaching- learning processes.

- The institution keeps a track of the academic progress of the students through Continuous

Comprehensive Assessment (CCA). CCA accounts for 30% of the final grade. It is determined on

the basis of class room attendance (5 marks), Mid Term Test (15 Marks), Assignments/Seminars (10marks). Student has to attend at least 75% of lectures/tutorials/practical. Student having less than75% attendance is not allowed to appear in the end semester examination. For this purpose the proper record of the attendance is maintained by the respective teachers in the attendance register.

- The result of Mid Term examination is submitted to the examination committee for maintaining

the records and to award the meritorious students for their achievements.

- To strengthen the pursuit of effective curriculum transaction, tutorial groups are formed and

mentors are provided to the students as per their needs. The college also believes in promoting overall well being of the students, so emotional needs are also taken care of by providing them

counselling and guidance from time to time. Students are engaged actively in different units/clubs and societies to develop a compassionate attitude towards others.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Planning and adhering to an academic calendar schedule is surely the best step towards institutional progress. A well-planned calendar amplifies the institution's productivity systematically. This is why Govt. College Dharamshala ensures to embrace the practice of adhering to academic calendar.

- Being affiliated to Himachal Pradesh University, the college follows the academic calendar

notified by the University at the commencement of every academic year. This academic calendar defines landmark dates delineating schedule for teaching, examination and vacations both annual as well as semester break (in case of PG classes and self financing courses).

- Within the same framework, the calendar is customized by incorporating necessary changes

required at college levelwhich is communicated to students well advance in time. This information is reinforced through departmental orientation of new students at the beginning of each academic session.During pandemic situation different whatsapp groups were formed to communicate such information.

- To monitor the progress of the academic syllabi, and other administrative activities the principal

frequently reviews the academic schedules and provides valuable suggestions.

- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule

of teaching, class tests and assignments in accordance with their allotted time table, academic calendar and scheduled co-curricular activities.

- The students are informed well in time about the deadlines for assignment submissions, dates

for house tests, presentations and their final internal assessment marks. Project works, field works and presentations are scheduled as per the academic calendars.

- The College calendar serves not only as productivity booster for the institution but also reflects

commitment to advancing in intellect and growing in spirit. It creates a special space for college events like the 'Annual Athletic Meet', Youth Festival(Inter college cultural competition) and "SwarSamvaad"(Cultural Programme)which is organized by CSCA (College Students' Central Association).Thus the college aims to create a transformative educational experience for students focused on leadership, communication, and interpersonal skills, personal health and well-being.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 88.1

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 37

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	1	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.77

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
221	0	18	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Human Values and Ethics

- The College dedicates itself to human values and ethics for creating a sustainable and egalitarian society. Consistent efforts are put in through academic and co-curricular programs. Societies, clubs and units work in tandem to execute this vision of the college.
- In the special lecture series based on "Cultivating a Compassionate Heart" students are given an opportunity to interact with NGOs working with stray animals, specially abled children and slum inhabitants.
- To instill patriotic fervor, cultural and spiritual values among students , various days related to the occasion are celebrated with enthusiasm by different departments
- Department of Psychology conducts frequent counseling sessions for students facing stress related issues or other issues pertaining to adolescence. The department also involves students in extension services and takes them on visits to slum areas so as to sensitize them towards vulnerable and deprived section of the society.
- Department of Physics organised a symposium on Human Values in Education in collaboration with SAI Educare Vidya Pratishthan to inculcate value oriented education in the youth.

GenderEquity:

- The college provides ample equal opportunities and identical platforms to both boys and girl students in different student bodies and programs organized in the college.
- Awareness programs and guest lectures on gender equity are organized.
- Exemption in tuition fee is given to all the girl students enrolled in various courses in accordance with H.P Govt norms.
- One seat is reserved for single girl child in PG courses.
- Girls are provided a separate common room with a vending machine in toilets in order to improve menstrual hygiene.
- Women Grievance and Redressal Cell works effectively in the college to take up issues of any kind of harassment against girl students or women employees.

Environment and Sustainability

- The NSS unit of the college has adopted village Khaniyara where regular cleanliness drives are organized and special efforts are being made for the conservation and re- functioning of dying water bodies.
- For cultivating a compassionate heart toward neglected stray animals, students offer voluntary services by providing food, shelter, care, medical aid and other essentials.
- During pandemic times, these volunteers prepared masks at home for the distribution in society and also rendered services as corona warriors to assist the administration.
- Department of Physics, Biology, Maths and Chemistry take various initiatives to enrich curriculum by integrating values like intellectual property rights issues, managing biodegradable waste and reducing plastic wastage.
- Vermicomposting is another such step towards educating students about sustainable living.

Professional Ethics

- Abiding by the credo that "Actions speak louder than words", the institute inculcates professional ethics amongst students through responsible faculty members who meet classes at scheduled time with punctuality and conduct themselves with dignity and respect.
- Secondly, various professional courses such as MBA, MCA, BBA, BVoc., B.Tech., BCA, PGDCA have a separate dress code to bring uniformity and coordination among students. Units of NCC and NSS also contribute greatly to it.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 22.31

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
160	157	157	147	100

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 35.42

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 2200

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 82.12

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6212	6076	5813	5646	5226

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7766	7290	6955	6680	6600

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 96.03

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2265	2307	2215	1983	2058

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

- The institution aims at establishing a supportive learning culture for all kinds of learners and clearly understands that the conventional one-size-fits-all approach in teaching doesn't benefit much.So, immediately after students get admitted to the college, teachers start assessing their learning levels.
- To identify the level of learners, different mechanisms are used such as observation method, oral and written class tests, group discussionsand internal examination etc.
- Once the level is identified the fast, moderate and slow learners are approached in different ways. Since most of our students hail from rural background it is observed that they find it difficult to communicate in English. Keeping this in mind, bilingual method is used for teaching and they are encouraged to explore and learn at their own pace until they overcome their hesitation and get adapted.
- Slow learners do not have intellectual disability, but it takes them longer to understand and grasp concepts. So, Remedial Classes are organized to bring the learners at par.
- While generally, the teaching methods are aimed at the moderate learners, it is fully understood that the gifted learners may not remain unattended. So the advance learners are stimulated and encouraged to read extra books and given extra assignments.
- For holistic development of the students, the college organizes numerous academic, sports and cultural events through NSS, NCC, Rovers and Rangers and Sports.

Students are awarded for their achievements at various forums in terms of cash awards, medals, appreciation certificates and scholarships. In every Annual Function students are awarded for excelling in academics, sports and cultural activities at Intra College and Inter college level. They are also motivated to secure rank and distinction in university examination. The students of this institution have bagged many positions at university level in different arenas.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 82.83

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- The College practices a teaching methodology which focuses on imparting education through a student centric approach.
- Academic activities such as discussions, debates, presentations and workshops are an integral part of the interactive and participative learning. Clubs /Societies and Units also contribute immensely in creating a participative learning atmosphere.
- Students participate in extension activities through NSS, NCC, Rovers & Rangers and Red Ribbon Club that helps them to learn civic engagement, career development, cultural awareness, leadership, and other professional and intellectual skills.
- Cleanliness drives, plantation drives, gender equity awareness program , visits to villages and slum areas etc. are regular features of the college activities that help in engaging students intellectually, creatively, emotionally, socially and physically .
- Opportunities for students to take initiative, make decisions, and to face the outcomes with a positive spirit are provided in the programs like" Swar Samvaad" (CSCA function) where everything is organized by the students.
- Tourizmo Trigarth Carnival is another such student leadership development program whereby students are given free hand to organize the event.
- Department of Geography, Psychology, Sociology and Geology organize field works for the students so as to provide opportunities for the students to learn application of knowledge to a "real world" setting.
- Use of ICT & E-resources by students is encouraged to be competent for the present times.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information.It helps students gather updates for various competitive exams and filling up of online forms for exams or any other issue related to HP University.

- The college has ICT Enabled Classrooms having Desktops, Laptops, and Projectors which helps in the e-learning process.

- There are well established computer labs.
- There is also a Wi- Fi enabled language lab.
- The institution has partially digital library. Students are provided with an access to e-journals, INFLIBNET and library database. The library data base is prepared to help students and teachers to search books easily in the library.
- During pandemic situation teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. and they also share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, College Portal, WhatsApp etc.
- Teachers also attended FDPs and Refresher /Orientation courses to stay updated through these online platforms.
- The College is offering BCA, MCA, BBA, MBA, B.Tech, B.Voc and Bio-Technology that help students in choosing latest career options.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 79:1

2.3.3.1 Number of mentors

Response: 79

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 98.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 44.23

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
33	32	31	34	34

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.95

2.4.3.1 **Total experience of full-time teachers**

Response: 371

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- Structure of Internal Assessment is followed as per the norms of HPU, Shimla. It acquires 30% weightage in overall assessment of the students. The breakup of Internal Assessment as follows: 15 % through House Examination; 10% through Assignments, Projects and Presentations; 5% through Attendance.
- In order to maintain punctuality, a minimum of 75 % attendance is mandatory eligibility criteria for the students.
- To ensure transparency, the students are informed about the basic eligibility of the Internal Assessment Evaluation Criteria through college website, notice boards and class counselling. Teachers ensure that the students are aware of it and discuss it in detail to enhance transparency and involvement.
- Assignments, class tests, seminars, paper presentations and mini-projects are a regular feature of the curriculum. Through these students are provided multiple opportunities to improve their performance and make the teaching learning environment more interesting and effective.
- Some disciplines such as Commerce, Life Sciences, Physical Sciences, Computer Applications and Mathematics have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and Software. They are assessed through practical exams.
- Students who are unable to take midterm exams or submit assignments due to some unavoidable reasons are provided another chance to be assessed.
- To encourage students, toppers of the mid term exams are awarded in the Annual Function and Remedial classes are taken for the weaker students.
- Teachers are given free hand to choose their own evaluation method for 10% of marks carried by presentations, submission of assignments or even viva voice whereby students are encouraged to participate in interactive sessions, powerpoint presentations, projects and assignments.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-

bound and efficient

Response:

- Being a constituent college of HPU Shimla, it follows the guidelines set by the University for the conduct of examinations. Final exams are uniformly conducted for students across all the constituent colleges of the University. The final exam for each paper has 70% weightage of overall assessment and the remaining 30% constitute internal assessment marks.
- In the beginning of the session, students are informed about the criteria of Internal Assessment which is a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects and Presentations. All of these are carried out in a well-planned, transparent and systematic manner.
- Once the assessment is prepared, it is conveyed to the students by the concerned teacher.The rightful grievances of the students pertaining to the marks obtained in the internal assessment are taken up by the faculty. In order to maintain transparency in the process, the answer sheets of the house tests are shown to the students.Final marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint, if any.
- In case of grievances regarding the evaluation ofuniversity answer scripts, the students are guided to opt for re-evaluation of universityanswer scripts.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

- The Program Outcomes (PO) and Course Outcomes (CO) adopted for all programs are offered by the institution in accordance with "Himachal Pradesh University" guidelines and displayed on the college/university website.
- Students are made aware of the course specific outcomes through orientation programme, classroom discussion and expert lectures.
- Programme specific outcomes of all the departments are shown through the career options available to students after completion of their degrees.
- Alumni of various departments are invited to the college to interact and guide students about potential careers. OSA (Old Students Association) also plays an active role in mentoring of students by not only providing financial assistance but also adequate guidance.
- Some of the teachers from the college participate in workshops on revision of syllabus organized by the university and are members of the board of studies.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	**View Document**
Past link for Additional information	**View Document**

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Evaluating the attainment of the Program Outcomes, Program Specific Outcomes and Course Outcomes holds a significant value and for achieving this, different mechanisms are adopted:

- It includes both direct and indirect evaluation process. Direct evaluation is done through university examinations, mid term exams, assignments, class tests and presentations etc. Indirect evaluation system involves feedback and involvement in extra co-curricular activities. The feedback system of different stakeholders which helps to measure and reckon the attainment of the programme outcomes. The institution has also utilized student satisfaction survey developed by NAAC.
- Attainment level of Continuous Internal Assessment and Semester End Examination by each student is then integrated using the defined procedure & formulae to analyze the attainment of the specific Course.
- IQAC plays a vital role in supervising over the functioning of all the components of the college to frame or reframe strategies for quality enhancement.
- Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies like Univerities and Corporate sector.
- The attainment of POs', PSO's and CO's are also reflected in the final result of the Students wherin grades reflect the attainment levels.

File Description	Document
Paste link for Additional information	**View Document**

2.6.3 Average pass percentage of Students during last five years

Response: 97.57

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1498	1790	1678	1268	1261

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1548	1845	1697	1282	1310

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document]
Upload any additional information	[View Document]
Paste link for the annual report	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.08

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document]
Upload any additional information	[View Document]

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 12.4

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	12.4

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.33

3.1.2.1 **Number of teachers recognized as research guides**

Response: 4

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0.5

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
43	43	39	38	36

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response: The activities undertaken by several student societies have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. The College is dedicated to the holistic development of students so that they prove to be an asset for the society and works for its amelioration. A healthy environment is provided to the students so that they can come out with their innovative ideas and understand the practical exigencies of their respective academic domain. They are brushed up so that the talent in them can be of help not only in their career growth but also in the progress of the society. The teachers encourage them to dive deep in the sea of knowledge and not remain satiated by surface learning only. They are prompted to develop their own opinions about the topics and are made to present their views in constructive ways through presentations and assignments. They are prepared for improvisation through their innovative thinking. Various activities of subject societies/ units / cells and commemorating the achievements of the national personalities not only make students articulate their innate capabilities but also inspire them to make use of the experience, wisdom and learned knowledge in pioneering ways. The students are encouraged to imbibe a scientific spirit of finding the solutions of the queries in an analytical way. Organization of quiz at different levels helps students in honing their innovative skills. The teachers take keen interest in providing students exhaustive knowledge and making them self reliant in their chosen subjects. The capabilities of students are sharpened by ensuring the involved class participation, scholarly presentations, explorative query sessions and friendly counseling. Symposiums, workshops, seminars debate, declamation and extempore speeches are conducted by different societies and clubs. The personalities of the students are chiseled in such a way that they realize their

responsibilities towards the society and take upon themselves the pious duty to transfer their learned knowledge for the betterment of the society. NSS, NCC, Rovers and Rangers, Red Ribbon Club, Eco Club, Tagore Literary Society and Special Counseling Cell for Women of the college guide students in inculcating the spirit of social work. Department of Computer Science offers B. Tech., BCA, MCA, and PGDCA courses that enable them to find a niche in the competitive world. The students in PGDCA are benefitted with extra knowledge of Project Development for Website development for free of cost. Different Languages e.g. HTML, CSS, JavaScript, Ajax, PHP, JQuery are taught to enable them to compete in the modern technological scenario. The budding and established alumni entrepreneurs of different departments like B.Voc., Bio- Tech, BBA, MBA etc. are invited to interact with the students from time to time in order to motivate them to charter a career in entrepreneurship. Thus, an environment for innovations helps in grooming students to think rationally, innovatively and creatively to develop their own systematic understanding and to add new dimensions to learning.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 13

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	5	1	2

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.5

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 6

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 4

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.27

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	3	7	2

File Description	Document
List of research papers by title, author, department, name and year of publication	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.46

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	4	13	6	1

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Response: The institution organizes a range of extension activities for community welfare which also help multifaceted development of students. In an effort to encourage more students, various activities are carried out through organized platforms or departmental societies. Teachers and students take active part in these activities. These activities not only inculcate responsibility but also promote social sense among the students and prepare them for upcoming challenges. These activities are performed through various platforms provided by the institution. These are:-

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. The college has two NSS (both girls and boys) Units. It organizes camps for students within and outside the college campus. Adult literacy drives, cleanliness and the plantation drives are carried out by NSS volunteers in the nearby villages. Health related programmes are also conducted in these villages. Blood donation camps are frequently organized with the collaboration of Government and Non-Government organizations. Days and weeks are also celebrated to sensitize students towards the social and national issues. One of our NSS volunteers has been awarded and honored by the Hon'ble President of India for best social services for the session 2020-21.

National Cadet Corps (NCC) The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps. NCC has been actively participating in various camps/activities and has won many awards. The institution has two NCC units, both boys (5 HP COY) and girls (1HPGIRLS BN). Extension activities like Road Safety Campaigns, Street Plays related to serious issues in the society, Awareness Programmes and Celebration of the important days instilling patriotic fervor, Cleanliness drives are also carried out by NCC cadets. Rallies are frequently organized to spread mass awareness by the cadets. Blood donation camps are also organized by NCC units in which cadets do take active part.

Red Ribbon Club: The Red Ribbon Club is a voluntary on-campus intervention program for students. The programme organized by RRC addresses the knowledge, attitude and behavior of the youth in the interrelated areas of Voluntary Blood Donation, HIV & AIDS. Awareness camps are organized in the college by the RRC to inculcate their sense of responsibility towards society. It also engaged the students in multifarious activities.

Rovers &Rangers: The unit of Rovers and Rangers functions under the guidelines of Bharat & Scout

Guide. The volunteers of this unit shoulder major responsibilities in various activities in the college. They are engaged in various significant, constructive activities in the college throughout the session.

Departmental Societies: Various activities were undertaken by the Tagore Literary Society and Science Society and Geography society beneficial for the students in general. Field survey, guest lectures and awareness programs were organized by different societies.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	1

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 85

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
41	10	5	14	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 21.38

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2277	1014	671	1884	379

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 61

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	18	11	9	12

File Description	Document
e-copies of related Document	[View Document](#)
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)
Any additional information	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- ○

  - The institution is easily accessible and has a campus area of 12.25 acres which is well-equipped with *good* quality *infrastructure* for academics as *well* as extra-curricular and co-curricular activities.
  - Built to cater to the educational needs of the hilly area, the institute remains a popular destination for students especially girls from regions like Kullu, Chamba and Lahul &Spiti as it also provides affordable hostel facility. At present, it has two girls' hostels and one boys' hostel to accommodate students who come from the different parts of the state.
  - The whole campus is Wi-Fi enabled for the benefit of students and faculty.
  - The College has different academic blocks which house both faculty rooms as well as classrooms. The college facilitates a blend of traditional and modern modes of teaching by providing podiums, green boards, LCD screens, Wi-Fi/ LAN, LMS and ICT facility.
  - The College has taken measures to address the need for vigilance and security. The campus is CCTV-enabled to cater to the safety requirements.
  - The well-stocked College Library is spread over two floors of an imposing building, with a total area of 3250 sq meters. It is Wi-Fi enabled and has a seating capacity of 240.
  - The college owns a magnificent auditorium with a seating capacity of about. Extensively used for extra-curricular events and for hosting functions of the college, it has an advanced light and sound system. It is equipped with a large stage, green rooms, comfortable seating, carpeting, wall paneling for acoustic effects, air-conditioners, washrooms and a smart control room.
  - The college provides an eco-friendly environment to its students with the latest initiatives of **solar heating, rainwater harvesting, vermicomposting and other green initiatives**.
  - The college campus has been made specially**-abled friendly** by constructing special ramps and washrooms.
  - For students' recreation there is a canteen facility.
  - The College has a basic health care unit to provide medical support in its campus to provide immediate medical assistance to needy students and staff members.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college is committed to offer resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

- A well-equipped, multipurpose auditorium with a seating capacity of 1026 people and enriched with excellent acoustics, a sound system with ten speakers, six amplifiers, a mixer, six wireless mikes and three other mikes. The auditorium is also equipped with a screen and a projector. There is a full stage system of of 62 lights. The auditorium facilitates organising seminars, workshops and cultural functions.
- A seminar hall and a multipurpose Prayas hall also provide convenient space for organizing cultural events.
- The college takes part actively in Inter college competitions like Youth Festival, wherein multiple cultural events are organized. Due to its well-equipped infrastructure the college also gets an opportunity to host such big events.
- Various clubs/units and societies that are being run in the college provide ample opportunities to inculcate leadership and managerial qualities by organizing, regulating, and scheduling activities for these clubs under the direction of the faculty coordinators.
- The college has a large playground with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and even cricket. Badminton, basketball courts are also available. Indoor arrangements comprise of a badminton court, table tennis and gymnasium.

- Besides there is a provision of availing indoor and outdoor sports facility from DYSA (District Sports and Youth Affair) which lies in close proximity to the college. It provides indoor sports facilities like badminton, table tennis, kabaddi and gymasium. It also has an excellent synthetic track for athletics
- Students of the college can also avail cricket facility on membership basis from HPCA (Himachal Pradesh Cricket Association) that lies adjacent to the college campus.
- Yoga and self defense classes are organized from time to time in the college. A Martial Arts Club is being run by NSS to teach such techniques to the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 43.18

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 19

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
394.48	290.48	260.92	196.87	289.71

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- The college has a spacious and magnificent library situated in a separate block consisting of two floors. It is Wi-Fi enabled and has a seating capacity of 240. It is one of the biggest in the state having a total number of 21265 books of different subjects, 3563 reference books, 16 journals and all leading daily newspapers in Hindi and English. Under National Mission on Education Programme students can have online access to more than 90,000 e-books and 6150 e-journals on hppt://nlist.inflibnetac.in /downloads.bhp.
- Digital cataloguing of general section has been done completely. Some rare books have been identified and steps were taken to preserve them.
- The Library uses SOUL software, version 2.0 LE and is partially automated.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.8

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.59	1.31	2.91	0.83	2.38

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.7

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 170

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

These IT facilities are provided to the students as well to the faculty members through various computer labs and e-resource centre.

The IT infrastructure of the college is regularly updated in accordance with the emerging needs. There are above 244 working computers for students, teaching and official purposes.

Purchasing of hardware components and software are done through GEM Portal and by inviting quotations through various vendors. There is a constant attempt to add on more computers and other IT gadgets to the present infrastructure. The college has internet facility having speed of 200mbps through leased line.

The college campus is having a Wi-Fi facility. ICT Data Base Committee keeps record of IT facility and assesses its adequacy and informs accordingly to the concerned departments and the Principal.

The College Website, https://www.gcdharamshala.in is another important IT based interface to provide all key information about the teaching departments, their faculty and learning outcomes, the important college branches, the feedback mechanism, the grievance redressal structure, the admission rules and regulation, the code of conduct and other vital activities. The existing college website is upgraded to include databases and many additional modules.

During recent COVID 19 lockdown, the teachers adapted to virtual teaching and remained connected with their students through different digital mediums to teach them, to solve their queries, to counsel them and to fulfil their learning needs.

Detail of the IT facilities added and nature of updation

Session 2016-17: The College introduced many new editions to its repository of licensed software. Visual Studio Software was purchased for Rs. 2,30,100/- for the Department of MCA and BCA. HP400IPC Desktop was purchased for Rs. 38,850/- for the Department of BBA. Renovation of smart class room in the Department of Commerce was done for Rs. 91,000/-

Session 2017-18: CCTV cameras were installed in the Departments of MBA, MCA, BCA, PGDCA and Chemistry costing Rs. 4,02,658/-. Projector Screen and Printers worth Rs. 1,05,839/- were added at different departments in the college campus. Dell computers worth Rs. 16,19,908 /- were purchased for different labs. Networking of MCA Lab was done for Rs. 39,225/-. Repair work worth Rs. 84,925/- was carried out during the session.

Session 2019-20: More computers, projectors were purchased for the computer labs in the campus worth Rs. 13,83,490/-. More CCTV were added in the college campus worth Rs. 1,07,543. A UPS installation, Keyboard, Mouse & Repair works were carried out in the labs worth Rs. 79,832/-.

Session 2020-21: To keep a check over any untoward occurrence, more CCTV cameras worth Rs. 59,012 were installed in the college campus. More computers were added during the session worth Rs. 2,51,837/- to meet the requirement. Podium worth Rs. 78,392/-, Projector worth Rs. 13,320/- and an UPS worth Rs. 29,939/- were also added during the session.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 25:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
394.485	290.48	260.92	196.87	289.71

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Proper care is given to the maintenance and utilization of infrastructure and equipment so that optimal utilization can be ensured

- **Laboratories**:

The maintenance of all the laboratories of various departments falls under the supervision of lab attendants supervised by a senior lecturer assistant (SLA). The outdated equipment and chemicals are disposed off as per the rules of the District Administration or of Himachal Pradesh University, Shimla. Stock registers are

methodically maintained and checked by the stock verification committee at the end of every financial year. The stock verification committee is constituted by the Principal having members from other departments as well as the laboratory staff of the concerned department. The report is finally verified by the Principal of the College.

- **Library**:

Library committee is constituted by the Principal to discuss various issues concerning library. All new purchased books and journals are entered into library accession registers. Damaged / lost books are written off by following all codal formalities and procedures as per govt. of HP regulations. Annual stock verification of the library resources is duly carried out by the library committee and the report is submitted to the Principal. The librarian is assisted by the supporting staff comprising of an assistant librarian, restorer, a library clerk and cleaner for effective and smooth functioning of the library.

- **Sports**:

A Sports Committee comprising of one faculty member from the department of physical education and three faculty members from other departments holds monthly meetings for maintenance of sports infrastructure. Ground staff is attached with the department of physical education for the proper maintenance and working of tracks and grounds. Latest equipment required for different sports activities is purchased at the beginning of the new session and as and when required .This is done by the purchase committee comprising of senior faculty members of the college. Proper stock register of sports equipment purchased and in use is maintained. Every year facilities are upgraded by adding new equipments. Damaged sports material is auctioned by a properly constituted committee by the principal.

- **Computer Laboratories**:

The college has six computer labs and smart class rooms with Wi-Fi facilities. The teacher in charges of each department takes care of the maintenance and up keep of its infrastructure. A strong firewall has been installed to protect the computer systems from data theft.

- **Class rooms**:

The College has different teaching blocks with well-ventilated and well- maintained classrooms, some of which are ICT enabled. Full time care takers have been appointed to take care of the maintenance of the blocks. In every block at least three to four persons have been deployed for the proper cleanliness and maintenance of the class rooms.A team of efficient workers is responsible for keeping the college premises clean. Besides, different committees and clubs have been constituted for the upkeep and maintenance of

various physical academic facilities. College Advisory Committee, Infrastructure Development and Maintenance Committee and Purchase committee ensure transparency, accountability and fairness in procurement of necessary articles required in the college. Govt. of H.P has also introduced GEM online portal for the purchase of different articles required in the college. Electricity and Water related committees are constituted for the maintenance of electrical and water supply in all the blocks of the college. The college also has a generator for use in emergency situations of electricity failure. Campus Beautification Committee and Eco Club find creative ways to spruce up the campus area.

Canteen

- Adequate & well-furnished Canteen with proper ventilation
- Square Tables with 100 seating capacity
- Different types of food are served including snacks, juices and other beverages.
- The food is prepared and served hygienically.

Other Information

- Rooftop Solar Power Plant
- It is a 55KVA Solar Grid Interactive Power Plant with a unit generation capacity of 57600 per year.
- The College also has multiple Water Purifiers and Water Coolers installed at different points.
- The College has a power generator, serviced annually by the technicians.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 3.59

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
171	159	97	142	432

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.52

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
15	33	33	33	33

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

>   1. **Soft skills**
>   2. **Language and communication skills**
>   3. **Life skills (Yoga, physical fitness, health and hygiene)**
>   4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.93

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
33	38	20	22	30

File Description	Document
Upload any additional information	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 4.34

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 65

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 19.71

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	01	1	2

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
15	5	5	6	7

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 80

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
38	20	11	5	6

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

- GC Dharamshala firmly believes in participative working and student partnership. Students being major stakeholders are given due representation in all academic and administrative bodies/committees of the institution.
- CSCA (College Students Central Association) is constituted annually as per the norms of the HP University.
- This Student Council consists of President, Vice-president, Gen. Sec, Joint Secretary and Class Representatives. For the democratic constitution of this body students are selected from each stream respectively. They are nominated on the basis of merit in university examinations. Students from PG courses and Self-Finance courses like BBA, MBA, BCA, MCA, Biotechnology are also given due representation. Two students each from NCC, NSS, Rover Rangers, Sports, Cultural Club and societies are also nominated in this body.
- The Student Council is officially recognized and felicitated during CSCA Oath Taking ceremony. During the ceremony, all members of the Student Council led by the President and the Vice-President of the council take an oath to serve in the interest of the institution and the society with integrity and devotion.
- These members in CSCA and Advisory committee act as a bridge between the administration and the students. Such platforms bring a positive transformation in their personality and provide an opportunity to the students to share their thoughts and vision in the interest of the institution. They also promote leadership abilities in the youth.
- Regular meetings of CSCA and Advisory Committee are organized for the redressal of grievances of the students.

- Students are given due representations in academic associations of the college. Internal Quality Assurance Cell (IQAC) committee also has one or two student members in its constitution. They participate in decision making and policy formation activities of the IQAC.
- Students also have representation in other administrative committees such as Grievance Redressal Cell and Anti-ragging Committee.
- Students as editors and budding writers in college magazine "BHAGSU" contribute enthusiastically and learn the nuances of writing, editing and publication.
- In hostels also, students perform important role in administration. The Prefects, participate in meetings held for decisions regarding mess, canteen, sanitation and innovative activities. The Hostel and Mess Committee (HMC) also comprises of students responsible for supervising the food and cleanliness.
- Apart from this, GC Dharamshala also hosts events like "Swar Samvad", " TourizmoTrigarth Carnival " to provide platform to the students where events are planned ,organized and managed by them. Such opportunities help in enhancing student leadership qualities, boosting confidence and the holistic growth of their personality.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	2	4	4	4

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Old Students Association is a non-profit making registered Society, bearing the Registration No: **Sr. no. 127/C/HRC/91**. The institution takes immense pride in the fact that many eminent personalities have remained its alumni. The rich library and Prayas Bhawan (housing IQAC Room, Seminar Hall, PGDCA Room etc.) in the college are some of the initiatives taken by the OSA. The OSA promotes a sustained sense of belongingness to the Alma Mater to form a vibrant, global network and forum of alumni, who will, in turn, help to raise the profile of the college . The OSA acts as the connecting link for the students by supporting its evolving needs in the private as well as the government sectors. Their regular feedback and suggestions further strengthen the vision of this old and prestigious institution which came in existence in the British times. The alumni of the college also assist OSA in the planning of the college welfare activities. The Mission of GDC Dharamshala OSA is to motivate and involve the alumni in contributing in the development of infrastructure. To promote best practices in different areas of social life for the benefit of society, OSA envisions a transformative and empowering role for the students. The OSA family is proud of students who are achievers in every field; carrying with them the values imparted by the institution and are making a significant contribution to society. In order to foster a warm relationship, the College maintains regular contact with the alumni and former faculty through social media. Our former faculty and alumni have remained keenly involved in all major college functions as well as unit activities.

The college had been facing a pressing need of having a proper and spacious place for organizing miscellaneous activities and functions. This was the problem faced not only by the institution but also by the various other public departments. The credit goes to the OSA of the institution for considering this issue seriously and envisioning a concrete plan which got materialized with the construction of well equipped and spacious auditorium which has proved an asset for the city of Dharamshala. Being one of the leading and the prestigious institutions of the state, GDC Dharamshala has ever been ahead in taking the initiative of organizing various events at the university level. With the construction of the auditorium, in which OSA has played a pivotal role, organizing such events is no more a problem. The auditorium not only provides aesthetically appealing physical space but also accentuates the charm and glory of every function.

 Another major contribution of the OSA is in sponsoring various student scholarships so that financial difficulties do not become an impediment for such students getting education in GC Dharamshala who are aspirant for higher studies. About Twenty such Awards/ Scholarships are given in various categories by OSA.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:
To Educate and train the students to be efficient and socially responsible
individual and to empower them to fulfill their academic and professional passions. The
vision is to justify motto of the College Asato ma sadgamaya.
Mission:
Our mission is to impart quality education to the students and equip them with the latest
knowledge and skill by maintaining high standards of teaching, chiseling the talents of
students, and instilling in them a sense of civic and social responsibility. The College
provides value based quality education in humanities, science, commerce, professional
courses like BBA, BCA, MCA and PGDCA by focusing on academics, sports, cultural
and extracurricular activities for all round development. The College enables students to
face challenges of life and meet the needs of society. The College is committed to
provide an environment conducive to innovation and team spirit
Governance Plans:
The institution follows all the policies, plans and guidelines issued for the college by the
Himachal Pradesh University, Shimla/ Department of Higher Education of Government
of Himachal Pradesh.
Perspective Plan
IQAC, under the able guidance of the Principal, chalks out the plan of action in the
beginning of every academic year towards achieving the goals of the institution. The
detail of yearly plan is well mentioned in the Prospectus/Handbook of information. The
academic calendar consisting of schedule of working days, examination and vacation,
curricular and co-curricular activities is published in the Prospectus. The college
organizes PTA meetings to discuss and solve the problems of the students and also to

intimate the parents about the performance of their wards. Various personality
development programmes are organized for the overall development of the students. The
infrastructure of the college is regularly maintained and upgraded to make effective
teaching-learning environment. Annual College Magazine 'Bhagsu' serves as a potential
platform through which students share their views, ideas and knowledge. Perspective
plans also include starting more courses to cater to the diverse needs of the students
developing more infrastructures accordingly with latest and modern techniques.
Faculty participation in the decision making bodies of the institution:
The Chief Executive Head is the Principal of the college. Faculty members are delegated
different duties in the constituted committees. The conveners of different committees
work in co-ordination with the other members of the committees. The members of the
non-teaching staff also work at their best for the smooth functioning of the institution.
Administrative Committees:
The college has assigned different administrative responsibilities to the senior and

experienced teachers who execute the work with proficiency. The administrative committees implement and execute the plan of the college.

Academic and Co-Curricular Committees:

Responsibilities of every member of the staff are communicated through the constitution of the different committees. They are also communicated through notices, meetings and circulars clearly defining their role in the implementation of any given assignment as and when required. The members of different committees make sincere efforts to continuously improve the standard of all academic and co-curricular in activities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response:

The college follows the practice of decentralization and participative management in its true sense. The administration is decentralized to ensure the quality of educational provisions. The administrative functions of the institution are mostly carried out in a participatory manner through various committees. The Principal conducts meetings with the Conveners of various committees, College Advisory, IQAC, RUSA Coordinator, CSCA, PTA, and OSA in which discussions are held and decisions are taken with comprehensive consultations. The advisory committee consisting of the seniors and experienced faculty members advises the principal on various important issues from time to time. In addition to the committees that are notified in the prospectus, new committees are formed and notified through office order as and when required. The administrative staff is also entrusted with varied responsibilities. Proposals are also invited from the departments for the necessary development of infrastructure etc. and steps are taken keeping in view the availability of the finances.

Case Study

The practice of decentralization and participatory management is reflected in the effective conduction of exams by the college which has the strength of more than six thousand students. The mid-term exams/house exams are conducted in the College every year by the examination committee of the College. The convener/in-charge of the examination committee calls a meeting of all the faculty members chaired by the Principal of the College. The convenient dates for the exams, completion of syllabus, and the schedule of other activities of the College are taken into account while deciding the schedule of examinations. The members of the faculty inform the examination committee about the percentage of the syllabus completed and the time needed to complete the remaining syllabus before midterm as per HP University guidelines. Thus keeping in view these matters, the tentative exam dates are fixed. It is also ensured that the students get sufficient time for preparation. For the smooth conduction of exams, the teaching and non teaching staff of the college is duly assigned the duties. The answer scripts are then collected

from the examination committee by the respective teachers. After evaluation, the answer scripts are shown to the students to ensure the transparency and satisfaction of the students. After which the award lists are made and submitted to the examination branch. The record of the house exams is kept by the examination committee and the concerned teacher.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response: The College has a perspective plan of development which has been prepared by IQAC after consultation with all the stakeholders. It also includes various components like introduction of new courses and filling up vacant teaching posts on priority basis. As

the old science block was lacking in certain basic amenities, a new Science Block equipped with modern facilities is under construction at the cost of about Rs. 9 Crores. To provide better academic environment to the students, modernization and strengthening of classrooms and laboratories with furniture and latest equipments is carried out. To provide potential career opportunities to the students in the global corporate world, self financing courses had been introduced in the college. Taking a step to fulfill the urgent requirement in terms of infrastructure (e.g. smart class rooms, conference halls, computer labs) new MBA Block and B. Tech Block are to be constructed. A multipurpose hall for MCA department is also under construction. To protect and preserve the historical building of the College, repairs are done from time to time. . The college is situated in the region endowed with sufficient solar radiation. In order to provide a greener environment to the future generations, a step towards environment protection is the installation of the solar panel. An internal committee was constituted in college for assessing the viability of the project. The committee submitted a positive report and the matter was discussed with IQAC. A site survey was conducted and three Solar panels of 25 KVA,15KVA and 15 KVA were proposed and installed on the roof tops of Prayas Bhawan, Library and Arts Block. To provide easy access to the library resources and the library facilities, automation of the library and learning resources is under process. The college campus is also to be fully computerized with Wi-Fi/Internet facility. In order to provide free wi- fi facility to the students, Free Wi-Fi Access Zones, are marked in the campus.

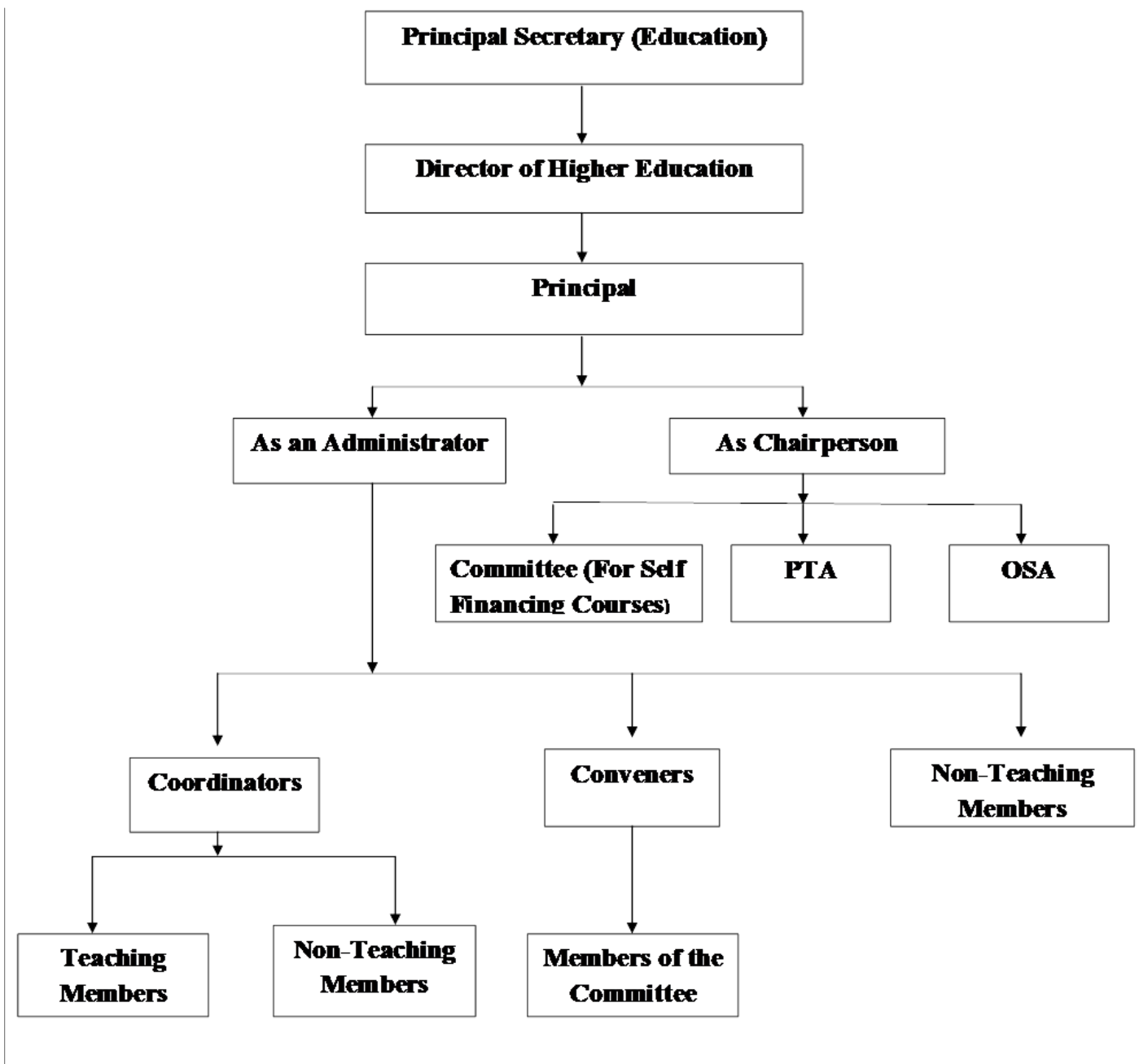| File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Principal is the incharge of the administrative as well as financial matters of the college. Different Committees are there to execute the policies of the Department of Education as per guidelines issued by the Principal Secretary, Education. The Principal acts as chairperson of various committees. College Advisory Council, IQAC, Grievances Redressal Cell for Women, Career Guidance and Placement Cell, Equal Opportunities Cell, Hostel Advisory are among the major committees and cells of the institution. The conveners of the committees hold meetings with their members and forward recommendations which are endorsed by the Principal. The planning and decision making in case of financial matters rests with the Principal as per the rules notified by the Department of Higher Education/ Govt. of Himachal Pradesh.

As the College is governed by HP Govt., the recruitment, promotion and service rules are decided by the Govt. / HPPSC /SSB. The appointment of teachers is done by HP Govt. through H.P.P.S.C. The college is not authorized to recruit teachers on regular basis but some stop gap arrangement is made at institutional level through local PTA and self financing scheme.

ORGANOGRAM

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response:
As the institution is governed by the Govt. of Himachal Pradesh, the welfare schemes available for the government employees in the institution are:
1) All the employees are covered under GIS.
(General Insurance Scheme) and the premiums are deducted from the salary.
2) Encashment of three hundred days Earned Leave is allowed at the time of retirement.
3) TA/DA is given to the employees whenever they go out for the official work.
4) There is full medical reimbursement as per government rates of medical expenses including indoor medical treatment.
5) Govt. employees enjoy benefit of gratuity, commutation of pension and pension benefits.
6) There is provision of maternity/paternity leave as per the government norms.
7) Medical Leave is given to the employees as per the Govt. norms.
8) Faculty members are eligible for study leave of two years.
9) University Guest House facility for Teaching Staff.
10) Various allowances like HRA, CA (Compensatory allowance) and DA are given as per the Centre Govt. /State Govt. notifications.

11) Duty Leave is given to the employees for attending Seminars/Conferences/ Orientation Programmes/ Refresher Courses etc.
12) Free parking facility for two wheelers and cars Teaching and Non Teaching Staff
13) Peace Zone to manage stress and restore mental balance Teaching and Non Teaching Staff.
14) In campus SBI branch facility for Teaching and Non Teaching Staff.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	1

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 8.31

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	17	5	2	3

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response:
The achievements of members of the staff are monitored through Performance Based Appraisal System (PBAS) as per the guidelines of the Govt. of Himachal Pradesh. The self appraisal report is submitted by the staff member in the office and is verified by the Principal of the college for evaluation. The Principal with his remarks forwards the PBAS Performa to the higher authorities. Performance appraisal of non-teaching staff is based upon Annual Confidential Report (ACR). Performance assessment of the non-teaching staff member is based upon evaluation by Office Superintendent and then the Principal evaluates the ACR and forwarded to the higher authorities for further evaluation.
PBAS of the Individual concerned is considered for the career advancement and promotion of the faculty member by the Director of Higher Education and ultimately by the State Govt. On the basis of performance appraisal, incentives are continued and if the same is not satisfactory then the incentives like promotion, award of scales etc. are withheld.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The audit of the funds of the college is done by the government agencies i.e. Accountant General of Himachal Pradesh and the Department of Higher Education. The internal audit is carried out by the local audit department of Government of Himachal Pradesh. The external audit is carried out under the aegis of Accountant General of Himachal Pradesh at the end of every financial year. The last audit was conducted for the period from October, 2005 to December, 2019 by an audit party consisting of Assistant Audit Officer and Sr. Auditor from January8, 2020 to January 14, 2020.

The funds of Self financing Departments, PTA and OSA are audited by the registered Chartered Accountant every year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response: The efficacy of the governance can be assessed easily by the proper mobilization of the funds and the optimum use of them. The institution has an effective and transparent system to make the optimum use of the funds meticulously.
Resource mobilization policy and procedures of the institution The College Auditorium was constructed by OSA (Old Students Association) under government plan in the ratio of 20:80 with a seating capacity of around one thousand. This auditorium also earns revenue for the institution

as it is being rented out to different agencies for organizing academic and cultural functions as per college bye-laws. In addition to that various government functions are also organised in the auditorium as and when required.

Under the Self Financing Schemes, the institution runs various courses like MCA, MBA, PGDCA, B.Tech. , Bio-Tech., BBA, BCA that generate funds for the college. Funds received from the Government like RUSA fund is utilized for construction, up gradation and purchase of equipments. For utilization of funds following are procedural formalities:

i) Requisition is taken by various committees for construction, up gradation and purchase.

ii) Proper estimate is prepared as per the requirement.

iii) Sanctions and quotations are called for and office orders are prepared for the same.

iv) Proper inspection of the works/assignments is conducted.

v) Efforts are made for optimal utilization of the funds.

File Description	Document
Upload any additional information	**View Document**
Paste link for additional information	**View Document**

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Utilization of funds is done in a transparent manner. Various committees ensure that the work is done in a systematic way for the smooth functioning of the college. The college receives funds through fees of the students and PTA (Parents Teachers Association). The funds generated are utilized for the college welfare.

IQAC made significant contribution for institutionalizing quality assurance strategies and processes. All quality assurance strategies were framed and subsequently reviewed by IQAC in its regular meetings. IQAC adopts practices that help in providing quality education to students

through an effective and meaningful teaching learning environment. Under the aegis of the cell all the developmental activities of the college related to teaching, research, inter-institutional collaboration, infrastructure etc. are planned and implemented. Various initiatives have been taken by IQAC during preceding five years. Two such major practices are:

Creating new avenues for students and continuous enrichment of teaching and learning process

? P.G. courses (M.Sc. Chemistry, M.Sc. Geography, M.Com.), B.Tech in Computer and Engineering and Vocational course in B.Voc., Department of Sculpture under Fine Arts were started.

? Counseling of the students to improve their skills by all the departments.

? Feedback from the stakeholders.

? Encouragement towards Research.

? Teachers are encouraged to attend training programmes and pursue higher studies.

? Organizing workshops, seminars, symposium and Conferences on subjects enveloping a broad range of themes/sub themes relevant to modern day education.

? The college has its own website which is regularly updated. All the relevant information related to the students is displayed on the college website.

? CCTV cameras, digital podiums were installed and full internet connectivity is provided for the whole campus.

? High power generator with 65KV has been installed to have the uninterrupted power supply in the campus.

Development of Infrastructure

? Construction of science block was carried out keeping in view the increasing strength of students in science.

? For the maintenance of discipline and security of college, extension of retaining wall, college main gate and main gate in MCA were constructed.

? For the maintenance of hygiene among students washrooms were repaired and constructed in various departments (Bio-Tech, BCA, MBA, and MCA).

? Construction of auditorium with the seating capacity of 1026.

? As per the demand of students additional Computer Lab & Examination Hall were constructed in MCA.

? For the up gradation of Lab, tiling of shelves and gas pipeline fitting was carried out in Chemistry Department.

? Installation of grills in the window from safety point of view in different departments.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The College has a rich culture of institutional functioning through collaborative participation. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college.

Integrated and Well Knit Framework

1. A well established and integrated framework for regularly reviewing its teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals.
2. All the academic activities are planned and managed in the institution with the help of various administrative committees. These committees are constituted for every academic session.
3. The help of PTA and OSA is taken for the welfare of the institution.
4. IQAC regularly encourages supporting staff to participate in the training programs for the upgradation of their skills regarding IT or special training on computer tools.
5. IQAC holds meeting periodically with the members of teaching and non-teaching staff of the college and their valuable suggestions are also considered while taking any decision for further improvements.

Academic Audit

1. The institution undertakes academic audit. The parameters to measure the performance of the faculty in academic activities are annual results and placement record of the students.
2. Students and teachers feedback was taken periodically to evaluate teaching-learning process and methodologies.
3. To ensure holistic development of students, academic curriculum was integrated with various extracurricular activities. The achievements of the students in various academic, cultural and sports activities are recorded officially.

Structures and Methodologies of Operations

1. The syllabus is downloaded from the website at the beginning of every session.
2. Time table is made well in advance before the commencement of class work
3. Necessary measures are taken to implement the timetable to cover the syllabus in the stipulated period.
4. Students are informed about the syllabus, books and the assignments that they have to submit during the accomplishment of their course.
5. Meetings are held with the students by their respective teachers to know the progress of course coverage and the efficacy of teaching learning process.
6. The students who face difficulty in their academics are guided to consult their respective teachers to clear their doubts.
7. The students are motivated to visit the library daily to read other reference books and enhance their knowledge.
8. The syllabus of all the faculty members is reviewed to ensure the uniform coverage of syllabus before the midterm exams as per HP University guidelines.
9. Feedback is collected from the students to improve upon the course content and its delivery mechanism.

Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes

- IQAC encourages innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, educational tours, Workshops, videos etc. in addition to the completion of curriculum

through Assignments, Class Tests, presentations etc.
- Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.
- Internship and employment opportunities are made available to the students by inviting reputed companies to the College through the Placement Cell or the Departments. These add to the learning outcomes of the undergraduate programmes and courses being taught to the students.
- IQAC has ensured that all labs are fully equipped with ICT facilities. In the past five years, after accreditation, there has been infrastructure augmentation with the construction of an auditorium, ongoing construction of a new science block, smart classrooms which are multimedia equipped with projectors and whiteboards as screens.
- Audio-Visual Rooms have been set up to facilitate teachers to record their lectures. Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.
- A new MCA computer lab with the facility of 26 PC's has been established to keep the students abreast with modern techniques.
- The college offers certificate add-on course on Ancient Wisdom and Learning to acquaint the students with the treasure of Vedic wisdom.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response: Achieving long-term and sustainable social change by creating and promoting a safe, holistic academic environment for all the learners, is the prime concern of the institute. For shifting age-old misplaced notions of gender difference in educational goals, the college advocates education for both male and female students. Keeping this in mind, the college takes pride in providing hostel facility to the girl students belonging to the far flung areas, where higher education is not easily accessible. At present ,two girls' hostels:Tribal and General with a capacity of 118 boarders are functioning effectively in the institute. The institution is quite sensitive to the safety and security of the students. Committees such as Discipline and Anti-Ragging committees have been formed to take up complaints against any kind of discrimination. CCTV cameras have also been installed in and around the college campus to monitor the activities of the students. In order to nurture and promote gender sensitivity and career consciousness
among students, a special Counseling Cell for girls has also been formed in the college.The Cell regularly counsels students through interaction. The college also has Equal Opportunity Cell which organizes extension lectures, seminars, visits on the related themes. A Gender Champion is also selected among the girl students to coordinate such programmes. Grievances Redressal Cell has also been formed to register complaints ofharassment and to undertake formal proceedings to resolve them. Display of helpline numbers of various services such as Police Helpline, Women Helpline and Medical Helpline etc. are prominently displayed in various zones of the college for the benefit of the students. Information of important government schemes, events, legislation, and court rulings are disseminated through display boards and college website. The institution provides separate common rooms facility to the girl students keeping in view the safety and security of the girl students. Along with this, girls have also been provided the facility of vending machines and a special committee has been formed to inspect the proper functioning and maintenance of this. A sick room is also established in the college campus for the students. Providing excellent opportunities by channelizing the energy of young girls in constructive activities, enabling them with self defence techniques by inculcating the spirit of adventure and to build up confidence and fortitude, the college is running an exclusive girls wing in NCC. It has opened new vistas for the girls to create a space in defence services also. Special scholarships sponsored not only by the Govt. but also by the OSA of the college are offered to girl students. Different Units /Clubs /Societies organize events like slogan writing, poster making, debates and declamations etc. that reinforce the institution's larger vision and mission to provide empowering
education to young women. Girl students are given age relaxation for admission at UG and PG level as per the government guidelines. They are given due representation in CSCA (College Student Central Association), a student body that plays a significant role in assisting the college administration.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Response: Guidelines of the government issued from time to time regarding all sorts of waste are strictly adhered to.
Solid Waste Management:
Following the Government of India's resolution to ban all single-use plastics, the college administration declared the college campus plastic free. The ban is applicable to all entities. Specified dustbins have been placed in the college campus at different points where solid waste is collected to be properly disposed off later. Department of Botany vermicomposts organic waste to produce a low-cost, environment friendly, alternative to

expensive synthetic fertilizers like NPK. This initiative helps in maintaining the polyhouse plants as well. We have two pits near the polyhouse itself. Collection drives for newspapers and posters have been organized by NSS and Eco Club on regular basis which are auctioned further. Awareness programmes are organized by the NSS/NCC/ ECO Club to raise awareness about plastic waste, food waste etc.

Liquid Waste Management

Adequate liquid waste management is ensured. Chemical Lab Waste is destroyed with utmost care and safety. Proper drainage system is functional in the institution. Various department and student level sensitization programmes are organised from time to time. Proper disposal of sewerage in the septic tanks is ensured.

Biomedical Waste Management

to showcase their talentthrough cultural representation. The students Biomedical waste issegregated and put in different coloured bins. The waste is also disposed of in the pits dug in the institution.Garbage collecting vans of Municipal Corporation regularly visit the college to collect the waste. Vending machines with incinerator are established in the institution for the proper disposal of menstrual waste.

E-waste Management:

A committee is constituted to auction the waste and whatever is left un-auctioned is destroyed through sanitary landfill or incineration method. LED lights are used in some parts of college campus for conservation of energy. Moreover .the Kangra district administration has also started a campaign to tackle the problem of unscientific disposal of electronic waste which causes health and environmental hazards. Under this, Dharamsala has become the first city in Himachal where electronic waste will be collected and disposed of scientifically by experts.

Waste Recycling System

NSS unit is associated with 'Dharamshala Waste Warriors' an organization, that plays a significant role in disposal and recycling of waste.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)	

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)	

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Link for any other relevant information	[View Document](#)	

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:To ensure inclusiveness in the society, education is a key element. Keeping in view this fact, the Govt. College, Dharamshala, being the oldest institute of higher education in the state, nurtures a vision to devise sundry ways to create an inclusive environment for students and staff. The students from different regions of the state, including tribal areas, take admission here at Govt. College, Dharamshala. Also, the students belonging to Tibetan Buddhist Community take admission in the college in good number as McLeod Ganj, the headquarters of 'Tibetan Govt.-in-Exile' in India' and also the abode of His Holiness Dalai Lama, is a prominent town in Dharamshala. Therefore, college has the students from different communities and regions with varied languages and cultures.

Initiatives Taken by the Institution:

Linguistic Diversit`y: The college has the amalgamation of different cultures, ethnicities and dialects as the students hail from far flung regions of the state (Lahaul Spiti, Kinnaur ,Chamba, Upper Shimla etc.) as well as from the other states (Chhattisgarh, Punjab, Haryana, Bihar etc.) thus leading to linguistic diversity. To ensure respect and acceptance for each language the college provides various opportunities to the students which include the literary event sand cultural programmes. The college magazine 'BHAGSU' provides ample opportunity to the students speaking different languages to put forth their ideas through the leaves of magazine. Various literary competitions viz. declamation, debate, poetic recitation etc. are organized in the institution in which students are encouraged to express their views in the language of their own choice.

Cultural Diversity: The College Students Central Association (CSCA) organizes a cultural programme 'Swar Samvad' every year to promote the cultural inclusiveness. In this programme the students belonging to different cultures are encouraged take part in various folk dances like Gadyali Dance, Nepali Dance, Bhangra and Giddha Kalbaliya and Gujrati dance etc. enthusiastically. The

students also participate in Folksong, Classical Music and Light Vocal to symbolize their culture. Another substantial platform is provided to the youth through Tourizmo Trigarth Carnival organized by the Department of Tourism and Travel.

Socio-Economic and Communal Diversity: To promote equity among the students belonging to different socio-economic strata, the financial assistance is provided to them. The SC, ST and OBC students are provided economic help in the form of fee-concession and scholarships sponsored by the Govt. of Himachal Pradesh as well as Old Students Association of the college. Reservation is given to such students in the admissions as per the Govt. guidelines. The Tribal hostel facility is another step taken

by the institution to provide a secure accommodation to the students from tribal areas of the state. To render help to the economically weak students, the books are provided by the teachers to enable them to pursue their goals. The college PTA offers scholarship for the extremely poor students showing academic excellence.

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response: The institution sensitizes the students and the employees to the constitutional obligations by providing an effective, supportive, accessible and holistic learning environment and constantly makes serious endeavors to inculcate the values and consciousness of their rights and duties. Various programs on culture, traditions, ethics and values are organized on regular basis by all the departments/units/clubs/societies. Awareness programmes like Ban on the use of plastic, Cleanliness, Health and Hygiene, Go Green etc. are organized to sensitize the students for burning issues. Eco club of the college regularly organize cleanliness and plantation drives where students take part in such drives assiduously. World Ozone Day celebration by Eco club and World Forest Day celebration by NCC unit of the college is an initiative to spread awareness about environment and preservation of forests. The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like road safety.NSS unit is dedicated to encourage the students to participate in activities related to social service. Blood Donation camps in collaboration with Health officials are organized by NSS/NCC/Red Ribbon Club to inculcate the sense of belongingness and humanity.The members of the staff and students strictly adhere to the prescribed code of conduct.Constitution Day is celebrated on November 26 to inculcate patriotic fervor and to show respect to National Flag and National Anthem.Various activities are organizedduring National Integration Week from 19 November to 25 November by the NSS unitto infuse the sense of responsibility among the students. Voter's Day, World Human Rights Day,SadbhavnaDiwas, Republic Day among other important days are celebratedto sensitize the students about their rights and duties.Various seminars are organized to equip the students with the knowledge, skill and values .Certificate course on Ancient Indian Wisdom that reflects core values is also offered in the institution. Another initiative to make the students responsible citizens of the nation, the institute organizes various events and programmes. They are encouraged to take part inprogrammes at cultural and sports activities not only at College or State level but also at National Level. The college encourages the students to take part in Field visits and historical and study tours to enable them to understand the importance of protecting the cultural heritage of the country.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response: Being an institute of Higher Education, the college emphasizing on inculcating values of universal peace, harmony and humanity as the core values among students. The College celebrates national festivals/ days like Independence Day, Statehood Day and Republic Day to instil patriotic fervor among the students. Cadets of NCC, NSS and Rovers and Rangers of the college participate in the State/National level Republic Day function to celebrate the event. A special function is organised on Independence Day and Republic Day in the college premises in which students participate with great zeal and passion. Along with March past and flag hoisting, a series of cultural programmes is also organized. NCC units of the college also participate in the Police Parade held in Police ground, Dharamshala on these occasions. Kargil Vijay Diwas is observed on July 26 to commemorate the sacrifice made by the Kargil War Heroes. Under 'Swachh Bharat Abhiyan', students and teachers take an oath in response to the Prime Minister's call. Various cleanliness drives are organized by different clubs/ societies/units to mark the occasion of Gandhi Jayanti.Anniversaries of great Indian personalities are celebrated by the college as a mark of honor and respect. The birth anniversary of the first President of India, Dr. S. Radhakrishnan, a great philosopher and educationist, is celebrated every year by the students of

all the departments on Teachers' Day. National Mathematics Day is celebrated in memory of 'The father of Mathematics', Sh. Sriniwas Ramanujan on December 22. To commemorate the lives of the great visionaries, thinkers, freedom fighters (Swami Vivekananda, Mahatama Gandhi, Bhagat Singh etc.) their birth or death anniversaries are celebrated.To venerate Dr. S R Ranganathan, Padma Shree, the founder of library Sciences, Library Day is celebrated on August 12. As the institution believes in the holistic development of the students,International Yoga Day is celebrated to make the youth realize the importance of physical and mental health.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Response: Presentation of Best Practices
Practice No. 1
Title: Student Leadership Development Programme

Objective:To build up the leadership potential in youth by ensuring their participation in Leadership Development Camp and also by providing a platform Tourizmo Trigarth Carnival where plethora of opportunities are provided to develop creative thinking and problem solving skills, organizing skills, adaptability, among others. To hone the leadership skills of the youth, competitions in this carnival are organized and managed exclusively by the students. They are provided ample opportunities to interact and learn from the experiences of many eminent speakers. This practice is initiated with a vision to motivate the students to develop a confident voice to serve the nation regardless of the career they choose. The Context: Student leadership Development Programme is organized keeping in view the holistic development of the students. Ample opportunities are provided to the students to showcase their skills. The programme immensely helps in sharpening the Event Management skills, Organizing Skills, Social Networking, Adaptability and Hospitality among others skills. Keeping in mind the different facets of the personality of the individual, the students are provided a chance to participate in miscellaneous activities catering to their taste and talent. It helps them in overcoming certain inhibitions and instills confidence. To identify the students suitable for a particular event/ competition, screening is conducted prior to the event by the screening committee constituted of the senior students. These opportunities prepare the students to meet the challenges of the future.

The Practice: Student Leadership Development Programme is practised through the programmes like Tourizmo Trigarth Carnival,Leadership Development Camp, and other Social Service Units like NSS , NCC and Rovers and Rangers etc. In Tourizmo Trigarth Carnival, many competitions are organized and

managed by the students on their own. In this mega event which has the tag line "It Starts with Us" not less than twenty competitions are organized. A large number of students participated assiduously in a series of development activities which include Declamation, Debate (Intra college and Online National level) Photography, Balanced and Technical Ride Traditional Dress and Fashion Competition Painting, Rangoli, Mehandi, Card Making, Poster Making, Caption Making, Slogan-Writing, Extempore Speech Competition, Singing (Folk, Solo and Group), Dance(Duet, Solo and Folk), Tourizmo Trigarth Award for the stakeholders of the society. Apart from these, webinar series in which eminent speakers led in depth discussions advocating the importance of leadership, Self-discipline, Career options and Stress Management etc. An online debate competition was organized at the national level. During Pandemics when everything came to a standstill, students continued participating virtually in the carnival. Many unique online competitions like Himachal Cuisine competition, Video Making competitions on Herbal plants and their benefits etc.were the special features. The Social Service Units like NSS, NCC, and Rovers and Rangers conduct activities aim at creating an organized, trained and motivated youth with leadership qualities in all walks of life.

Evidence of success: The success of the carnival can be evaluated by the massive participation of the students who got registered with the quick and the efficient registration process. The number of participants and events kept on increasing since its beginning, thus proving its success*. The challenge of financial constraints was overcome by the sponsors who continued coming ahead for help so that the event could proceed successfully. This event also ignited the spark in the students to seek career opportunities in the field of Tourism.

Year No. of Events No. of Participants
2019-2020 26 106
2020-2021 27 255
2021-2022 30 650

?

Problems Encountered and Resources Required:
As Tourizmo Trigarth Carnival lasts for a long duration, to successfully organize the carnival was one of the biggest challenges that the institution faced. Since the institution has its own financial constraints, paucity of resources was another challenge. To arrange traditional costumes for the students participating in different cultural programmes was also an issue. As the institution has the students from remote and distant places, so to set coordination among different mental levels of students and also to utilize their full potential was the major concern. Setting of such a schedule which ensures a healthy entertainment, is a source of rich information and keeps the audience captivated for long duration without being monotonous was yet another challenging task. There were technical faults like power failure. Safety and security of the girls' students during Student Leadership Development Camp was another issue that was taken into consideration.

Practice No. 2
Title: Cultivating a Compassionate Heart
Objective: In this ultra modern age of cut throat competitions to achieve success, cultivating a compassionate heart is the need of the hour. The institution has a firm faith in the vital role of human values in the development of society. Value Education to students in higher education is fundamental for transformative learning. Seeds of care, compassion and empathy can be sown during these college years. Getting students engaged in community services helps them to grow more sensitive to the need of compassion and also increases their awareness and understanding of social issues.

The Context: Cultivating a Compassionate Heart is initiated keeping in mind the impact of materialism, selfish attitude on the modern society. To preserve the age old traditional values is the feature of this practice as this will help in building a strong and progressive nation. The practice emphasizes on the need to preserve the rich traditional heritage of ancient Indian Education system that urged on the importance of moral values in personality development. With this motive, the students are encouraged and motivated for community service. The faculty members frequently engage them in various extension activities to make them strong, to shoulder social responsibilities and emerge as good human beings. Focusing on younger generation is essential because the complex challenges of the globalized future rests in their hands.

The Practice: Cultivating a Compassionate Heart is practiced through motivating the youth for selfless social service. The faculty members render relentless support and guidance to the students for this. They

try to cultivate compassion and empathy among students by accompanying them on visits to places like school for specially challenged students, old age homes, slum areas and even shelter for stray cattle and dogs. They are taught that even the small gestures like feeding the stray animals with edible kitchen waste, attending to the wounded or injured animals and birds, making judicious use of water, keeping water bowls and seeds for birds etc. can go a long way in transforming their own individual personality and can prove to be a strong foundation for a value based society. NSS Units of the college remain active in community service with the motto 'Not Me But You' and have been the pioneers in the commendable task of restoring and rejuvenating dried up water bodies in and around village Khaniyara. This initiative is highly acclaimed by the government authorities as well. During Pandemic social service units of the college rendered assistance to the administration as 'Corona Warriors'. They also made masks at their homes to be distributed in the slum areas. Another step in this direction has been addressing the need for emotional and physical support for traumatized students. The faculty of Psychology provides counseling services and hold interactive sessions for such students suffering mental health distress.

Evidence of success: The evidence of success can be seen in the change in the attitude of the students towards stakeholders in the society. Students of the Department of Psychology conducted case studies and held counseling sessions with the individuals facing mental health issues, substance abusers (in Prayas Bhawan with the help of Red Cross Society) and the forsaken old people in the old age home, located at Dari. The sudden increase in the old age homes is stigma on the so called modern progressive society. To empathize and provide emotional support to such old people who have been neglected and deserted by their members of the family in the last stage of their life. The students also visit Locomotor Disability Children's Home at Dari in order to teach specially abled children.

Problems Encountered and Resources Required: Some students show unwillingness to assimilate the culture that stands different to their own and to eradicate such deeply rooted prejudices by counseling was a complex task to handle. Some show reluctance to visit the places outside the college campus like slums and old age homes. It was also difficult to manage time after the college hours as some of the students come from distant places. Setting the schedule with the timings of their bus is also one of the considerations.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Post Graduate College, Dharamshala, has the distinction of being one of the oldest and premier institutions of higher learning in the state. Since its inception in 1912, the college is committed to equitable access to educational opportunities. Education plays a key function in determining the role played by the youth in the progress of society. A fair and inclusive system that makes the advantages of education available to all is one of the most powerful levers to make society more equitable. . Equity in education enhances social cohesion and trust. In order to pursue this vision; the college has always tried to create a conducive atmosphere for girl education which is evidential by the fact that 56 percent of the students are girls in the college. To ensure that the financial constraints do not become a hurdle in the way of meritorious students, they are offered many other scholarships besides government sponsored scholarships. . It is worth mentioning that OSA has acted as the backbone of the institution and has played a very prominent role in the growth and development of the college. Around seventeen scholarships are offered by the OSA of the College. Another distinctive feature of the college is the availability of hostel accommodation for girl students from remote tribal areas which facilitates girl

students from far flung, inaccessible, tough snowbound tribal areas like Chamba, Pangi, Teesa, Bharmour, Lahaul Spiti and Kinnaur, making the dream of higher education a possible reality for them and giving strength to their wings to soar high. This helps students build relationships with other students and create equitable learning environments that support social, emotional, and academic growth for all students. The world is undergoing a constant change. One can witness the forward movement in terms of qualitative improvements in every sphere including the field of education and learning. The educational institutions are needed to be oriented in a way to bring the ever needed qualitative improvement. In order to achieve this objective, the institution emphasizes on providing quality education to keep the youth abreast of the changing trends in the global scenario. To achieve this purpose, the college offers a huge range of courses such as BBA, MBA, BTech., Bio Technology, BCA, MCA and even courses like Sculpture, Fine Arts, Travel and Tourism apart from other mainstream courses. The College also runs many units like NCC, NSS, Rovers and Rangers and Red Ribbon Club to engage students in extracurricular activities. They encapsulate gender equity by providing equal opportunities to the girl students in these units. NCC also opens new channels for the girl students to join defense services. They are provided substantial opportunities to come together in different academic as well as sports, cultural and other extracurricular activities organized by various societies and clubs of the college which inculcate the spirit of social discipline, requited work and civic accountability. The Department of Physical Education provides various equal opportunities to the students to participate at state and national/ international level. The college has one of the richest libraries by owning some of the vintage and rare books. Living up-to its motto, the college helps to shape the young minds both academically and socially by focusing on the holistic development of its students who would be an asset to the contemporary society.

File Description	Document
Link for appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

The institution acts as lighthouse for the innocent youth caught in the trap of ignorance vying to create a niche in the modern competitive world. Keeping with its goal of holistic development of all students, the college stands out amidst the plethora of institutions as offering numerous and exceptional opportunities to develop skills catering to their taste and to be responsible citizens to serve the society in a better way. The college is adding to its infrastructural facilities and learning resources and taking new initiatives with the help of the parent Higher Education Department of Government of Himachal Pradesh. Seventy percent of the construction of the new science block has been completed. MBA and B.Tech Block as well as multi-purpose hall of MCA are proposed to be constructed. The college library is in the process of getting automated for the easy access of educational benefits to the students. A number of books have been added to already existing voluminous library to open new vistas and avenues of knowledge for the learners. The institution supports decentralized and participative management with 60 societies/units/cells/clubs for administrative assignments and co-curricular activities for the smooth functioning of the college. The students of this college have set many milestones in different activities. Excellence in academics and sports is one of the prime objectives of the college. Besides bagging top positions in the university exams, the students of the college participated in various sports activities in state, national and international events. The college hosted different inter-college competitions and came out in flying colors becoming champion and bagging overall trophy making the mark in Cross country, Athletics, Kabbadi, Volleyball, Chess etc. The participants of this college also performed commendably in the Youth Festivals securing different positions to their credit in the field of Music (Vocal and Instrumental), Commercial Arts and Painting, Sculpture, One Act Play and other literary activities. Keeping global peace, sustainability, and harmony as the core philosophy and the leadership role given to students at different levels have become the noteworthy mode for ensuring their holistic development.

Concluding Remarks :

The faculty has deep faith in the Raison d'être of teacher to devote their life for the well being of the students and they diligently are engaged in this. The influence of the teacher is not limited only to t he classrooms but is also extended outside in the world. Keeping the vision and mission of the institution at the forefront, the institution is always setting new records and striving to attain the fulfillment of the goal of imparting holistic education to all. The institution is spearheading with the spirit of educational inclusion to all the aspirants of the society. The teachers are committed to conduct teaching learning activities with the purpose of providing the best possible subject knowledge, an exposure and environment to develop critical thinking & analytical skills, deep faith in value system, ethics and discipline and an easy accessibility of education to all sections of the society. The institution is working as the bulwark against ignorance, stress related tribulations by promoting a culture of merit, transparency and service for the society. The college has firm faith in the notion that with the experience and knowledge of the elders and the high quality of teaching and learning skills that stem from the timeless values and ethos, one can dream of transforming the world to a better place to live in.

Lives of great men all remind us

We can make our lives sublime,

And, departing, leave behind us

Footprints on the sands of time;

Footprints, that perhaps another,

Sailing o'er life's solemn main,

A forlorn and shipwrecked brother,

Seeing, shall take heart again.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
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2265	2437	2269	1983	2058 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
2265	2307	2215	1983	2058	
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 991 Answer after DVV Verification: 371 Remark : As per data provided and excluding the work experience of Physical education teachers
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
204	192	130	175	465

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
171	159	97	142	432

Remark : Value as per data provided by HEI

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
204	192	130	175	465

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
15	33	33	33	33

Remark : values as per data provided by HEI

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
58	345	0	343	214

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
720	716	716	614	466

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
719	715	715	614	466

1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
43	43	39	38	36

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
42	42	38	38	36

2.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
79	79	76	80	75

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	74	72