



# **GOVERNMENT COLLEGE DHARAMSHALA**

**Handbook of  
Information  
2024-25**

**BA, BSc & BCom**

**Utkarash Mahavidyalaya**

Himachal Pradesh-176215

**NAAC ACCREDITED GRADE 'B++' (2022)**

Established : 1926

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## *Message - from the Director's Desk*

### **Dear students**

I welcome you in Government College Dharamshala, a centre of excellence in the locality. The Institution has created a name by maintaining a high standard of discipline and performance.

The aim of our institute is to produce outstanding students who will prove their professional competence in their respective discipline. The Institute also lays special emphasis on soft skills, human values and ethics apart from professional and academic excellence.

Every academic year we embark on a journey in pursuit of academic excellence, creative brilliance and all round development of our students. We are a proud team of supportive management, dedicated faculty and curious young learners who together have earned reputation as one of the most trusted institution by the society and parents.

As the curtain rises for academic year 2024-2025, we are ready with plethora of activities to let our students explore, make decisions and get huge success in the future.

### **MY BEST WISHES**



**Prof. Rakesh Pathania**  
Principal cum Director

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# GOVERNMENT COLLEGE, DHARAMSHALA

## AN INTRODUCTION

Government Degree College Dharamshala, nestled at the foothills of lofty Dhauladhars and mountains capped with snow, is one of the oldest institutions of the state and enjoys a magnificent history of achievements.

The foundation stone of the college was laid way back in 1912; in the year 1926, it was elevated to the level of an intermediate college; upgraded to the level of graduation in 1947 and was the first college of the state to introduce Post Graduation in different streams in 1977. The journey of success still continues, as it was accredited 'B' grade in 2003(1<sup>st</sup> cycle), 'A' grade in 2015 (2<sup>nd</sup> cycle) and B<sup>++</sup> in 2022 (3<sup>rd</sup> cycle) by NAAC (National Assessment and Accreditation Council Bengaluru). The evolution and growth of the college has been phenomenal. Apart from the regular streams of Arts, Science and Commerce, the college also offers self-financing courses like BBA, BCA, PGDCA, B.Sc.-Biotech, B.Voc. (RM and H & T) under HPU. Other self finance courses like MBA, MCA and B.Tech (CSE) under HPTU. The college also offers MA in English, M.Sc. in Chemistry, M.Sc. in Geography and M.Com.

The vision and mission of this educational institution has been to impart knowledge, build careers, develop skills and focus on holistic growth and development of each and every student so that they are competent enough to face the challenges of a bigger world.

The College has implemented RUSA-CBCS from 2013 onwards. The college has IGNOU study centre. As Library is an integral part of any educational institution and the library of the college is fully computerized, spacious and largest in the state with a total number of 62,855 books on its shelves. The college library has been "N-Listed" under INFLIBNET whereby students can have on line access to books and journals. The college Library subscribes 25 Magazines, 10 journals and 10 different newspapers in Hindi and English language.

The Career Guidance Cell of the college remains active throughout the session and arranges various counseling lectures for students to make them aware of the vistas open to them in this modern competitive world. The college has three modern Computer Labs with more than 100 computers and students have the privilege to avail internet facility with broad-band connection. A new computer lab has been established in the Arts block with sixty computers. The campus is being made Wi-Fi for which work is in progress. The college has constituted various clubs and societies like Drama Club, Eco Club, Mountaineering and Trekking Club, Yoga and Fitness Club, Disaster Management Club, B-Speak Club, Planning Forum, Cultural Society, Literary Society, Commerce Society, Science Society etc. which provide platform to the students who have the ability and talent for doing something exceptional, extra-ordinary and adventurous. The college has not only excelled in academic activities but has also distinguished itself in sports and cultural activities as well. The sports persons of the college have brought laurels not only at state or national level but also at international level.

The College has separate NCC unit for boys and girls and three units of National Service Scheme (NSS) and one unit of Rovers and Rangers. In order to spread AIDS awareness, the college is running Red-Ribbon Club. The college has three hostels, one for boys and two for girls and these hostels provide accommodation to 50 boys and 100 girls. The Parent-Teacher Association is an integral part of the college and it always comes forward to assist the college administration to take up various developmental activities in the college. Old Student's Association is playing a pivotal role in the growth of the college. Under the UGC scheme, the college offers free of cost Remedial Coaching Classes for the students belonging to SC/ST/OBC and Weaker Section of the society and also for competitive exams like AIEEE, PMT, NDA, CDS, Banking, NET or SLET etc. and the initiative has attracted large number of aspirants from different parts of the state.

**STAFF**  
**FACULTY POSITIONS**

Prof. Rakesh Pathania, Principal

<b>Dept. of Sanskrit</b>	
1	Prof. Swaran Lata Sharma
<b>Dept. of Hindi</b>	
1	Prof. Anjali Sharma
2	Prof. Rishav
3	Dr. Aneesh
<b>Dept. of English</b>	
1	Dr. Naresh Sharma
2	Prof. Harsha Rana
3	Dr. Monika Sharma
4	Prof. Puja Sandal
5	Prof. SS Randhawa
6	Dr. Arti Chandel
7	Dr. Shelly Parul Bhadwal
<b>Dept. of EVS</b>	
1	Dr. Deepika Thakur
<b>Dept. of Economics</b>	
1	Prof. Balak Ram
2	Dr. Neeraj Kaushal
<b>Dept. of Education</b>	
1	Dr. Gourav Mahajan
<b>Dept. of Geography</b>	
1	Dr. Sanjay Pathania
2	Prof.. Ashok Kumar
3	Dr. Rajender Singh
<b>Dept. of History</b>	
1	Prof. Nishesh Kumar
2	Prof. Sonika
<b>Dept. of Political Science</b>	
1	Prof. Ashwani Kumar
2	Prof. Sanjay Kumar
<b>Dept. of Sociology</b>	
1	Prof. Naresh Kumar <sup>(4)</sup>
2	Prof. Ghyan

<b>Dept. of Public Administration</b>	
1	Dr. Ajay Kumar
<b>Dept. of Music (I)</b>	
1	Prof. Sadhana Awasthi
<b>Dept. of Music (V)</b>	
1	Dr. Pallavi Sharma
<b>Physical Education</b>	
1	Dr. Naresh Mankotia
<b>Dept. of Commercial and Fine Art</b>	
1	Prof. Jatinder Singh
2	Prof. Sharmila Sharma
<b>Dept. of JMC</b>	
1	Dr. Dhyan Singh
<b>Dept. of Psychology</b>	
1	Dr. Monika Makkar
2	Prof. Puja Dewan
<b>Dept. of Sculpture</b>	
1	Dr. Mithun Kumar Dutta
<b>Dept. of Tourism and Travel</b>	
1	Dr. Amit Katoch
<b>Dept. of Commerce</b>	
1	Dr. Madan Lal Guleria
2	Dr. Ajay Chaudhary
3	Dr. Parvesh Gill
4	Dr. Sneh Lata
5	Dr. Anjana
6	Dr. Harsh Deepika Datta
<b>Dept. of Botany</b>	
1	Dr. Anjana Kharwal
2	Dr. Ranjit Singh
3	Prof. Sonam
4	Vacant
<b>Dept. of Zoology</b>	
1	Prof. Jyoti Bala
2	Prof. Shabu
3	Dr. Shista Sharma

4	Vacant
<b>Dept. of Chemistry</b>	
1	Dr. Janesh Joshi
2	Prof. Rajnish Dewan
3	Dr. Ritu Bala
4	Dr. Poonam Dhiman
5	Smt. Bhuvneshwari
6	Prof. Sumita
7	Vacant
8	Vacant
<b>Dept. of Physics</b>	
1	Dr. V.S. Vats
2	Dr. Bharat Bhushan
3	Prof. Govind Singh
4	Prof. Sarita
5	Vacant
<b>Dept. of Mathematics</b>	
1	Dr. Balraj Singh
2	Prof. Rajesh Kumar
3	Dr. Ashish Ranjan
4	Dr. Sanjeev Kumar
5	Prof. Sumana Devi
<b>Dept. of Computer Application</b>	
1	Prof. Radhey Shyam
<b>Dept. of Geology</b>	
1	Dr. Laxmi Devi Barsain
2	Prof. Shaifali

## **ADMINISTRATIVE ASSIGNMENTS**

**2024-25**

### **1. COLLEGE ADVISORY COUNCIL**

1. Dr. Sanjay Pathania (Convener)
2. Dr. Janesh Joshi
3. Dr. ML Guleria
4. Sh. Rajnish Dewan
5. Mrs. Anjali Sharma
6. Dr. Ajay Chaudhary
7. Dr. Naresh Sharma
8. Dr. Balraj Singh
9. Dr. Naresh Mankotia
10. Dr. VS Vats
11. Mrs Sadhana Awasthi

### **2. INTERNAL QUALITY ASSURANCE CELL (IQAC) Cum NAAC**

1. Dr. V.S. Vats (Convener)
2. Dr. Bharat Bhushan Barogi
3. Dr Ritu Bala
4. Dr Parvesh Gill
5. Sh. Ashwani Kumar
6. Dr. Ashish Ranjan
7. Dr. Shelly Parul
8. Dr. Laxmi Devi Varsain
9. Sh. Radhey Shyam
10. Dr. Gourav Mahajan
11. Sh.Narian Singh (Supdt Gr.1)

### **3. TIME TABLE COMMITTEE**

1. Dr. Janesh Joshi (Convener)
2. Dr. Madan Lal Guleria
3. Mrs. Anjali Sharma
4. Dr. Naresh Sharma
5. Dr. Balraj Singh Bandral
6. Dr. Anjana Kharwal
7. Sh. Ashok Kumar
8. Dr. Gourav Mahajan

### **4. EXAMINATIONS COMMITTEE**

1. Dr. Ajay Choudhary (Convener)
2. Sh Ashok Kumar
3. Sh. Naresh Kumar
4. Dr. Ranjit Singh
5. Dr. Ashish Ranjan
6. Dr. Arti Chandel
7. Dr. Gourav Mahajan

### **5. SPORTS COUNCIL**

1. Dr Balraj Singh (Chairman)
2. Dr. Naresh Mankotia (Secretary)
3. Dr. V S Vats



4. Sh Naresh Kumar
5. Dr Bharat Bhushan
6. Dr Dhyan Singh
7. Dr Ashish Ranjan
8. Dr Ajay Kumar
9. Dr Mithun Kumar Dutta
10. Sh Govind
11. Dr Harsh Deepika Datta
12. Dr Laxmi Devi Barsain
13. Dr Gourav Mahajan
14. Sh. Nishesh Kumar
15. Sh Radhey Syam
16. Ms Sumita
17. Sh Rishav
18. Ms Shabu

## **6. COLLEGE BURSAR**

Dr. Parvesh Gill

## **7. ICT COMMITTEE**

1. Sh. Rajnish Dewan (Convener)
2. Dr V.S Vats
2. Sh. Ashok Kumar
3. Dr. Bharat Bhushan
4. Dr Poonam Dhiman
5. Dr. Ashish Ranjan
- 6 Mrs Sarita
7. Radhey Shyam

## **8. LIBRARY AFFAIRS COMMITTEE**

1. Mrs. Harsha Rana (Convener)
3. Sh. Naresh Kumar
4. Sh. Ashwani Kumar
5. Dr. Ranjit Thakur
6. Sh. SS Randhawa
7. Dr. Arti Chandel
8. Sh. Sanjay Kumar
9. Mrs. Anjana Dharwal (Librarian)

## **9. REMEDIAL COACHING CLASSES**

1. Dr. Naresh Sharma (Coordinator)
2. Dr. Balraj Singh Bandral
3. Sh. Ashok Kumar
4. Dr. Ritu Bala
4. Dr. Bharat Bhushan
5. Dr. Parvesh Gill
6. Mrs. Puja Dewan
7. Sh. Radhey Shyam

## **10. CENTRE FOR PERSONS WITH SPECIAL NEEDS**

1. Sh Ashwani Kumar (Convener)
2. Sh. Balak Ram
3. Dr. Ajay Kumar
4. Mrs. Sharmila Sharma
5. Dr Mithun Kumar Dutta
6. Dr Laxmi Devi Barsain
7. Sh. Radhey Shyam
8. Ms Shaifali
9. Sh Ghyan Chand

**11. SCHOLARSHIP AND STUDENT AID FUND**

1. Sh. Ashok Kumar (Convener)
2. Sh SS Randhawa (Arts)
3. Dr Anjana (Commerce)
4. Dr. Sanjeev Kumar (Non-Medical)
5. Dr. Ajay Kumar (Arts)
6. Smt Jyoti Bala (Medical)
7. Mrs. Harsh Deepika Datta (Commerce)
8. Mrs. Neeraj Kaushal (Arts)
9. Mrs Sumana Devi (Non Med)

**12. CAREER GUIDANCE COUNSELING & PLACEMENT CELL**

1. Dr. Naresh Sharma (Convener)
2. Dr. V.S.Vats
3. Sh Ashok Kumar
4. Dr. Anjana Rani
5. Dr Arti Chandel
6. DR Laxmi Devi Barsain
7. Dr. Gourav Mahajan
8. Dr. Amit Katoch
9. Sh. Radhey Shyam

**13. INFRASTRUCTURE DEVELOPMENT & MAINTENANCE COMMITTEE**

**a) COLLEGE PROPERTY (INCHARGES)**

1. Dr. Rajnish Dewan (Prayas & MCA Block)
2. Dr. Ajay Choudhary (Commerce & BBA Block)
3. Dr Naresh Sharma (MBA)
4. Dr. Naresh Mankotia (Gym Hall)
5. Mrs. Harsha Rana (Library Block)
6. Sh. Ashok Kumar (Arts Block - Main)
7. Sh, Naresh Kumar (Arts - Lecture Theatre Block)
8. Dr. Bharat Bhushan (Old Block & Old Hall)
9. Dr Ritu Bala (Chemistry & Geology Block)
10. Dr Ranjit Singh (Bio Sciences Block)
11. Sh Jitender Singh (Department of Commercial & Fine Art Block)

**b) ELECTRICITY RELATED**

1. Dr. Bharat Bhushan (Convener Science)
2. Dr. Anjana
3. Dr. Sanjeev Rana
4. Dr Rajinder Singh
5. Sh. Govind Singh
6. Smt Shista Sharma
7. Sh. Nishesh Kumar
8. Sh. Radhey Shyam

**c) HEALTH AND HYGIENE & SANITATION**

**(i) WATER RELATED**

1. Dr. Ranjit Thakur (Convener)
2. Sh. S.S. Randhawa
3. Sh. Rajesh Kumar
4. Dr. Mithun Kumar Dutta
5. Mrs Sonam
6. Dr Amit Katoch
7. Sh. Nishesh Kumar

**(ii) HYGIENE & SANITATION**

1. Dr. Naresh Mankotia (Convener)
2. Sh Jatinder Singh
3. Dr. Monika Sharma
4. Dr Dhyan Singh
5. Mrs. Puja Sandal
6. Sh. Rajesh Kumar
7. Sh Balak Ram
8. Dr Rajinder Singh
9. Smt Shista Sharma
10. Sh Nishesh kUmar

**d) EDUCATIONAL/INDUSTRIAL TOUR/FIELD VISTS**

1. Dr. Balraj Singh
2. Dr. Ajay Choudhary
3. Dr. Anjana Rani
4. Dr. Dhyan Singh
5. Dr. Amit Katoch

**e) HEALTH CARE**

1. Dr. Anjana Kharwal (Convener)
2. Dr Ritu Bala
3. Dr. Poonam Dhiman
4. Sh. Rajesh Kumar
5. Dr Monika Makkar
6. Mrs. Puja Dewan
7. Sh Balak Ram
8. Mrs Sonam
9. Dr Harsh Deepika Datta

**14. BUS PASS COMMITTEE**

The concerned teachers of respected DSC-I course.

**15. CANTEEN COMMITTEE**

1. Dr. Naresh Sharma (Convener)
2. Dr. V.S. Vats
3. Sh. Rajesh Kumar
4. Sh. Jatinder Singh

**16. COORDINATOR SELF FINANCE & B.Voc. COURSES**

- |    |                   |   |                       |
|----|-------------------|---|-----------------------|
| 1. | MBA               | : | Dr. Naresh Sharma     |
| 2. | MCA               | : | Dr. V.S. Vats         |
| 3. | BBA               | : | Dr. Madan Lal Guleria |
| 4. | BCA               | : | Dr. Ranjit Singh      |
| 5. | PGDCA             | : | Dr. Balraj Singh      |
| 6. | B.Sc. Biotech     | : | Dr. Anjana Kharwal    |
| 7. | B.Tech            | : | Sh. Rajnish Dewan     |
| 8. | Finance Secretary | : | Dr. Naresh Mankotia   |
| 9. | B.Voc.            | : | Dr. Ajay Chaudhary    |

17. The concerned teacher of respected DSC-I course will be the TUTOR of students.

**SENIOR TUTORS will be as follows:**

**a) SENIOR TUTORS – SCIENCE FACULTY**

B.Sc I (NM)	Dr. Balraj Singh
B Sc I (Med)	Dr Anjana Kharwal
B.Sc II (NM)	Dr. V.S.Vats
B.Sc II (Med)	Dr. Ranjit Singh
B.Sc III <sup>rd</sup> Year	Dr. Ritu Bala

**b) SENIOR TUTORS – COMMERCE FACULTY**

B.Com	Dr. Madan Lal Guleria
B.VOC.	Dr. Ajay Choudhary

**c) SENIOR TUTORS – ARTS FACULTY**

B.A. III <sup>rd</sup> Year	Mrs. Anjali Sharma
B.A II <sup>nd</sup> Year	Dr. Naresh Sharma
B.A Ist Year	Sh. Ashok Kumar

**18. CSCA ADVISORY COMMITTEE**

1. Dr. Sanjay Pathania (Convener)
2. Dr. Janesh Joshi
3. Dr. Madan Lal Guleria
4. Sh. Rajnish Dewan
5. Mrs. Anjali Sharma
6. Dr. Ajay Chaudhary
7. Dr. Naresh Sharma
8. Dr. Balraj Singh
9. Dr. Naresh Mankotia
10. Dr. VS Vats
11. Mrs Sadhana Awasthi

**19 HOSTEL ADVISORY**

1. Dr. Naresh Sharma (Chief Warden)
2. Dr. Monika Sharma
3. Dr. Sneh Lata (Hostel Warden Girls)
4. Sh. Balak Ram (Hostel Warden Boys)
5. Mrs. Kanika (Hostel Warden)
6. President CSCA

**20 DISCIPLINE COMMITTEE**

- 1 Sh. Ashwani Kumar (Convener)
1. Dr. Ranjit Thakur
2. Sh. S.S. Randhawa
3. Dr. Ajay Kumar
4. Sh Balak Ram
- 6 Sh. Sanjay Kumar
- 7 Sh. Nishesh Kumar
- 8 Dr. Pallavi Sharma
- 9 Ms. Sumita

**21 ANTI RAGGING COMMITTEE**

- |     |                         |            |
|-----|-------------------------|------------|
| 1.  | Dr. Madan Lal Guleria   | 9418156085 |
| 2.  | Sh. Rajnish Dewan       | 9418312900 |
| 3.  | Dr. Ajay Choudhary      | 9418073367 |
| 4.  | Dr. Balraj Singh        | 9418186058 |
| 5.  | Dr. V.S. Vats           | 9418085705 |
| 6.  | Dr. Anjana Kharwal      | 9418187511 |
| 7.  | Dr. Monika Sharma       | 9418455255 |
| 9.  | Sh. Ashwani Kumar       | 8219133470 |
| 8.  | Dr. Ranjit Singh Thakur | 9418017600 |
| 9.  | Sh. S.S. Randhawa       | 9459220643 |
| 10. | Dr. Ajay Kumar          | 8219536750 |
| 11. | Dr. Monika Makkar       | 9418188276 |
| 12. | Dr Amit Katoch          |            |
| 13. | Sh. Nishesh Kumar       | 8219993957 |
| 14. | Sh. Rishav              | 9816828822 |

**22 GRIEVANCES REDRESSAL CELL (EMPLOYEES)**

1. Principal (Chairman)
2. Dr Madan Guleria
3. Sh. Rajnish Dewan
4. Smt Anjali Sharma
5. Dr. Naresh Sharma
6. Dr. Monika Makkar (Staff Secty)
7. Sh. Sanjeev Katoch (Office Supdt.)
8. Sh. Kishan Chand, SLA
9. Mrs. Promila Sharma LA
10. Smt. Suman (Class-IV)

**23 SEXUAL HARASSMENT AT WORK PLACE AND WOMEN CELL**

1. Mrs. Anjali Sharma (Chairperson)
2. Mrs. Sadhana Awasthi
3. Dr. Anjana Kharwal

4. Dr. Monika Sharma
5. Dr. Ritu Bala
6. Mrs. Puja Sandal
7. Dr. Sneh Lata
8. Dr. Monika Makkar
9. Mrs. Puja Dewan
10. Mrs. Sharmila Sharma
11. Dr. Arti Chandel
12. Smt Shista Sharma

**24. GRIEVANCES and SPECIAL COUNSELLING CELL FOR GIRLS**

**Arts students**

1. Dr Monica Makkar
2. Smt Puja Dewan
3. Dr Arti Chandel
4. Dr Neeraj Kaushal
5. Dr Deepika Thakur

**Science Students**

1. Dr Anjana Kharwal
2. Dr Ritu Bala
3. Dr Sarita
4. Dr Bhuvneshwari
5. Smt Sumana Devi

**Commerce Students**

1. Dr Sneh Lata
2. Dr Anjana
3. Dr Harsh Deepika Datta

**25. GRIEVANCES and SPECIAL COUNSELLING CELL FOR Boys**

1. Dr Naresh Sharma
2. Sh Ashok Kumar
3. Sh Naresh Kumar
4. Dr Gourav Mahajan
5. Dr Amit Katoch

**26. SC/ST/OBC & Minority Cell**

1. Dr. Dhyan Singh
2. Sh. Ashwani Kumar
3. Sh. Govind
4. Mrs. Sonam

## CO-CURRICULAR ASSIGNMENTS

### 1. NATIONAL CADET CORE (NCC)

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Dr. Ranjeet Singh (Boys) | 2. Dr. Monika Sharma (Girls) |
|-----------------------------|------------------------------|

### 2. NATIONAL SERVICE SCHEME (NSS)

- |                      |                      |
|----------------------|----------------------|
| 1. Sh. Nishesh Kumar | 2. Prof. Puja Sandal |
|----------------------|----------------------|

### 3. ROVERS & RANGERS

- |                   |                             |
|-------------------|-----------------------------|
| 1. Dr. Ajay Kumar | 2. Mrs. Harsh Deepika Dutta |
|-------------------|-----------------------------|

### 4. EDITORS COLLEGE MAGAZINE

Chief Editor	Smt. Harsha Rana
English Section	Dr. Monika Sharma
Hindi Section	Dr. Gourav Mahajan
Sanskrit Section	Mrs. Swaran Lata Sharma
Pahari Section	Mrs. Puja Dewan
Gadiali Section	Sh. Govind Singh
Science Section	Mrs Sarita
Planning Section	Dr. Parvesh Gill

### 5. CULTURAL ACTIVITIES

1. Mrs. Sadhana Awasthi (Convener)
2. Mrs. Neeraj Kaushal
3. Dr. Sarita
4. Dr. Pallavi Sharma
5. Mrs. Bhuvneshwari

### 6. DANCE

1. Mrs. Anjali Sharma
2. Dr. Monika Sharma
3. Dr. Monika Makkar
4. Mrs. Puja Dewan
5. Mrs. Sonam
6. Dr. Pallavi Sharma
7. Dr. Deepika Thakur
8. Ms, Sumita
9. Sh Aneesh Dhiman

### 7. DRAMA/ONE ACT PLAY/MIME/MONO ACTING

1. Dr. Naresh Sharma (Convener)
2. Dr. Ajay Kumar
3. Dr. Arti Chandel
4. Mrs. Sonam
5. Mrs. Harsh Deepika Datta
6. Dr. Laxmi Devi
7. Sh. Radhey Shyam
8. Ms. Shaifali Chander

### 8. PAINTING/POSTER MAKING/CARTOONING

1. Sh. Jatinder Singh (Convener)
2. Mrs. Sharmila Sharma
3. Dr. Pooja Rajput
4. Dr. Mithun Kumar Dutta
5. Mrs. Sumana Devi
6. Dr. Amit Katoch

9. **RANGOLI/ COLLAGE/CLAY MODELLING**

1. Dr. Mithun Dutta (Convener)
2. Mrs. Sharmila Sharma
3. Dr Harsh Deepika Dutta
4. Dr. Pooja Rajput

10. **QUIZ**

1. Dr. VS Vats (Convener)
2. Sh Ashok Kumar.
3. Sh. Naresh Kumar
4. Sh. Ashwani Kumar
5. Dr Parvesh Gill
5. Sh SS Randhawa
6. Dr. Ashish Ranjan
7. Sh. Balak Ram
8. Sh. Nishesh Kumar
9. Dr. Deepika Thakur

11. **DEBATE/DECLAMATION/ELOCUTION**

1. Dr. Naresh Sharma (Convener)
2. Dr. Shelly Parul Bhadwal
3. Mrs. Puja Dewan
4. Mrs. Jyoti Bala
5. Dr. Gourav Mahajan

12. **WALL MAGAZINE**

1. Sh, Naresh Kumar (Convener)
2. Sh. Jatinder Singh
3. Dr. Dhyan Singh
4. Dr. Mithun Dutta
5. Dr. Monika Makkar
6. Mrs. Sharmila Sharma

13. **CAMPUS BEAUTIFICATION**

1. Dr Monika Makkar (Convener)
2. Mrs Puja Dewan
3. Dr Ajay Kumar
3. Dr Neeraj Kaushal
4. Mrs. Sonam
5. Dr Harsh Deepika Dutta
6. Mrs Deepika Thakur
7. Ms. Shefali Chander
8. Sh. Rishav
9. Ms Shabu



14. **MEDIA COMMITTEE**
1. Dr. Dhyan Singh (Convener)
  2. Dr. Shelly Parul
  3. Dr. Gourav Mahajan
  4. Dr. Amit Katoch

## **SOCIETIES AND CLUBS**

**1. SCIENCE SOCIETY**

1. Dr. Ritu Bala
2. Dr. Poonam Dhiman
3. Dr. Ashish Ranjan
4. Dr. Sanjeev Kumar
5. Smt Jyoti Bala
6. Mrs. Sonam
7. Mrs. sarita
8. Dr Laxmi Devi Barsain
9. Ms. Sumita
10. Two Student Representatives of B.Sc III (Med. & N.Med - Chemistry)

**2. COMMERCE SOCIETY**

1. Dr. Madan Lal Guleria
2. Dr Ajay Chaudhary
3. Dr. Parvesh Gill
4. Dr. Sneha Lata
5. Dr. Anjana Rani
6. Dr. Harsh Deepika Datta
7. Student Representative of B.Com III

**3. GEOGRAPHY SOCIETY**

1. Dr. Sanjay Pathania
2. Sh. Ashok Kumar
3. Dr. Rajender Singh
4. Student Representative of B.A III (Geography )

**4. HISTORY ART and CULTURE SOCIETY**

1. Dr. Naresh Kumar
2. Dr. Monika Makkar
3. Smt Sharmila Sharma
4. Ajay Kumar
5. Sh. Nishesh Kumar
6. Sh Rishav
7. Dr Aneesh Dhiman
8. Mrs Sonika
9. Student Representative of B.A III (History)

**5. RAMAN SOCIETY**

1. Dr. V.S.Vats
2. Dr. Bharat Bhushan
3. Ms. Sarita
4. Sh. Govind Singh
5. Student Representative of B.Sc III (Physics)

**6. TAGORE LITERARY COMMITTEE**

1. Mrs. Puja Sandal (Convener)
2. Sh SS Randhawa
3. Dr. Shelly Parul Bhadwal
4. Dr. Arti Chandel
5. Dr. Gourav Mahajan
6. Mrs. Swaran Lata Sharma
7. Sh. Rishav
8. Dr Aneesh

**7. DISASTER MANAGEMENT CLUB**

1. Sh. Ashok Kumar
2. Dr. Monika Sharma
3. Mrs. Bhavna
4. Dr. Ranjeet Thakur
5. Sh. SS Randhawa
6. Dr Ajay Kumar
7. Mrs. Neeraj Kaushal
8. Mrs. Harsh Deepika Datta
9. Mrs. Bhuvneshwari

**8. IT CLUB**

1. Sh. Rajnish Dewan (Convener)
2. Dr V.S Vats
2. Sh. Ashok Kumar
3. Dr. Bharat Bhushan
4. Dr Poonam Dhiman
5. Dr. Ashish Ranjan
- 6 Mrs Sarita
7. Radhey Shyam

**9. TOURISM AND TRAVEL SOCIETY**

1. Dr. Amit Katoch

**10. PAINTING AND FINE ARTS CLUB**

1. Sh. Jatinder Singh
2. Sh. Sharmila Sharma
3. Dr. Mithun Kumar Dutta

**11. RED RIBBON CLUB**

1. Dr. Ritu Bala
3. Mrs. Neeraj Kaushal

4. Mrs. Jyoti Bala
5. Dr. Pallavi Sharma
6. Smt Bhuvneshwari
6. Ms. Sumita

**12. ECO CLUB**

1. Dr. Anjana Kharwal
3. Dr. Monika Sharma
4. Mrs Puja Sandal
5. Dr Ajay Kumar
6. Dr Harsh Deepika Datta
7. Sh. Nishesh Kumar
8. Dr. Deepika Thakur
9. Smt Bhuvneshwari
10. Ms Shabu

**13. MOUNTAINEERING/HIKING/TREKKING CLUB**

1. Dr. Balraj Singh
2. Sh. Naresh Kumar
3. Sh. Sanjay Kumar
4. Sh. Govind Singh
5. Sh Nishesh Kumar
5. Dr. Amit Katoch

**14. YOGA AND FITNESS CLUB**

1. Dr Madan Guleria
2. Sh. Sanjay Kumar
3. Mrs. Harsh Deepika Datta
4. Mrs. Sumana Devi
5. Ms. Shaifali Chander
6. Mrs. Deepika Thakur
7. Ms Sumita

**15 Media Literacy Club**

1. Dr Dhyan Singh (Convener)
2. Dr Shelly Parul
3. Prof Radhey Shyam

## RULES OF ADMISSION

1. Admission will be strictly on fulfillment of eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by documentary evidence. (Upload Affidavit on a plain paper)
3. Failed or Compartment candidates from other colleges will not be admitted.
4. Application form must be filled properly, complete in all respects and submitted along with the following documents:
  - (a) Copy of Character Certificate from the last attended institution. In case of gap, Affidavit from Tehsildar on a plain paper for gap year must be uploaded and character certificate should be issued either by village Pradhan or Gazetted Officer. The validity of Character Certificate is six months only.
  - (b) Copy of detailed marks card of the previous examination last attended.
  - (c) Copy of Matriculation Examination/Date of Birth certificate.
  - (d) Copy of SC/ST/EWS/PWD, Sports and Cultural Activities certificate.
  - (e) **Himachali Girl students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves of fee-concession. (Tuition Fee only)**
  - (f) Candidates coming from School of Education Boards/ Universities other than HP Board of School Education/HPU Shimla must produce migration certificate in original at the time of university registration.
5. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
7. Admission of a student is liable to be cancelled if he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
8. Notwithstanding eligibility for admission, the Principal can refuse admission if the conduct of a student has not been upto the mark during past years.
9. The Principal reserves the right to disallow or cancel any admission.
10. Rules for admission are subject to change as per the HPU notifications from time to time.
11. Initially, all admissions will be provisional (i.e., subject to the approval of HP University).

## RULES OF MIGRATION

1. A student can migrate from one college to another only after completing year 1, within 10 days of starting of next year in accordance with the rules laid down by the HP University. However, students migrating from other colleges must obtain the approval of the concerned Admission Committee.
2. Students who migrate either from this college to any other or vice-versa must ensure that college name is changed on university online Rolls with the RUSA co-coordinator and concerned clerk.
3. Inter-Institutional migration (i.e., from one college to another as well as from a college to ICDEOL and vice-versa) of students will be allowed when no-objection is obtained from both the relieving and receiving institutions, duly signed by both the Principals/Director to ascertain that the DSC1/DSC2 subjects being studied by the students are available in the receiving institution. The credits and grades earned will be carried over.

## ELIGIBILITY FOR ADMISSION

- a) A pass in the Senior Secondary (+2) Examination (Academic Stream), conducted by the H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.
- i) Provided that the candidates who have passed the qualifying examination with science stream shall be given admission to B.Sc. programme.
  - ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given admission to B.Com. programme.
  - iii) For Music, Physical Education and Fine Arts, preference will be given to students who have either studied the subjects at +2 level or who have an aptitude for it.
  - iv) The Student who wants to take Mathematics as core/minor subject, must have read Mathematics at 10+2 level.
  - v) An applicant must not be more than 23 years (25 years for girls) of age as on 01-07-2024 and must not have been born earlier to 01.07.2001 (for boys) and 01.07.1999 (for girls). However in age of overage candidates, the Vice-Chancellor may allow age relaxation upto six months. In case of Scheduled Caste / Scheduled Tribe, student's relaxation upto three years is allowed as per rules.
- b) An applicant failing in all subjects or having a compartment in 10 + 2 will not be admitted.
- c) The admissions will be on the basis of merit, as the seats are limited in all faculties.
- d) The reservation of seats will be according to the HP University "120 points" roster given ahead.

## COURSE EVALUATION (EVALUATION OF THE STUDENTS)

All courses involve an evaluation system of students that has the following two components

- (I) Continuous Comprehensive Evaluation (CCE) accounting for 30% of the final grade that a student gets in a course
- (ii) End-Term Examination (ETE) - accounting for the remaining 70% of the final grade that a student gets in a course.

**(I) Continuous Comprehensive Evaluation (CCE):** This would have the two components:

(a) **Classroom Attendance** - Each student will have to attend a minimum of 75% lectures / practicals. A student having less than 75% attendance will not be allowed to appear in End Semester Examination.

- Provided that those having 74% and 65% attendance will apply for exemption in the prescribed form accompanied by clear reason(s) for absence
- Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports, etc.) to the extent of 25%

Those having greater than 75% attendance will be awarded CCE marks as follows:

> 75% but < 80%	1 mark
> 80% but < 85%	2 marks
> 85% but < 90%	3 marks
> 90% but < 95%	4 marks
> 95% but < 100%	5 marks

(b) **Mid Term Tests** - There will be one mid-term test to be conducted approximately when 2/3 of the syllabus has been covered. The midterm test will be of 15 marks.

(c) **Seminar /Assignment** - The remaining 10 marks of the CCA will be awarded on the basis of Seminar/assignment.

**(II) End-Term Examination (ETE)**

The remaining 70% of the final grade of the student in a course will be on the basis of an End -Term Examination (ETE) that will be for three hour duration and will be covering the whole syllabus of the course.

For practical subjects 50 marks for theory and 20 marks for practicals out of 100.

**Note:** A student will have to pass both components (i.e. CCA & ETE) separately to become eligible to be declared successful in a course.

*For Practical subject = 50 Theory + 20 marks practicals + 30 marks CCA  
For Non-Practical subjects = 70 Theory + 30 CCA*

**INSTRUCTIONAL TEMPLATE FOR FACILITATING IMPLEMENTATION  
OF CHOICE BASED CREDIT SYSTEM (CBCS) ANNUAL PATTERN UG COURSES**

**Scheme for Choice Based Credit System in B.A./B.Com/B.Sc.**

<b>Year</b>	<b>Core Course</b>	<b>Ability Enhancement Course (AEC) 2 Papers</b>	<b>Skill Enhancement Course (SEC) (4 Papers)</b>	<b>Discipline Specific Elective Courses (DSE) (4 Papers)</b>	<b>General Elective</b>
1 <sup>st</sup>	ENG-1= 6 Credits SKT/HINDI-2= 6 Credits DSC-1A= 6 Credits DSC-1B= 6 Credits DSC-2A= 6 Credits DSC-2B= 6 Credits 36 Credits  <b>Total Credits in 1<sup>st</sup> Year = 44</b>	Environment Science = 4 Credits  Hindi/ENG/SKT (One out of Three = 4 Credits)  <b>8 Credits</b>	NIL	NIL	NIL
2 <sup>nd</sup>	ENG-2= 6 Credits SKT/HINDI-2= 6 Credits DSC-1C= 6 Credits DSC-1D= 6 Credits DSC-2C= 6 Credits DSC-2D= 6 Credits 36 Credits  <b>Total Credits in 2<sup>nd</sup> Year = 44</b>	NIL	SEC-1=4 Credits SEC-2=4 Credits  <b>8 Credits</b>	NIL	NIL
3 <sup>rd</sup>	NIL	NIL	SEC-1=4 Credits SEC-2=4 Credits  <b>8 Credits</b>	DSE-1A=6 Credits DSE-1B=6 Credits DSE-2A=6 Credits DSE-2B=6 Credits  <b>24 Credits</b>	GE-1=6 GE-2=6  <b>12 Credits</b>
<b>Total Credits in Degree Course B.A./B.Com = 44x3=132 Credits</b>					

132 Credits is the mandatory requirement of RUSA and UGC for passing B.A./B.Com/AECC for B.A./B.Sc./B.Com. English

**Note :** Credits Split of Theory and Practical

Subjects Theory = 5      Theory = 4

Tutorial = 1              Practical=2

**DEFINITION OF TERMINOLOGY**

**Core Courses :** These are of two types

- a. Compulsory core courses such as English/Hindi/Sanskrit (any one)
- b. Discipline specific courses: These are related to discipline such as English, Hindi, History etc. and Physics, Chemistry, Math, Botany, Geology, Zoology and Commerce related subjects in B.Com.

1. Ability Enhancement Course (AEC): These are of two types: EVS & English Communication/Hindi/Sanskrit Communication.

## COMBINATIONS OF BA

SN	Core/DSC-1	Core/DSC-2	Compulsory subjects BA 1st Year	
1	Commercial Arts	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
2	Commercial Arts	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
3	Commercial Arts	Tourism & Travel	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
4	Economics	English	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
5	Economics	Geography	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
6	Economics	Mathematics	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
7	Economics	Public Administration	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
8	Economics	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
9	Education	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
10	Education	Pol. Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
11	Education	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
12	English	Geography	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
13	English	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
14	English	Journalism & Mass Communication	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
15	English	Psychology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
16	Geography	English	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
17	Geography	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
18	Geography	Pol. Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
19	Geography	Sanskrit	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
20	Hindi	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS



21	Hindi	Pol. Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
22	Hindi	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
23	History	Pol. Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
24	History	Public Administration	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
25	History	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
26	Journalism & Mass Communication	English	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
27	Journalism & Mass Communication	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
28	Journalism & Mass Communication	Tourism & Travel	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
29	Music Instrumental	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
30	Music Instrumental	Political Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
31	Music Instrumental	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
32	Music Vocal	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
33	Music Vocal	Political Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
34	Music Vocal	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
35	Painting	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
36	Painting	Tourism & Travel	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
37	Physical Education	Public Administration	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
38	Physical Education	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
39	Pol. Science	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
40	Pol. Science	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
41	Pol. Science	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS

42	Psychology	English	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
43	Psychology	Journalism & Mass Communication	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
44	Psychology	Public Administration	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
45	Public Administration	Geography	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
46	Public Administration	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
47	Public Administration	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
48	Sanskrit	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
49	Sanskrit	Pol. Science	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
50	Sanskrit	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
51	Sculpture	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
52	Sculpture	Sociology	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
53	Sculpture	Tourism & Travel	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
54	Sociology	Hindi	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
55	Sociology	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
56	Sociology	Public Administration	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
57	Tourism & Travel	Economics	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
58	Tourism & Travel	Geography	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS
59	Tourism & Travel	History	Compulsory English-ENG CE101, Compulsory, Hindi-Hindi 101, Writing Skills-ENG AECC 104	EVS

### COMBINATIONS OF B.SC.

SN	Core/DSC-1	Core/DSC-2	Core/DSC-3	Compulsory Subjects B.Sc. 1 <sup>st</sup> Year
1	Physics	Mathematics	Chemistry	Writing Skills - ENG AECC 104
2	Physics	Mathematics	Computer Science	Writing Skills - ENG AECC 104
3	Chemistry	Physics	Maths	Writing Skills - ENG AECC 104
4	Chemistry	Botany	Zoology	Writing Skills - ENG AECC 104
5	Botany	Zoology	Chemistry	Writing Skills - ENG AECC 104
6	Zoology	Botany	Chemistry	Writing Skills - ENG AECC 104
7	Mathematics	Physics	Chemistry	Writing Skills - ENG AECC 104
8	Mathematics	Physics	Computer Science	Writing Skills - ENG AECC 104
9	Geology	Chemistry	Zoology	Writing Skills - ENG AECC 104
10	Geology	Chemistry	Geography	Writing Skills - ENG AECC 104
11	Geology	Chemistry	Physics	Writing Skills - ENG AECC 104

### COMBINATIONS OF B.COM.

SN	DSC Courses	Compulsory Subjects
1	Financial Accounting, Business Law, Business Organization and Management & Business Mathematics and Statistics	Compulsory English-ENG CE101, Compulsory Hindi- Hindi 101, Writing Skills - ENG AECC 104
		<b>EVS</b>

**IMPORTANT NOTE:** Any changes in the rules and regulations framed by Govt./University will be notified separately and it is mandatory for the college and its students to abide by the rules and regulations then framed.

## PROCEDURE OF ADMISSION

1. Admission for the session 2024-25 will be through online mode only.
2. A student will fill single form in which three preferences must be given along with codes.
3. The duly filled form will be processed and scrutinized by the relevant admission committee and will be kept by the committee for preparing merit list.
4. The merit list will be displayed on the college website and student will have to deposit the requisite fee and funds on the stipulated date, failing which their seat will be allotted to the next candidate in the merit list.
5. At the time of fee deposit, the student will be issued receipt for fee, PTA fund and College Roll No. on production of the fee receipt and a passport size photograph the identity card will be issued from the library.

***NOTE: Students are advised to fill the main core subjects with precautions, as the core subject once allotted cannot be changed.***

- (i) Admission to I<sup>st</sup> Year is restricted to the availability of seats in the concerned major / core subject i.e., the admission will be strictly on merit and roster as per the H.P.U.
- (ii) The students have to fill up the other subjects according to the list of combinations for the respective streams i.e., Arts / Science / Commerce and B.Voc.
- (iii) Criterion for admission will be marks obtained in 10+2 examination. However, if the last two/more students have same marks in 10+2, then student having more marks in 10th will be given preference and if they have same marks in 10th then date of birth will be criteria.
- (iv) For “Sports/Cultural Quota” admissions, the applicant should be “State Level Medalist & above.”
- (v) ***The name of a student will be struck off from the rolls of the college if he/she remains absent without leave continuously for five days in any class/subject (Theory/Practical).***

In case the name of a candidate is struck off, the re-admission is permissible within 1<sup>st</sup> seven days with first re-admission fee of Rs. 100/- on a prescribed proforma. If the candidate fails to seek re-admission within first seven days then he/she should seek re-admission up to 12 days, on payment of Rs. 200 as second readmission fee on the personal presence of parent/guardian. After 12 days from the date of his/her name is struck off, there shall be no re-admission in any case.

**(A) HPTU (MBA, MCA, B.Tech [CSE])**

HPU (BBA, BCA, B.Sc. Bio-technology and PGDCA Courses): The college also runs seven self-financing courses i.e. Master of Business Administration (MBA), Master of Computer Application (MCA), Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA), B.Tech

(CSE), PGDCA and B.Sc. Bio-Technology, for which separate prospectus is available.

- NOTE:**
- I** One seat is reserved for Kashmiri Migrant over and above the normal seats of admission in the above courses as per the notification circulated by H.P. Govt. in this regard.
  - II** In PG Courses 1 additional seat is allotted to single girl child (Student must produce documentary evidence to avail the benefit.)

### **FEES/FUNDS/FINES**

1. Every student must pay his/her dues on the dates notified from time to time.
2. Every student will have to procure No Dues Certificate from the Library, Hostel, NCC, NSS, Sports, College Canteen, Fee Clerk etc. if he/she wants to leave the college.
3. The Principal can expel a student from the College / Hostel if he / she is found guilty of misconduct / indiscipline / ragging.
4. The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
5. The fine for absence has to be paid along with dues, while fine imposed otherwise have to be deposited by the date announced in the college office / fee counter.
6. Contribution towards PTA funds Rs. 400/- per student (to be paid at the time of admission).
7. No tuition fee is charged from the Bonafide Himachali girls students, subject to production of H.P. Bonafide Certificate at the time of admission.
8. Students having more than 40% disability are exempted from tuition fee.

## DETAILS OF FEE STRUCTURE (1<sup>ST</sup> YEAR)

SN	Fee Head	Fee in Rs.
1	Admission Fee	25
2	Tution Fee	600
3	Univ. Dev. Fee (Gen. , IRDP/BPL)	250 / 100
4	Univ. Sports Fee	15
5	Univ. Holiday Home Fee	1
6	Univ. Youth welfare Fee	15
7	Lib Security (Refundable)	100
8	House Examination Fund	80
9	Medical Fund	6
10	Campus Dev. & Beautification Fund	10
11	Book Replacement Fund	25
12	Furniture Repair/Replacement Fund	10
13	I-Card	10
14	Magazine Fund	50
15	NCC Fund	10
16	Student Aid Fund	2
17	Cultural Activity Fund	20
18	Computer& Internet facility	20
19	AF	300
20	Sports Fund	240
21	Practical Subject Fund	
	Chemistry, Physics, Botany, Zoology, Geology	240 each
	Geography, Psychology, Commercial Art, Painting, Sculpture & Music & Computer Practical	180 each
22	Building Fund	120
23	Rover-Rangers Fund	60
24	PTA	400

**Note:**

- Continuation Fee for 2 & 3rd years           **Rs. 10**
- Less Univ. dev. Fee for 2 & 3rd years           **Rs. 250**
- Library security for 2 & 3rd years               **0**

**(FIR is to be lodged, if Identity Card is lost Duplicate Identity Card fee is Rs. 20/-)**

**FINE:**

- a) Absence for a period Re. 1/-
- b) Absence for a practical: Rs. 3/-
- c) Absence in tutorial group/class test Rs.2/-per day per test.
- d) Absence in tutorial group/class test Rs. 2/- per day per test
- e) Delay in returning library books: Rs. 1/-day per book

**Note:**

- 1. The fee structure is subject to changes as notified by the University from time to time
- 2. Concession in fee is allowed as per the rules applicable

**LEAVE RULES**

**(a) GENERAL LEAVE RULES (Latest Certificate to be submitted)**

- 1. Students can proceed on leave with prior permission. For this, they should fill in the leave forms to be supplied to the students @ Rs. 5/- per booklet at the time of admission. **DO NOT DETACH THE LEAVES AND COUNTERFOILS SHOULD BE KEPT BY THE STUDENT.**
- 2. A tutor can recommend leave upto 6 days; for longer duration i.e., upto 10 days, a student must get the application signed by the Senior Tutor and Principal.
- 3. Leave during House Examination/Class Test will be sanctioned only by the Principal on the recommendation of the Senior Tutor duly signed by controller of examination.
- 4. Leave for sickness must be accompanied by a medical certificate.

**(b) DUTY LEAVE RULES**

Participation by the students in Sports/Cultural/NSS/NCC/Co-Curricular activities. Inter College/ University Competitions shall be considered as duty leave for the period of respective competition (s) Duty Leave, however, shall only be allowed if recommended by the concerned activity incharge, prior proceeding to the event.

## SCHOLARSHIPS AND AWARDS

The College offers various scholarships and awards to the students regulated by the detailed rules available in the college office. Application for these scholarships/awards should be submitted in the College office after the recommendation of the concerned tutor. The application for any of the scholarships will be accepted only if the candidate attaches copy of Aadhar Card and photocopy of the bank a/c passbook with IFSC Code. The college offers following Scholarships/awards:

1. Government of India Scheduled Caste / Tribe / OBC Scheme.
2. IRDP Scholarship Scheme.
3. Scholarship to the children of Armed Forces Personnel killed/disabled during different wars.
4. Maharishi Balmiki Chatravriti Yojna-to the girls belonging to Balmiki families.
5. INBA Scholarship for NCC Students.
6. Scholarship belonging to Minority Communities (Muslims/Christians/Sikhs/Buddhists/Parsis)
7. Kalpana Chawla Scholarship for go brilliant girl students of H.P. Board merit.
8. Molana Azad Scholarship for Girl Students.
9. Scholarship for students with disabilities: Dr. Ambedkar Post Graduate Scholarship Scheme for the economical backward class.
10. Post Graduate Indira Gandhi Scholarship for only Single Girl Child.
11. INSPIRE Scholarship - for Science students.

**Note: The students will have to apply online for above mentioned scholarships.**

12. Old Students Association Scholarship/Awards:
  - a) Pandit Gomti Parshad Gold Medal for Academic Excellence.
  - b) Mian Raj Singh Memorial Award for Outstanding Sports person.
  - c) Onkar Rashmi Srijan Puraskar for Excellence in Cultural Activities.
  - d) Sh. J.N. Sharma Memorial Award of Academic Excellence - For B.Com. II Topper.
  - e) Sh. Amrit Lal Puri Memorial Award.
  - g) OSA Award of Academic Excellence.
  - h) Sh. B.C. Katoch Memorial Award for Excellence in Tourism & Travels. Studies.
  - (i) Sh. Paras Ram Award of Academic Excellence - for Topper Students of 1st Year of B.A., B.Sc., B.Com., BBA & BCA.
  - (j) Smt. Harbansi Bholi Memorial Award to the topper of B.A. II in Psychology in H.P.U. Exam.
  - (k) Pancham Chand Katoch Memorial award.
  - (l) K.D. Vasudeva award.
  - (m) Award for promising excellence.
  - (n) Smt. Padma Singh award.
  - (o) Sh. Shiv Dev Singh award.
  - (p) Award for Professional Excellence
  - (q) Academic Excellence Award for Science.
  - (r) Bhawna Memorial Scholarship for Poverty cum brilliance.
13. PTA Scholarship for poorest of the Poor Students (Based on academic excellence)



## **NATIONAL MISSION ON EDUCATION PROGRAMME (NMEP)**

NMEP is an ambitious project of Ministry of Human Resource Development (MHRD), Govt. of India. Under this mission Govt. College, Dharamshala has been equipped with Eleven broadband internet connections in different departments and college library with the objective to provide quality multimedia education content based on UGC's model curricula absolutely free.

### **LIBRARY**

- (a) The College Library is one of the biggest in the state which is fully computerized and "N-List". The library has approximately 62855 books on various subjects, fourteen journals, thirty five magazines and all leading dailies. Under National Mission Education Programme students can have on line access to more than 51,000 e-books and 2100 e-journals on: <http://nlist.inflibnet.ac.in/downloads.php>
- (b) The library has different sections for text-books and reference books. Books are also issued for the whole session to the needy poor students on recommendation of the tutor.
- (c) Ordinarily two books are issued at a time for 7 days and the Librarian has right to recall the books.
- (d) Reference books are not issued.
- (e) In case of loss of a book, the student will have to either replace the book or pay fine in addition to the market price of the book(s).

### **HOSTELS**

The college provides hostel facilities to 60 Boys & 100 Girls & the seats are allotted strictly on merit. The accommodation in tribal hostel is given to tribal students.

**NOTE: Rules regarding admission to the Hostel and other information will be provided with Hostel Admission Hand Book of Information available in the College Office.**

### **ANNUAL PRIZE DISTRIBUTION FUNCTION**

Annual Prize Distribution Function is held in the third or fourth week of April. Prizes are awarded to those students who show excellence in the fields of Academics, Sports, Cultural, NCC, NSS and other activities. The rules for the award of prizes will be notified later on.

### **STUDENT PARTICIPATION - NCC/NSS/ROVERS & RANGERS**

- (a) **NCC:** The college has two NCC wings separately for boys and girls and recruitment is done by selection. If the NCC Cadets choose to appear for certificate examination, they will have to ensure 80% attendance in the training programme and the Camps. The Cadet who qualifies 'C' Certificate in NCC in 'A' and 'B' grade during his/her stay in the college can directly be called for SSB interview without qualifying UPSC exams, to be an officer in Army. Every student must seek written permission from the concerned subject teachers before going to attend any out-door activity.
- (b) **NSS:** NSS is also available in the college and the enrolment is by selection. There are three units of NSS in the college.
- (c) **ROVERS & RANGERS:** Rovers & Rangers have also been introduced in the college.

**NOTE: The students can opt for either NCC or NSS or Rovers and Rangers.**

## **RED RIBBON CLUB**

In order to raise awareness level regarding the dreaded AIDS disease the college has Red Ribbon Club. The Red Ribbon Club is a voluntary on-campus intervention programme for students to address the knowledge, attitude and behaviour in the interrelated areas of voluntary blood donation, HIV and AIDS.

## **COLLEGE MAGAZINE - BHAGSU**

The College magazine “Bhagsu” is published every year to give expression to the creative talent of our students. The magazine has seven sections, each section is edited by a member of the staff and assisted by student editor.

## **COUNSELLING & CAREER GUIDANCE**

Keeping in mind the career of the students, the college runs a Career Guidance and Campus placement cell. The students are made aware of various competitive examinations. Various companies of repute also visit the College campus and offer placement to the deserving candidates.

## **REMEDIAL COACHING CLASSES**

Remedial Coaching Classes for College Students: Under the UGC scheme the students of the College belonging to SC/ST/OBC/IRDP categories are being provided free of cost 'Remedial Coaching Classes' for the subjects they are studying to remove their difficulties.

## **SPORTS ACTIVITIES**

The college also provides excellent facilities to sports persons who wish to make a mark in games. The disciplines in which the college prepares teams for university championship are: Athletics, Basket Ball, Boxing, Chess, Judo, Cricket, Wrestling, Weightlifting, Hockey, Football, Volleyball, Table-Tennis, Badminton & Kabaddi. The college offers special incentives to students recommended by sports council. A committee of teachers decides the formation of teams to represent the college in different tournaments.

## **CULTURAL/CO-CURRICULAR ACTIVITIES**

The college provides opportunities to students to take part in cultural and co-curricular activities. These are Music (vocal), Music Instrumental), Debate & Declamation, Collage and Rangoli, Cartooning, Painting, Poster Making, Wall Magazine, Drama, Quiz etc.

**Note: Every student must seek written permission on prescribed proforma from concerned subject teacher before leaving the college for participation in various activities.**

## CLUBS & SOCIETIES

Students studying in the college can become member of any of the Club/Society of their interest. These Clubs/Societies are:

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Eco Club                 | 2. Marital Arts Club                      | 3. Painting & Fine Arts Club |
| 4. Disaster Management Club | 5. Mountaineering, Hiking & Trekking Club |                              |
| 6. Tagore Literary Society  | 7. Science Society                        | 8. Commerce Society          |
| 9. Geography Society        | 10. History Society                       | 11. Red Ribbon Club          |
| 12. Yoga & Fitness Club     |   |                              |

## COMMUNITY PARTICIPATION

### (a) **PARENT TEACHER ASSOCIATION (PTA)**

There is a Parent Teacher Association which plans and undertakes various development works in the college. The association is run by the Executive Committee which takes all decisions. The parents/guardians of the students contribute towards P.T.A. fund at the time of admission. The earlier project of building Students Activity Center 'PRAYAS' had been constructed at a cost of approx. Rs. 80 Lakhs.

### (b) **OLD STUDENTS ASSOCIATION (OSA)**

The Old Students Association of this college has formed an association (OSA) which function for the betterment of the college and for interaction between former and present students. The present library block was built by the initiative of the OSA. The construction of an auditorium with a seating capacity of 1000 persons was completed and handed over to the college.

## EDUCATIONAL / STUDY TOURS

- (i) Educational tours are arranged only for final year students and such tours are allowed only during winter vacations. The routes will be recommended by the concerned committee and approved by the Principal.
- (ii) For such tours members of societies and Teacher Incharges or Heads of the departments should fix itinerary with incharge of tours, the co-ordinator of Tourism & Travel.
- (iii) The college provides limited financial support as permitted under rules.
- (iv) Students will have to produce written permission from their parents for joining such tours.
- (v) The college will not recognize any Organization other than College Students Central Association (CSCA) or such Subject Societies as are established by college authorities.
- (vi) Applications for educational tours must reach the Co-ordinator Educational Tour Committee by 30th November, 2022 and no application after that date is entertained.

## COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The college student body called the CSCA is elected as per the norms and directions of H.P. University. The CSCA extends helping hand to the college administration in the smooth functioning of all activities. CSCA function is held in the first or second week of December.

## CONDUCT AND DISCIPLINE

The Principal can impose fine, suspend or even rusticate any student who is found indulging in such misconduct as is listed below. Indiscipline on campus will not be tolerated.

1. (i) Any act of ragging on the campus in or around the hostels will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associated in such nefarious activities will be held guilty of gross misconduct. **Remember Ragging is a cognizable offence.**  
(ii) Any body found guilty of writing obscene language and words on blackboard, walls or furniture of the college.  
(iii) Aimlessly loitering in the verandas, making noise or attempting to disturb classes. (iv) Smoking or consumption of alcohol/drugs etc. in the college hostel/campus is strictly prohibited.  
(v) Bringing unwanted outsider persons to the campus or sitting unnecessary on the passage to the hostel or within campus.  
(vi) Playing in the hostels or stadium without the permission of the Principal.  
(vii) Pasting posters on the walls or notices on the Notice Board without Principal's permission.  
(viii) **Mobile phone should be on switch off mode in classes and on silent mode outside the classes in college campus. Violation of rule would lead to fine Rs. 100/-**
2. Students who participate in sports participate in sports or other-curricular activities/educational tours must produce written permission from their parents/guardians.
3. Every student must always carry with him/her duly completed identity card which is issued to him/her at the time of admission. He/She must produce the identity card when-ever demanded by the security guards or any teacher or the Principal.
4. Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.

## ANTI-RAGGING/INDISCIPLINE RULES

In order to have zero tolerance and its total elimination from the educational institutions. Hon'ble Supreme Court of India vide its orders dated 4th May, 2001; 16th May, 2007 and 11th Feb. 2009 has directed are here as under:

1. Ragging is banned in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiably harsh.
3. Punishment for ragging includes:
  - (i) Imprisonment, fine or both.
  - (ii) Exclusion from the institution, suspension from the institution or classes for a limited period or fine with a public apology.
    - (i) Withholding scholarship or other benefits.
    - (ii) Debarring from representation in events.
    - (iii) Withholding of results.
    - (vi) Suspension of expulsion from hostel or mess and the like.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the

day except under the authority of the person in charge (Warden or Hostel Superintendent)

5. If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
6. Character/Migration certificates(s) issued by the institution shall have an entry part from that of general conduct and behavior to the effect whether the student had participated in ragging and in particular was punished was punished for ragging.
7. IN CASE THE APPLICANT FOR ADMISSION IS FOUND TO HAVE INDULGED IN RAGGING /INDISCIPLINE IN THE PAST OR IF IT IS NOTICED LATER THAT HE/SHE HAS INDULGED IN RAGGING, HIS / HER ADMISSION MAY BE REFUSED OR HE / SHE SHALL BE EXPELLED FROM THE INSTITUTION FORTHWITH.

**Note: In case of any emergency, the student(s) may call Tel. No. 01892-225394 and contact any member of the Anti-Ragging cum Discipline Committee.**

**ORDER AND LIST OF DOCUMENTS TO BE UPLOADED/ATTACHED WITH THE ADMISSION FORM**

1. Admission form
2. Matric (Class 10<sup>th</sup> Mark sheet Photocopy)
3. 10 + 2 (Class 12<sup>th</sup> Mark sheet photocopy)
4. Category certificate photocopy (SC/ST/Differently able)
5. Himachali Bonafide photocopy (in case of girls applicants only for tuition fee concession)
6. Character Certificate Original

**APPENDIX 'A'**  
**Roster for Admission and Reservations**

Keeping in view the various types of reservations mentioned in clause 6 "Admission and Reservation" the following roster has been involved w.e.f. session 1992-93 and all the admission shall be made according to this Roster of Reservation.

1	26 SC	51	76	101
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106 SC
7 SC	32	57	82	107 ST
8	33 SC	58	83	108
9	34	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66	91 SC	116
17	42	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	93 ST	94	119 SC
20 CUL	45	70	95	120 ST
21	46 SC	70	96	
22	47	72 SC	97 SC	
23	48	73	98 CUL	
24	49	74	99 SP	
25	50	75	100	
	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)
	6	6	18	9

**PWD:**Person with disability **CUL:** Cultural, **SP:** Sports, **SC:**Scheduled Caste, **ST:** Scheduled Tribe

**Note:**1. The degree of Physically Handicapped will be the same as prescribed by the Govt. of Himachal Pradesh i.e.,40% or more.

2. 10% reservation for EWS & 5% reservation for PWD (as per govt. norms)

# INSTITUTIONAL CALENDAR

## SESSION 2024-25

1.	Admission dates for 1st Year, Submission of Forms	03.06.2024 to 15.07.2024
2.	1st Merit List to be displayed on the notice board	16.07.2024 upto 01:00 pm
3.	Days to deposit dues (as per 1st Merit list)	16-07-2024 to 19.07.2024
4.	(a) Display of 2 <sup>nd</sup> merit list	20.07.2024 upto 11:00 am
	(b) Date of fee deposit (as per 2nd Merit list)	20.07.2024 upto 05:00 pm
5.	Orientation of 1 <sup>st</sup> year students	22.07.2024
6.	Regular Teaching w.e.f.	23.07.2024
7.	Parent/Teachers Association General Meeting 2023(To elect PTA Executive)	1 <sup>st</sup> week of August,
8.	Independence Day Celebration	15.08.2024
9.	Teacher's Day Celebration	05.09.2024
9.	Hindi Diwas	14.09.2024
10.	NSS Day	24.09.2024
11.	Festival Break	29.10.2024 to 02.11.2024
12.	Annual Athletic Meet	3 <sup>rd</sup> week of November, 2024
13.	CSCA Cultural Function	Last week of November, 2024
14.	NCC Day	Last Sunday of November, 2024
15.	Red Ribbon Day/AIDS Day	01.12.2024
16.	House Exam	1 <sup>st</sup> week of December, 2024
17.	NSS Camp	Last week of December, 2024
18.	Diwali Break	10.11.2023 to 14.11.2023
18.	Winter Break	01.01.2023 to 04.02.2023
19.	Rovers & Rangers Foundation Day	22.02.2024
20.	Women's Day	08.03.2025
21.	Annual Prize Distribution Function	3 <sup>rd</sup> week of March, 2025
22.	Annual Examination	April, 2025

**\* Calendar is Tentative**

